

HOWARD COUNTY COUNCIL REGULAR MEETING JUNE 26, 2018

The Howard County Council met in Regular Session on Tuesday, June 26, 2018, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Richard Miller, Vice-President James Papacek, and members Les Ellison, Stan Ortman, John Roberts, Dwight Singer, and Jeffrey Stout. Also in attendance were County Attorney Alan Wilson and Auditor Martha Lake.

The meeting was called to order by Howard County Sheriff Steve Rogers and conducted by President Richard Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the May 22, 2018, regular meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Councilman Stan Ortman. Councilman John Roberts seconded the motion, and the motion carried.

Councilman Dwight Singer led the Pledge of Allegiance, and Councilman Les Ellison offered a word of prayer.

IN THE MATTER OF ORDINANCE NO. 2018-HCCO-21– ADDITIONAL APPROPRIATIONS FOR 2018:

Howard County Auditor Martha Lake read Ordinance No. 2018-HCCO-21 – Additional Appropriations for 2018 through one time, and it was acted upon as follows.

		<u>Amount</u> <u>Requested</u>	<u>Amount</u> <u>Approved</u>
	<u>Additional Appropriations:</u>		
<u>1000</u>	<u>GENERAL FUND:</u>		
<u>0005</u>	<u>Howard County Sheriff's Department</u>		
11907	Deputy Overtime	\$ 50,000.00	\$ 50,000.00
12108	Longevity	\$ 17,600.00	\$ 17,600.00
	Total Sheriff's Department:	\$ 67,600.00	\$ 67,600.00
<u>0007</u>	<u>Howard County Coroner's Department</u>		
11700	Part-time (On Call Stipend)	\$ 1,950.00	\$ tabled
	Total Coroner's Department:	\$ 1,950.00	\$ tabled
<u>0302</u>	<u>Howard County Emergency Management Department:</u>		
11339	Deputy Director (Support Staff Specialist)	\$ 2,700.00	\$ 2,700.00
	Total EMA Department:	\$ 2,700.00	\$ 2,700.00
<u>9601</u>	<u>Howard County Information Systems Department:</u>		
11800	Overtime	\$ 5,605.76	\$ 5,605.76
	Total Information Systems Department:	\$ 5,605.76	\$ 5,605.76
	<u>Total Appropriations Request General Fund:</u>	<u>\$ 77,855.76</u>	<u>\$ 75,905.76</u>
<u>1175</u>	<u>HOWARD COUNTY SHERIFF MISDEMEANANT FUND:</u>		
47232	Sheriff Vehicles	\$ 80,000.00	\$ 80,000.00
	<u>Total Misdemeanant Fund:</u>	<u>\$ 80,000.00</u>	<u>\$ 80,000.00</u>
<u>8132</u>	<u>HOWARD COUNTY HEALTH IMMUNIZATION GRANT FUND:</u>		
11700	Part-time Immunization Nurse	\$ 1,165.50	\$ 1,165.50
15210	FICA	\$ 89.25	\$ 89.25
23350	Supplies	\$ 1,200.04	\$ 1,200.04
32130	Traveling Training	\$ 87.54	\$ 87.54
32200	Advertising & Printing & Contracts	\$ 617.72	\$ 617.72
30000	Other Services & Charges	\$ 150.00	\$ 150.00
47210	Equipment	\$ 3,138.90	\$ 3,138.90

Total Health Immunization Grant Fund: \$ 6,448.95 \$ 6,448.95

TOTAL APPROPRIATIONS ALL FUNDS: \$ 164,304.71 \$ 162,354.71

Appropriation Reductions:
HOWARD COUNTY GENERAL FUND:

1000

0201

Howard County Superior Court I:

11412 Security Officer \$ (21,673.95) \$ (21,673.95)

0202

Howard County Superior Court II:

11412 Security Officer \$ (21,894.72) \$ (21,894.72)

0204

Howard County Superior Court IV:

11412 Security Officer \$ (27,468.61) \$ (27,468.61)

0232

Howard County Circuit Court:

11412 Security Officer \$ (21,647.25) \$ (21,647.25)

Total Reductions General Fund: \$ (92,684.53) \$ (92,684.53)

1114

HOWARD COUNTY LIT – SPECIAL PURPOSE FUND:

0380

Sheriff Jail Department

12108 Longevity \$ (17,600.00) \$ (17,600.00)

Total Reductions LIT Special Purpose Fund: \$ (17,600.00) \$ (17,600.00)

TOTAL REDUCTIONS ALL FUNDS: \$ (110,253.53) \$ (110,253.53)

