

**HOWARD COUNTY COUNCIL MEETING DECEMBER 6, 2019**

The Howard County Council met in Regular Session on Friday, December 6, 2019, at 12:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, Council Vice-President Jeffrey A. Stout, and Council Members Jamie L. Bolser, Leslie G. Fatum, Stanley E. Ortman, and John J. Roberts. Also, in attendance were County Attorney Alan Wilson and Auditor Martha Lake. Councilman Alexander was not in attendance. The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

President Papacek led the Pledge of Allegiance and Councilman Roberts led in a word of prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the November 26, 2019 meeting, were deferred to the January 28, 2020 Council Meeting.

**Special Additional Appropriations**

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-43-ADDITIONAL APPROPRIATIONS FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-43 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b><u>0000</u></b>	<b><u>HOWARD COUNTY CONVENTIONS, VISITORS &amp; TOURISM COMMISSION:</u></b>		
	Other Services & Charges / Professional Services:	\$400,000.00	\$400,000.00
	Site/Civil Engineering; Preliminary Architectural: Construction Management; Environmental; Geotech)		
	Conference Center Construction	\$1,500,000.00	\$1,500,000.00
	<b><u>Total Conventions, Visitors &amp; Tourism Commission:</u></b>	<b><u>\$1,900,000.00</u></b>	<b><u>\$1,900,000.00</u></b>
	 <b><u>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS:</u></b>	 <b><u>\$1,900,000.00</u></b>	 <b><u>\$1,900,000.00</u></b>

Charlies Sparks, president and CEO of the Greater Kokomo Economic Development Alliance (GKEDA) addressed the Council with the additional appropriations to begin the building of the Hotel Conference Center. He emphasized that the funds do not come from the general fund and are from the CBV operating reserve which are generated from the Inn Keeper’s Tax over the last several years. He introduced Sherry Matlock who is the manager of the CBV and Kirk Daniels who is the President of the CBV Board. Mr. Sparks stated that the \$1.5 million is for the cash at closing for the conference center or (asset) and the \$400,000.00 is for the professional services related. The total cost of the conference center is a total of \$11.3 million. The conference center will be attached to a 120 room select service hotel and will include 20,000 square foot on the lower level for the auto museum. A few years back the Alliance had a downtown study conducted that indicated that downtown Kokomo would benefit from a conference center and hotel. This facility will be built for new business coming into the community and is not intended to compete with existing facilities. The request for the additional appropriations comes from the CBV Board’s approval of a development agreement entered into on October 10, 2019.

CBV Manager Sherry Matlock reiterated that the intention of the conference center facility connected to a hotel is to create new economic impact to Howard County by bringing in new visitors and visitors spending through professional meetings and conferences; where Kokomo is not able to currently host at this time. A preliminary impact forecast was done by using an impact calculator by Rockport Analytics which is a global research firm and used to track large sporting events. The calculator is tailored to Howard County to determine attendance and overnight stays for events in the area. Using the calculator it was determined that if the conference center hosted a two-day conference once a week during the year with approximately 200 total attendees, the annual economic impact would be \$3.3 million to the community. The estimate of

visitor spending per attendee would be an estimate of \$241.00 per visitor which includes hotel, food and beverage, gas, museum admissions, and transportation.

President Papacek stated that he and Councilmen Ortman and Roberts appreciated working with Charlie Sparks, Sherry Matlock and Kirk Daniels and that they kept them informed as to the progress of the conference center project.

