

HOWARD COUNTY COUNCIL REGULAR MEETING OCTOBER 23, 2018

The Howard County Council met in Regular Session on Tuesday, October 23, 2018, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Richard Miller, Vice-President James Papacek, and members Les Ellison, Stan Ortman, John Roberts, Dwight Singer, and Jeffrey Stout. Also in attendance were Howard County Attorney Alan Wilson and Howard County Auditor Martha Lake.

The meeting was called to order by Howard County Sheriff Steven Rogers and conducted by President Richard Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the 2019 Budget meetings on September 5th, 6th, 12th, and 25th, and the September 25, 2018, regular meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Councilman Stan Ortman. Councilman Les Ellison seconded the motion, and the motion carried.

IN THE MATTER OF COUNCIL COMMENTS:

Councilman Dwight Singer thanked the Council for all their work on the 2019 Budgets and for all the hospital visits, cards, texts, prayers and support from the Councilman. Mr. Singer also thanked his wife for her support.

Councilman Jeff Stout led the Pledge of Allegiance. Vice-President James Papacek offered a word of prayer before the meeting began.

IN THE MATTER OF ORDINANCE NO. 2018-HCCO-33B– ADDITIONAL APPROPRIATIONS FOR 2018:

Howard County Auditor Martha Lake read Ordinance No. 2018-HCCO-33B – Additional Appropriations for 2018 through one time, and it was acted upon as follows:

		<u>Amount Requested</u>	<u>Amount Approved</u>
	<u>Additional Appropriations:</u>		
<u>1000</u>	<u>GENERAL FUND:</u>		
<u>0235</u>	<u>Howard County Probation Office:</u>		
11244	Probation Officer	\$ 1,840.00	\$ 1,840.00
	Total Probation Officer:	\$ 1,840.00	\$ 1,840.00
	Total General Fund:	\$ 1,840.00	\$ 1,840.00
<u>1112</u>	<u>HOWARD COUNTY LIT – ECONOMIC DEVELOPMENT FUND:</u>		
32210	KHCGCC	\$ 5,680.00	\$ 5,680.00
	Total KHCGCC:	\$ 5,680.00	\$ 5,680.00
<u>1186</u>	<u>HOWARD COUNTY RAINY DAY FUND:</u>		
47211	Dispatch Remodel	\$ 158,819.58	\$ 158,819.58
	Total Rainy Day Fund:	\$ 158,819.58	\$ 158,819.58
<u>1222</u>	<u>HOWARD COUNTY 911 FUND:</u>		
47212	P-25 Equipment	\$ 640,311.00	\$ 640,311.00
	Total County 911 Fund:	\$ 640,311.00	\$ 640,311.00
	TOTAL ADDITIONAL APPROP. ALL FUNDS:	\$ 806,650.58	\$ 806,650.58

Appropriation Reductions:

<u>1000</u>	<u>GENERAL FUND:</u>		
<u>0236</u>	<u>Howard County Community Corrections Dept.:</u>		
12012	Problem Solving Coordinator (Case Manager)	\$ (1,840.00)	\$ (1,840.00)
	Total Reductions Com. Corrections Dept.:	\$ (1,840.00)	\$ (1,840.00)
	Total General Fund:	\$ (1,840.00)	\$ (1,840.00)
<u>1186</u>	<u>Howard County Rainy Day Fund:</u>		
47212	P-25 Equipment	\$ (464,461.68)	\$ (464,461.68)
	Total Reductions Rainy Day Fund:	\$ (464,461.68)	\$ (464,461.68)
	TOTAL APPROP. REDUCTIONS ALL FUNDS:	\$ (466,301.68)	\$ (466,301.68)