1. Howard County Sheriff Department Matron Loretta Moon explained that additional money was needed to buy back deputy overtime. Auditor Martha Lake explained that the longevity is a housekeeping issue. Vice-President James Papacek made a motion to approve \$50,000.00 for account 1000.11907.000.0005 and \$17,600.00 for account 1000.12108.000.0005. Mr. Singer seconded the motion, and the motion carried.
2. Howard County Coroner Steven Seele asked to table \$1,950.00 for account line 1000.11700.000.0007 due to office changes. Mr. Papacek made a motion to table the request until the July meeting. Mr. Ortman seconded the motion. Councilman Jeff Stout abstained. The motion carried.
3. Howard County Emergency Management Director Janice Hart requested an additional \$2,700.00 for line item 1000.11339.000.0302 to finish out the end of the year. Mr. Ortman made a motion to approve \$2,700.00 for account 1000.11339.000.0302 as presented. Mr. Ellison seconded the motion, and the motion carried.
4. Howard County Information Systems Director Jeremy Stevens requested \$5,605.76 to cover the final distribution of the previous director's paid time off. Mr. Papacek made a motion to approve \$5,605.76 for account line 1000.11800.000.9601 as requested. Mr. Singer seconded the motion, and the motion carried.
5. Howard County Sheriff Department Captain Jerry Asher requested up to \$80,000.00 to replace a couple of jail vans out of Misdemeanor Grant Fund. Two 2012 vans currently have over 200,000 miles. Eric's Chevrolet and the Ford dealer have provided quotes. Eric's Chevrolet was the lower quote. This will be a cash purchase. These vans require additional safety modifications. Mr. Roberts asked about the safety features of the vans. Mr. Asher explained some of the safety features and invited the Councilman to ride in the vans. Mr. Ellison made a motion to approve \$80,000.00 for line item 1175.47232.000.0000. Mr. Ortman seconded the motion, and the motion carried.
6. Auditor Lake explained that these monies are the remaining portion of a larger grant that will be not be reapproved. Councilman Jeff Stout made a motion to approve Howard County Health Immunization Grant Fund 8132 in the amount of \$6,448.95 as read. Mr. Singer seconded the motion, and the motion carried.
7. Auditor Lake explained that the court security officer reductions were due to the change in security officers from court employees to sheriff's department employees. Mr. Papacek made a motion to reduce the amount \$ (92,684.53) in the General Fund as read. Mr. Stout seconded the motion, and the motion carried.

8. Auditor Lake explained that the change in the longevity was a correction from the prior month. Mr. Papacek made a motion to reduce the Howard County LIT Special Purpose Fund by \$ (17,600.00) in account 1114.12108.000.0380 as read. Mr. Ortman seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2018-HCCR-12 – TRANSFERS

Auditor Lake read Ordinance No. 2018-HCCR-12-Transfers through one time, and it was acted upon as follows.

Transfer From:		Transfer To:			
<u>1122</u>		<u>Howard County Community Corrections Fund:</u>			
11700	Part-time	11811	Case Manager Supervision	\$ 9,582.90	\$ 9,582.90
11700	Part-time	12201	Field Officer	\$ 924.60	\$ 924.60
<u>8126</u>		<u>Howard County Health Emergency Preparedness Fund:</u>			
11724	Salaries	15210	FICA	\$ 17.13	\$ 17.13
31210	Maintenance & Service Con	47210	Equipment	\$ 120.00	\$ 120.00
23600	Supplies	47210	Equipment	\$ 452.11	\$ 452.11
31215	ERS Tower	47210	Equipment	\$ 3.45	\$ 3.45
32160	Communications	47210	Equipment	\$ 560.36	\$ 560.36
<u>9105</u>		<u>Howard County SHOCAP.522 Grant Fund:</u>			
23801	Curriculum	32641	Drug Screens (Witham)	\$ 400.00	\$ 400.00
<u>9114</u>		<u>Howard County JDAI Grant Fund:</u>			
20000	Supplies	32130	Travel & Training	\$ 2,000.00	\$ 2,000.00
20000	Supplies	32520	Garage/Maintenance	\$ 708.00	\$ 708.00
<u>9126</u>		<u>Howard County Work Release 1006 Grant Fund:</u>			
11700	Part-time	12013	Case Manager	\$ 20,000.00	\$ 20,000.00
15220	PERF	15230	Insurance	\$ 60,000.00 *	\$ 60,000.00
15220	PERF	15210	FICA	\$ 10,000.00 *	\$ 10,000.00