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-44-ADDITIONAL APPROPRIATIONS FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-44 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0062</u></b>	<b><u>Howard County Clerk’s Election Office:</u></b>		
32410	Printing	\$5,000.00	\$5,000.00
	<b><u>Total Clerk’s Election Office:</u></b>	<b><u>\$5,000.00</u></b>	<b><u>\$5,000.00</u></b>
<b><u>0068</u></b>	<b><u>Howard County Commissioners:</u></b>		
31200	Contract Services	\$100,000.00	\$100,000.00
	<b><u>Total County Commissioners:</u></b>	<b><u>\$100,000.00</u></b>	<b><u>\$100,000.00</u></b>
	<b><u>TOTAL GENERAL FUND REQUESTS:</u></b>	<b><u>\$105,000.00</u></b>	<b><u>\$105,000.00</u></b>
<b><u>1114</u></b>	<b><u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>		
<b><u>0380</u></b>	<b><u>Jail:</u></b>		
15230	Insurance	\$130,000.00	\$130,000.00
	<b><u>Total LIT Special Purpose Fund:</u></b>	<b><u>\$130,000.00</u></b>	<b><u>\$130,000.00</u></b>
	<b><u>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS:</u></b>	<b><u>\$235,000.00</u></b>	<b><u>\$235,000.00</u></b>

**HOWARD COUNTY GENERAL FUND 1000-0062 – HOWARD COUNTY CLERK’S ELECTION OFFICE:**

Clerk Debbie Stewart addressed the council with the request for additional appropriations in account line 1000.32410.000.0062 printing in the sum of \$5,000.00. She transferred funds from her printing account line to cover the election workers claims in order to get them paid in a timely manner. As well, in the early part of 2019, she had claims in the sum of \$13,575.00 for 2018 contracts and \$19,901.00 for printing from 2018, totaling \$34,476.00. Due to the delay in being invoiced in 2019 for 2018 incurred expenses, and the late invoices received well passed the deadline to request funds from the council, she was forced to utilize her 2019 budget. She has effectively managed her 2019 budget with the unexpected 2018 claims in the sum of \$34,476.00 and is now requesting a sum of \$5,000.00 to cover the printing expenses she has a shortfall in.

**HOWARD COUNTY GENERAL FUND 1000-0068 – HOWARD COUNTY COMMISSIONERS:**

Auditor Martha Lake addressed the council with the request for additional appropriations in account line 1000.31200.000.0068 contract services, in the sum of \$100,000.00. This request is due to an ongoing lawsuit against the county by a Howard County Superior I Court Judge. The \$100,000.00 is to cover claims received on the suit in 2019 as well as to encumber for any future claims for calendar year 2020.

**HOWARD COUNTY LIT SPECIAL PURPOSE FUND 1114-0380 – HOWARD COUNTY JAIL:**

Sheriff Jerry Asher addressed the council with the request for the additional appropriations in account line 1114.15230.000.0380 in the sum of \$130,000.00. Auditor Lake explained that this is due to a premium increase in insurance at the beginning of the year that was not accounted for and is actually for both the jail and the youth center. Sheriff Asher

addressed his transfer of funds in account line 1114.11916.000.0380 jail corporal to 1114.12200.000.0380 overtime corrections, in the sum of \$15,000.00. The department has been short jail corporals for some time.

Having heard the requests for additional appropriations Ordinance No. 2019-HCCO-43 and Ordinance No. 2019-HCCO-44, Councilman Stout made a motion to approve the additional appropriations, as requested. Councilman Roberts seconded the motion, and the motion carried.

**IN THE MATTER OR ORDINANCE NO. 2019-HCCR-18 – TRANSFERS:**

Auditor Martha Lake read Ordinance No. 2019-HCCR-18-Transfers one time, and the ordinance was acted upon as follows:

