

HOWARD COUNTY COUNCIL REGULAR MEETING JULY 24, 2018

The Howard County Council met in Regular Session on Tuesday, July 24, 2018, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Richard Miller, Vice-President James Papacek, and members Les Ellison, Stan Ortman, John Roberts, Dwight Singer, and Jeffrey Stout. Also in attendance were Howard County Attorney Alan Wilson and Howard County Auditor Martha Lake.

The meeting was called to order by Howard County Sheriff Steve Rogers and conducted by President Richard Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the June 26, 2018, regular meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Councilman Dwight Singer. Councilman Les Ellison seconded the motion, and the motion carried.

Mr. Ellison led the Pledge of Allegiance, and Councilman Stan Ortman offered a word of prayer.

IN THE MATTER OF COUNCIL COMMENTS:

Councilman John Roberts commended Mr. Ortman on his encouraging words.

IN THE MATTER OF ORDINANCE NO. 2018-HCCO-24- ADDITIONAL APPROPRIATIONS FOR 2018:

Howard County Auditor Martha Lake read Ordinance No. 2018-HCCO-24 – Additional Appropriations for 2018 through one time, and it was acted upon as follows.

		<u>Amount Requested</u>	<u>Amount Approved</u>
	<u>Additional Appropriations:</u>		
<u>1000</u>	<u>GENERAL FUND:</u>		
<u>0007</u>	<u>Howard County Coroner</u>		
11200	Chief Deputy	\$ 3,254.00	\$ 3,254.00
12304	* Part-time (On Call Stipend)	\$ 1,950.00	\$ 1,200.00
	* Tabled From Meeting 06-26-2018		
	Total Coroner’s Office:	\$ 5,204.00	\$ 4,454.00
	<u>TOTAL GENERAL FUND:</u>	<u>\$ 5,204.00</u>	<u>\$ 4,454.00</u>
<u>1114</u>	<u>HOWARD COUNTY LIT – SPECIAL PURPOSE FUND:</u>		
<u>0380</u>	<u>Sheriff – Jail Department:</u>		
12200	OT Correctional Officers	\$ 100,000.00	\$ 100,000.00
	Total Sheriff - Jail Department:	\$ 100,000.00	\$ 100,000.00
	<u>TOTAL LIT SPECIAL PURPOSE FUND:</u>	<u>\$ 100,000.00</u>	<u>\$ 100,000.00</u>
<u>1175</u>	<u>HOWARD COUNTY MISDEMEANANT GRANT FUND:</u>		
31210	Service Contract	\$ 9,634.76	\$ 9,634.76
47210	Equipment	\$ 5,425.00	\$ 5,425.00
	<u>TOTAL MISDEMEANANT GRANT FUND:</u>	<u>\$ 15,059.76</u>	<u>\$ 15,059.76</u>
<u>9103</u>	<u>HOWARD COUNTY PROBLEM SOLVING COURT FUND:</u>		
12006	PSC Case Manager	\$ 30,600.00	\$ Tabled
11120	Juvenile Referee	\$ 10,000.00	\$ Tabled
15210	FICA	\$ 3,106.00	\$ Tabled
15220	PERF	\$ 6,630.00	\$ Tabled
15230	Insurance	\$ 7,366.00	\$ Tabled
32641	Drug Screens (Witham)	\$ 1,364.00	\$ Tabled
32130	Travel and Training	\$ 8,534.00	\$ Tabled
37401	Rewards/PSC	\$ 1,000.00	\$ Tabled
	<u>TOTAL PROBLEM SOLVING COURT FUND:</u>	<u>\$ 77,600.00</u>	<u>\$ Tabled</u>

