



# COUNTY of HOWARD

CLERK OF THE CIRCUIT COURT

**KIM WILSON, CLERK**

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**Debbie Stewart**

Chief Deputy  
(765) 456-2307

This letter is to inform you that we have been advised by the Post Office of an address change for you. Current statutes DO NOT allow us to forward a check to an address that is different from what you have given us. In order for us to mail your check, it is necessary that you verify your current address with us either by coming into the office in person with picture ID (license or state ID) or by filling out the bottom of this letter and returning it to us notarized.

Unfortunately, by law, we CAN NOT accept or give information out over the telephone regarding addresses. We are open from 8:00 am to 4:00 pm Monday thru Friday.

Thank you for your attention to this matter.

NAME PRINTED \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
CAUSE NUMBER \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
DATE \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
My Commission Expires \_\_\_\_\_  
County of Residence \_\_\_\_\_ Notary Public \_\_\_\_\_

SEAL



RECYCLED  
PAPER