	<b>Transfer From</b>	<b>To</b>	<b>Amount</b>	<b>Allowed</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>0062</u></b>	<b><u>Howard County Clerk’s Election Office.:</u></b>			
23710	Other Supplies	11602 Precinct Officials	\$100.00	\$100.00
<b><u>9600</u></b>	<b><u>Howard County Howard Haven:</u></b>			
23210	Gas, Oil & Lubricants	11110 Superintendent	\$300.00	\$300.00
23210	Gas, Oil & Lubricants	32160 Communications	\$200.00	\$200.00
11416	Housekeeper/Cook	11800 Overtime	\$1,500.00	\$1,500.00
11416	Housekeeper/Cook	11700 Part-time	\$1,000.00	\$1,000.00
<b><u>1114</u></b>	<b><u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>			
<b><u>0380</u></b>	<b><u>Jail:</u></b>			
11916	Jail Corporal	12200 O.T. Corrections	\$15,000.00	\$15,000.00
<b><u>9603</u></b>	<b><u>Kinsey / Shelter Care:</u></b>			
23210	Gas, Oil & Lubricants	11917 Shift Supervisor	\$4,200.00	\$4,200.00
23743	Resident Needs	11917 Shift Supervisor	\$2,300.00	\$2,300.00
11800	Overtime Nurse	11917 Shift Supervisor	\$1,250.00	\$1,250.00
11349	SC Caseworker Compliance	11917 Shift Supervisor	\$3,000.00	\$3,000.00
11350	SC Caseworker Admin.	11917 Shift Supervisor	\$1,000.00	\$1,000.00
<b><u>9605</u></b>	<b><u>Kinsey / Secure Detention:</u></b>			
11800	Overtime Nurse	11136 Shift Supervisor	\$1,250.00	\$1,250.00
23210	Gas, Oil & Lubricants	11136 Shift Supervisor	\$4,200.00	\$4,200.00
22530	Equipment Repair Supplies	11136 Shift Supervisor	\$1,500.00	\$1,500.00
32202	Utilities	11136 Shift Supervisor	\$4,800.00	\$4,800.00
<b><u>1131</u></b>	<b><u>HOWARD COUNTY SALES DISCLOSURE / ASSESSOR’S FUND:</u></b>			
11200	Chief Deputy	15230 Insurance	\$6,240.00	\$6,240.00
<b><u>1189</u></b>	<b><u>HOWARD COUNTY RECORDER’S PERPETUATION FUND:</u></b>			
11700	Part-time	11305 First Deputy	\$2,380.00	\$2,380.00
11700	Part-time	11405 Second Deputy	\$2,370.00	\$2,370.00
11700	Part-time	11200 Chief Deputy	\$3,390.00	\$3,390.00

**HOWARD COUNTY GENERAL FUND 1000-0062 – HOWARD COUNTY CLERK’S ELECTION OFFICE:**

Clerk Debbie Stewart stated that her request was due to underestimating a claim by \$100.00 that she would like to expense from the precinct account line 1000.11602.000.0062.

**HOWARD COUNTY GENERAL FUND 1000-9600 - HOWARD HAVEN:**

Auditor Lake addressed the transfers for Howard Haven on behalf of Jennifer Brower who was unable to attend due to responsibilities at Howard Haven and the meeting being held at 12:00 noon. Auditor Lake explained that Mrs. Brower sent a letter explaining the reason for the requests for transfer and that the account lines were running short. President Papacek stated that Director Brower is very frugal with her budget and he sees no reason not to approve her requests for transfer.

**HOWARD COUNTY LIT SPECIAL PURPOSE FUND 1114-0380 - JAIL:**

Sheriff Asher addressed his transfer during the additional appropriations stating that he was short jail corporals and this required a transfer to overtime corrections.

**HOWARD COUNTY LIT SPECIAL PURPOSE FUND 1114-9603 – KINSEY/ SHELTER CARE & 1114-9605 – KINSEY / SECURE DETENTION:**

Director Jeff Lipinski addressed the council with the requests for transfer. Mr. Lipinski stated that two years ago the State of Indiana imposed JDAI (Juvenile Detention Association Initiative) and in order to remain in compliance for audit, he was required to send a supervisor to monthly meetings. Mr. Lipinski is no longer spending 24 hours a day at the Kinsey Center and has experienced supervisors stepping into more responsibility. For these reasons, he has utilized other account lines to transfer to his shift supervisor account lines. He stated that in seventeen years, he has not requested any additional appropriations for salaries and works diligently to make transfers and balance a tight budget.