- Howard County Coroner Steve Seele stated that the Coroner’s office has to be covered for calls 24 hours a day/seven days a week. The Chief Deputy Coroner is stepping up to cover more of the calls. Mr. Seele requested to raise the chief deputy’s annual salary from \$22,950 to \$30,000.00/year. The \$3,254.00 would finish out 2018. Mr. Seele stated that the hourly on call people need to be covered by a stipend. On call individuals have to restrict their time, location, and behavior. They also need to respond within 15 minutes. These individuals cover when there are multiple calls, complicated crime scenes, or other autopsies in progress. One hundred dollars per month stipend is consistent with our county handbook. This is consistent with the various Coroner’s offices around the state. Mr. Ortman made a motion to approve both requests as presented except he corrected the \$1,950.00 request to \$1,200.00 due to Mr. Seele’s new plan (See June 26th meeting minutes). Mr. Ellison seconded the motion. The motion carried. Councilman Jeff Stout abstained. This will become effective the first pay in August, 2018.
- Howard County Sheriff Steve Rogers requested \$100,000.00 for Corrections Officer Overtime from 1114.12200.000.0380, LIT Special Purpose Fund, to cover overtime costs at the jail. Currently, there is a large jail population (473 individuals over the weekend). Vice-President James Papacek made a motion to approve \$100,000.00 from 1114.12200.000.0380 LIT Special Purpose Fund Overtime Corrections Officers. Mr. Roberts seconded the motion, and the motion carried.
- Sheriff Rogers requested additional funds \$ 9,634.76 for Jail Tracker software service contract. This software tracks all of the jail funds. Sheriff Rogers also requested \$5,425.00 in equipment for a replacement copier. Mr. Papacek made a motion to approve from the Misdemeanant Grant Fund \$9634.76 to line item 31210 Service Contracts and \$5,425.00 to line item 47210 Equipment. Mr. Singer seconded the motion, and the motion carried.
- No one was on hand to explain the requests for Fund 9103 Howard County Problem Solving Court Fund. Mr. Papacek made a motion to table the request in Fund 9103 Howard County Problem Solving Court Fund (due to lack of information). Mr. Roberts seconded the motion, and the motion was tabled.

IN THE MATTER OF RESOLUTION NO. 2018-HCCR-13 – TRANSFERS

Howard County Auditor Lake read Resolution No. 2018-HCCR-13-Transfers through one time, and it was acted upon as follows.

Transfer From:	Transfer To:				
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND:</u>				
<u>0005</u>	<u>Sheriff’s Department:</u>				
12300	Dispatchers	12305	Dispatch OT	\$ 20,000.00	\$ 20,000.00
12304	PT Dispatch	12305	Dispatch OT	\$ 5,000.00	\$ 5,000.00
<u>0007</u>	<u>Coroner’s Department:</u>				
31200	Service Contracts	47210	Equipment	\$ 3,150.00	\$ 3,150.00

- Howard County E911 Director Gary Bates requested to transfer money to over-time for dispatchers. Dispatch was short one employee, and a second employee quit during training. Two replacement dispatchers were hired, but it takes four months to train each one. Six employees are currently in training. It is a stressful position with mandatory overtime. The department has lost employees due to job changes and moving. Twelve out of 19 employees have less than twelve months experience. Mr. Papacek made a motion to approve 2018-HCCR-13 – Transfers the Howard County General Fund Sheriff’s Department transfers \$20,000.00 from 12300 Dispatch to 12305 Dispatch OT, and \$5,000.00 from 12304 PT Dispatch to 12305 Dispatch OT. Mr. Stout seconded the motion, and the motion carried.

During this discussion, Mr. Ortman asked Mr. Bates for an update on the radio system. Non-public safety people had no issue moving to Phase Two of the P-25 Radio System Upgrade. The Sheriff’s Department, fire personnel, and EMS (Emergency Medical Services) workers were also fine with the move to Phase Two. However, the Kokomo Police Department had several issues when they moved to Phase Two. Kokomo Police personnel wearing motorcycle helmets had loud noise problems (sounded like a helicopter) on the upgraded system, so everyone was moved back to phase one. The Sheriff’s Department, EMS, and the Fire Department have been moved back up to Phase Two. The Kokomo Police Department is still on Phase One and working on issues. The 30 day acceptance period has been put off due to unresolved issues. There was a direct lightning strike that caused the system to reset itself, and the backup system responded. It was stated that the state system also went down. Acceptance testing is still incomplete. There is a one year warranty after the contract is accepted. Long term maintenance will be negotiated in the future.