* Amounts changed during 06/26/18 HCC Meeting

1. Community Supervision Director Dustin DeLong explained that Fund 1122 will cover the expenses for the last few months of the fiscal year for the field officer and the case manager supervisor. Mr. DeLong would like to use grant money from the part-time position that was unused in the fiscal year. Mr. Papacek asked why additional money was needed for the two full time position. Mr. DeLong explained that the case manager position and field officer position are funded by Community Correction (grant) Fund 1122 and Community Transition Program Fund 1123. This does not change the salary, it only changes the amount paid by each fund. Any unused portion of the grant money must be returned by the state. Therefore, Mr. DeLong wanted to change the amount paid by the grant fund to include money from the part-time position for both the Case Manager and Field Officer.
2. Mr. Delong also explained that the \$60,000.00 for Fund 9126 should come out of line item 15230 Insurance and \$10,000.00 for Fund 9126 out of line item 15210 FICA. Mr. Delong said that these numbers have been approved by the advisory board and the state.
3. Mr. Ortman made a motion to approve the transfers for Fund 1122, 9105, 9114, and 9126 with the corrected changes as presented. Mr. Ellison seconded the motion, and the motion carried.
4. Auditor Lake stated that the Health Department requested this money for Fund 8126. Mr. Papacek made a motion to approve the transfers in Fund 8126 as read. Mr. Ortman seconded the motion, and the motion carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2018-HCCO-22– AMENDING SALARY ORDINANCE FOR 2018:

Howard County Auditor Martha Lake read Salary Ordinance No. 2018-HCCO-22 – Amending Salary Ordinance for 2018 through one time, and it was acted upon as follows.

		<u>Amount Requested</u>	<u>Amount Approved</u>
<u>1000</u>	<u>GENERAL FUND:</u>		
<u>0002</u>	<u>Howard County Auditor’s Department</u>		
11302	1 st Deputy From \$35,680 to \$36,000 annually	\$	\$ 36,000.00
11303	2 nd Deputy From \$32,895 to \$33,100 annually	\$	\$ 33,100.00
	Both Increases Effective 06/25/18		
<u>0005</u>	<u>Howard County Sheriff’s Department</u>		
11907	Deputy Overtime	\$ 50,000.00	\$ 50,000.00
12108	Longevity	\$ 17,600.00	\$ 17,600.00
<u>0007</u>	<u>Howard County Coroner’s Department</u>		
11700	Part-time (On Call Stipend)	\$ 1,950.00	\$ tabled
<u>0201</u>	<u>Howard County Superior Court I:</u>		
11412	Security Officer	\$ (21,673.95)	\$ (21,673.95)
<u>0202</u>	<u>Howard County Superior Court II:</u>		
11412	Security Officer	\$ (21,894.72)	\$ (21,894.72)
<u>0204</u>	<u>Howard County Superior Court IV:</u>		
11412	Security Officer	\$ (27,468.61)	\$ (27,468.61)
<u>0232</u>	<u>Howard County Circuit Court:</u>		
11412	Security Officer	\$ (21,647.25)	\$ (21,647.25)
<u>0302</u>	<u>Howard County Emergency Management Department:</u>		
11339	Deputy Director (Support Staff Specialist)	\$ 2,700.00	\$ 2,700.00
<u>9601</u>	<u>Howard County Information Systems Department:</u>		
11800	Overtime	\$ 5,605.76	\$ 5,605.76
<u>1114</u>	<u>Howard County LIT – Special Purpose Fund:</u>		
12108	Longevity	\$ (17,600.00)	\$ (17,600.00)
<u>1122</u>	<u>Howard County Community Corrections Fund:</u>		
11700	Part-time	\$ (10,507.50)	\$ (10,507.50)
11811	Case Manager Supervisor	\$ 9,582.90	\$ 9,582.90
12201	Field Officer	\$ 924.60	\$ 924.60
<u>8126</u>	<u>Howard County Health Emergency Preparedness Fund:</u>		
11724	Salaries	\$ (17.13)	\$ (17.13)
15210	FICA	\$ 17.13	\$ 17.13
<u>8132</u>	<u>Howard County Health Emergency Preparedness Fund:</u>		
11700	Part-time Immunization Nurse	\$ 1,165.50	\$ 1,165.50
15210	FICA	\$ 89.25	\$ 89.25
<u>9126</u>	<u>Howard County Work Release HB 1006 Fund:</u>		
11700	Part-time	\$ (20,000.00)	\$ (20,000.00)

15220	Case Manager	\$	20,000.00	\$	20,000.00
15220	PERF	\$	(70,000.00)	\$	(70,000.00)
15230	Insurance	\$	60,000.00	\$	60,000.00
15210	FICA	\$	10,000.00	\$	10,000.00

Mr. Stout made a motion to approve Salary Ordinance 2018-HCCO-22 as read. Mr. Ellison seconded the motion, and the motion carried.

IN THE MATTER OF OTHER COUNCIL BUSINESS:

1. Mr. Ortman informed the council about a website on the state of county bridges. The website name is “saveourbridges.com”. There were no unsafe bridges listed under Howard County.
2. Mr. Ortman and Mr. Roberts met as part of the U.S. 31 Coalition. Mr. Ortman stated he would answer any questions about the U.S. 31 Coalition.
3. Mr. Ellison asked for prayers on his job retention.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:38 p.m. on a motion made by
Mr. Singer, which was seconded by Mr. Stout, and the motion carried.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