1. Auditor Martha Lake explained to the Council that the state has rules about specific funds paying specific expenses. Ms. Lake explained that this is essentially a transfer from the Community Corrections Department to the Probation Department. Mr. Ortman reminded the Council that this topic had been discussed at budget time. Mr. Ortman made a motion to approve the reduction (\$1,840.00) in account 1000.12012.000.0236 Community Correction Problem Solving Coordinator (Case Manager) and the addition of \$1,840.00 in account 1000.11244.000.0235 Probation Dept. Probation Officer. Mr. Stout seconded the motion, and the motion carried.
2. Auditor Lake explained that the money for KHCGCC had also been explained at budget time. This amount is to match the KHCGCC grant. Mr. Papacek made a motion to approve \$5,680.00 in account 1112.32210.000.0000 Howard County LIT – Economic Development Fund KHCGCC. Councilman John Roberts seconded the motion, and the motion carried.
3. 911/Dispatch Director Gary Bates explained that the Dispatch Center needs to be updated. The flooring and consoles are more than 10 years old. This space is used 24 hours a day, seven days a week. Some replacement parts are no longer available. Dispatch formed a committee to evaluate the needs of the Dispatch Center. An additional one and a half consoles are needed to match the number of lines with consoles. This would allow all of the 911 lines to be utilized in an emergency. Bids were sent out for the project. Five bids were returned. The bid accepted came in significantly lower than anticipated. Attorney Alan Wilson reviewed the plan and the state statute, and he helped determine which costs would or would not fit the intent of the 911 Fund. The consoles and carpeting were not eligible for the 911 Fund. Mr. Bates reviewed costs paid from other funds. The radio equipment, which was paid out of the Rainy Day Fund, is an allowable expense for the 911 Fund, since it is used to dispatch public safety responders. Mr. Bates asked for \$158,819.58 from the Rainy Day Fund to pay for the projects not eligible for the 911 Fund. The remainder of the costs are allowable out of the 911 Fund. Mr. Bates offered to pay for the radio equipment out of the 911 Fund. Mr. Miller asked about the lead time for the project. Mr. Bates replied that the bids are ready to go. The build time is four to six weeks. Two consoles will be replaced at a time. Mr. Bates stated that a maintenance agreement would be necessary to use the consoles effectively. The cost of maintenance goes up significantly after ten years. The balance in the 911 Fund will be \$322,633.00 including the new money from the state at the end of this project. Mr. Ortman asked why there were eight 911 lines. Mr. Bates replied that the county has always had eight 911 lines. Mr. Ortman made a motion to approve the request to add \$158,819.58 in account 1186.47211.000.0000 Howard County Rainy Day Fund Dispatch Remodel and \$640,311.00 in account 1222.47212.000.0000 Howard County 911 Fund P-25 Equipment, and to reduce (\$464,461.68) in account 1186.47212.000.000 Howard County Rainy Day Fund P-25 Equipment as presented. Mr. Stout seconded the motion, and the motion carried.

IN THE MATTER OF RESOLUTION NO. 2018-HCCR-20 – TRANSFERS:

Howard County Auditor Lake read Resolution No. 2018-HCCR-20-Transfers through one time, and it was acted upon as follows:

	Transfer From:	Transfer To:	Amount Requested	Amount Approved
1000	<u>HOWARD COUNTY GENERAL FUND:</u>			
0236	<u>HOWARD COUNTY COMMUNITY CORRECTIONS DEPT.:</u>			
11354	Tech Asst. /FO	12012 Coordinator (Case Mgr.)	\$ 15,600.00	\$ tabled
1176	<u>HOWARD COUNTY MOTOR VEHICLE HIGHWAY:</u>			
12102	Laborer	12099 Janitor	\$ 7,000.00	\$ 7,000.00
8126	<u>*HOWARD COUNTY HEALTH EMER. PREPAREDNESS FUND:</u>			
47210	Equipment	11724 BT Coordinator	\$ 515.84	\$ 515.84
47210	Equipment	15210 FICA	\$ 42.09	\$ 42.09
47210	Equipment	23600 Office Supplies	\$ 400.00	\$ 400.00
47210	Equipment	32160 Communications	\$ 1,095.46	\$ 1,095.46
	*Effective Date 6/30/18			
8140	<u>HOWARD COUNTY HEALTH TRAUMA & INJURY PREVENTION FUND:</u>			
11609	PT SEP / Project Coord.	32200 Advertising	\$ 700.00	\$ 700.00
9103	<u>HOWARD COUNTY SHOCAP. 920 FUND:</u>			
23802	Drug Screen Supplies	21210 Maint. & Service Contracts	\$ 500.00	\$ 500.00
23802	Drug Screen Supplies	23306 Uniforms	\$ 2,700.00	\$ 2,700.00

