



HOWARD COUNTY GOVERNMENT **Job Posting**

Complete an application online at
www.howardcountyin.gov

Howard County Government is an Equal Opportunity Employer

DATE: November 2, 2021

POSITION: Howard County Prosecutor's Office-
Caseworker, Title IV-D Child Support

SALARY: \$32,800.00 per year

HOURS: 8:00 A.M. - 4:00 P.M. MONDAY - FRIDAY

DUTIES: Maintain high volume of cases for Enforcement of Child Support, Provide secretarial support for Title IV-D Child Support Deputy Prosecutor's; any other responsibilities as assigned by the supervisors.

EXPERIENCE/QUALIFICATIONS: Experience in the legal field will be taken into consideration. Must be knowledgeable of computer skills including Word, Excel and general secretarial skills. Must be able to handle responsibilities and tasks efficiently. Must have the ability to work well with the public in person or by telephone.

EDUCATION: High School education with a preference of related experience.

To apply for the position, please complete a Howard County Employment Application located online at www.howardcountyin.gov and send along with resume on or before November 19, 2021 to:

Howard County Prosecutor's Office,
ATTN Kristina Armstrong,
220 N. Main Street, 4th Floor,
Kokomo, IN 46901