- Mr. Seele stated that he had set aside \$3,150.00 last year to pay for the RMS software contract. The cost of the RMS contract was paid this year by the Information Systems Department. Since the money in his Coroner’s budget was not needed to pay

for the software contract, it is still available. Due to increased number of high risk crime scenes, the Coroner's Office on hand safety equipment has been re-evaluated. The coroner's office is in need of respirator air tanks to reduce chemical exposure. Mr. Seele contacted a provider about respirator air tanks. The provider had two used tanks from 2011 available for \$1,500.00 each plus shipping. The tanks have been refitted with new masks. Emergency Management Department can refill the air tanks. Mr. Seele requested to move \$3,150.00 from Contract Services to Equipment to cover the cost of the air tanks.

Mr. Papacek made a motion to approve the transfer \$3,150.00 from 31200 Contract Services to 47210 Equipment. Mr. Ortman seconded the motion, and the motion carried. (Mr. Stout abstained from the vote.)

IN THE MATTER OF SALARY ORDINANCE NO. 2018-HCCO-25 – AMENDING SALARY ORDINANCE FOR 2018:

Howard County Auditor Martha Lake read Salary Ordinance No. 2018-HCCO-25 – Amending Salary Ordinance for 2018 through one time, and it was acted upon as follows.

		<u>Amount Requested</u>	<u>Amount Approved</u>
<u>1000</u>	<u>GENERAL FUND:</u>		
<u>0005</u>	<u>Howard County Sheriff's Department</u>		
12300	Dispatchers	\$ (20,000.00)	\$ (20,000.00)
12304	PT Dispatch	\$ (5,000.00)	\$ (5,000.00)
12305	Dispatch OT	\$ 25,000.00	\$ 25,000.00
<u>0007</u>	<u>Howard County Coroner's Office</u>		
11200	Chief Deputy	\$ 3,254.00	\$ 3,254.00
11700	* Part-time (On Call Stipend)	\$ 1,950.00*	\$ 1,200.00
	* Tabled From Meeting 06-26-2018		
<u>1114</u>	<u>HOWARD COUNTY LIT – SPECIAL PURPOSE FUND:</u>		
<u>0380</u>	<u>Sheriff – Jail Department:</u>		
12200	OT Correctional Officers	\$ 100,000.00	\$ 100,000.00
<u>9103</u>	<u>HOWARD COUNTY PROBLEM SOLVING COURT FUND:</u>		
12006	PSC Case Manager	\$ 30,600.00	\$ Tabled
11120	Juvenile Referee	\$ 10,000.00	\$ Tabled
15210	FICA	\$ 3,106.00	\$ Tabled
15220	PERF	\$ 6,630.00	\$ Tabled
15230	Insurance	\$ 7,366.00	\$ Tabled

Mr. Ortman made a motion to approve Salary Ordinance 2018-HCCO-25 as read. Mr. Ellison seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

1. Howard County Sheriff Steve Rogers presented a request from the Howard County Judges. The transition of court security officers to sheriff department employees has gone well. However, the security officers assigned to Circuit Court, Superior Court II, and Superior Court IV did not receive payments for weapon carrying or longevity. The specific dollar requests will be presented at the next meeting.
2. Sheriff Rogers passed out the "County Sheriff's Report of Receipts and Disbursements of the Jail Commissary Fund" to all council members.

IN THE MATTER OF OTHER COUNCIL BUSINESS:

1. Auditor Lake stated that the preliminary income tax figures show a slight increase for 2019.
2. Auditor Lake also stated that they are near certifying the Net Assessed Values.
3. Mr. Miller recommended meeting with the commissioners in an executive session for future planning. Friday, August 17, 2018, 8:30 am was set as a date for a possible executive session.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:49 p.m. on a motion made by
Mr. Papcek, which was seconded by Mr. Roberts, and the motion carried.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Council Meeting July 24, 2018