- No one was present to explain the transfer from account 11354 Tech Asst./FO to account 12012 Coordinator(Case Manager). Mr. Papacek moved to table the transfer of \$15,600.00 from account line #11354 Tech Asst. /FO to #12012 Coordinator (Case Manager) until the next meeting. Mr. Roberts seconded the motion, and the motion was tabled.
- Highway Superintendent Ted Cain explained that an employee retired early, so a new employee was hired for the Janitor position. The new employee is able to drive trucks and plow snow. There is a savings of approximately \$2,500.00. Mr. Papacek reminded the council that Mr. Cain had brought up this possibility at budget time. Mr. Papacek made a motion to approve the transfer \$7,000.00 in Motor Vehicle Highway Fund 1176 from account line #12102 Laborer to account line 12099 Janitor. Mr. Roberts and Mr. Ellison seconded the motion, and the motion carried.
- Health Department Manager Kent Weaver explained that there is a housekeeping issue caused by a timing differences between the state and county fiscal years for Fund 8126 and 8140. Mr. Papacek made a motion to approve the transfers in 8126 Howard County Health Emergency Preparedness Fund as requested and the transfer in 8140 Howard County Health Trauma & Injury Prevention Fund as submitted. Mr. Ortman seconded the motion, and the motion carried.
- Assistant Chief Juvenile Probation Officer Connie Burton requested that \$500.00 from Community Corrections SHOCAP .920 be transferred from account 23802 Drug Screen Supplies to 21210 Maint. & Service Contracts to pay for electronic home detention monitors and \$2,700.00 be transferred from account 23802 Drug Screen Supplies to 23306 Uniforms to purchase three Kevlar vests for officers who do home visits. Mr. Papacek made a motion to approve transfer requests in 9103 Howard County SHOCAP.920 Fund as presented. Mr. Singer seconded the motion, and the motion carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2018-HCCO-34– AMENDING SALARY ORDINANCE FOR 2018:

Howard County Auditor Martha Lake read Salary Ordinance No. 2018-HCCO-34 – Amending Salary Ordinance for 2018 through one time, and it was acted upon as follows:

		<u>Amount Requested</u>	<u>Amount Approved</u>
1000	<u>GENERAL FUND:</u>		
0235	<u>HOWARD COUNTY PROBATION OFFICE:</u>		
11244	Probation Officer	\$ 1,840.00	\$ 1,840.00
0236	<u>HOWARD COUNTY COMMUNITY CORRECTION DEPT.:</u>		
12012*	*Problem Solving Coordinator (Case Manager)	\$ (1,840.00)	\$ (1,840.00)
0236	<u>HOWARD COUNTY COMMUNITY CORRECTIONS:</u>		
11354	Tech Asst. F/O	\$ (15,600.00)	\$ tabled
12012*	Coordinator (Case Manager)	\$ 15,600.00	\$ tabled
1176	<u>HOWARD COUNTY MOTOR VEHICLE HIGHWAY FUND:</u>		
12102	Laborer	\$ (7,000.00)	\$ (7,000.00)
12099	Janitor	\$ 7,000.00	\$ 7,000.00
8126	<u>HOWARD COUNTY HEALTH EMER. PREPAREDNESS FUND:</u>		
11724	BT Coordinator	\$ 515.84	\$ 515.84
15210	FICA	\$ 42.09	\$ 42.09
8140	<u>HOWARD COUNTY HEALTH TRAMA & INJURY PREVENTION FUND:</u>		
11609	PT SEP/Project Coord.	\$ (700.00)	\$ (700.00)

Mr. Stout made a motion to approve Salary Ordinance 2018-HCCO-30 as read by Auditor Lake. Mr. Ellison seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

Howard County Sheriff Steven Rogers explained that the Criminal Justice Center is looking at upgrading Unit Six where incoming people and inmates are processed. In order to stream line this process a low dose body scanner would be used to check for hidden objects. It is believed this will not only make things safer but also save lives. Current body scanners start at about \$149,000.00 and go up from there. A study from the DLZ will be presented to the county commissioners about building changes. Sheriff Rogers requested that the money to pay for the body scanner come out of the commissary fund. Indiana law 36-8-10-21 subsection D item 9 itemizes how commissary funds can be used. The flow of people needs to be better controlled due to the increased demands caused by an increase in population, people evaluations, medical to mental health programs, and addiction services. The ultimate goal is to increase the safety of people entering the facility. A body scanner will aid greatly in this goal. Mr. Miller agreed that this would help. Sheriff Rogers requested up to \$200,000.00 for the body scanner. Mr. Ortman made a motion to approve up to \$200,000.00. Mr. Singer seconded the motion, and the motion carried.

Auditor Lake submitted a list of Howard County Council Meeting Dates for 2019. Mr. Papacek made a motion to approve the meeting dates as presented. Mr. Roberts seconded the motion, and the motion carried.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:59 p.m. on a motion made by
Mr. Papacek, which was seconded by Mr. Singer, and the motion carried.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Council Meeting October 23, 2018