<b>Transfer From</b>		<b>To</b>	<b>Amount</b>	<b>Allowed</b>
<b>1114</b>	<b><u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>			
<b>9603</b>	<b><u>Kinsey / Shelter Care:</u></b>			
23210	Gas, Oil & Lubricants	11917 Shift Supervisor	\$4,200.00	\$4,200.00
23743	Resident Needs	11917 Shift Supervisor	\$2,300.00	\$2,300.00
11800	Overtime Nurse	11917 Shift Supervisor	\$1,250.00	\$1,250.00
11349	SC Caseworker Compliance	11917 Shift Supervisor	\$3,000.00	\$3,000.00
11350	SC Caseworker Admin.	11917 Shift Supervisor	\$1,000.00	\$1,000.00

<b>Transfer From</b>		<b>To</b>	<b>Amount</b>	<b>Allowed</b>
<b>1114</b>	<b><u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>			
<b>9605</b>	<b><u>Kinsey / Secure Detention:</u></b>			
11800	Overtime Nurse	11136 Shift Supervisor	\$1,250.00	\$1,250.00
23210	Gas, Oil & Lubricants	11136 Shift Supervisor	\$4,200.00	\$4,200.00
22530	Equipment Repair Supplies	11136 Shift Supervisor	\$1,500.00	\$1,500.00
32202	Utilities	11136 Shift Supervisor	\$4,800.00	\$4,800.00

**HOWARD COUNTY SALES DISCLOSURE / ASSESSOR’S FUND – 1131:**

Auditor Lake addressed the council on behalf of Assessor Mindy Heady, stating that with changes to the chief deputy account line earlier in the year, there was insufficient funds in the insurance account line to support the fringe. Twenty-five percent of the chief deputy’s salary is paid from the general fund and seventy-five percent from the sales disclosure / assessor’s fund. Originally, the chief deputy was funded completely from the sales disclosure account line and when it was discussed that she did not work 100% of the time in sales disclosure, a re-appropriation of the salary was redistributed between the general fund and the sales disclosure / assessor’s fund. This required a redistribution of the insurance account line as it follows the salary account line.

**HOWARD COUNTY RECORDER’S RECORD PERPETUATION FUND – 1189:**

Recorder Jennifer Jack addressed the council with the request for transfers. The request for transfer is due to employees that retired and vacation time that was paid out.

Councilman Stout asked that the council keep Mrs. Jack in their prayers with the passing of her Grandfather.

Having heard the requests for transfers under Ordinance No. 2019-HCCR-18, Transfers, Councilwoman Bolser made a motion to approve the transfers as requested. Councilwoman Fatum seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-45- AMENDING SALARY ORD. FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-45- Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

	<b>Salary Amendments</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
	<b><u>0062</u></b>		
	<b><u>Howard County Clerk’s Election Office:</u></b>		
11602	Precinct Officials	\$100.00	\$100.00
	<b><u>9600</u></b>		
	<b><u>Howard County Howard Haven:</u></b>		
11110	Superintendent	\$300.00	\$300.00
11416	Housekeeper / Cook	\$(1,500.00)	\$(1,500.00)
11800	Overtime	\$1,500.00	\$1,500.00
11416	Housekeeper / Cook	\$(1,000.00)	\$(1,000.00)
11700	Part-time	\$1,000.00	\$1,000.00
	<b><u>1114</u></b>		
	<b><u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>		
	<b><u>0380</u></b>		
	<b><u>Jail:</u></b>		
11916	Jail Corporal	\$(15,000.00)	\$(15,000.00)
12200	O.T. Corrections	\$15,000.00	\$15,000.00
15230	Insurance	\$130,000.00	\$130,000.00
	<b><u>9603</u></b>		
	<b><u>Kinsey / Shelter Care:</u></b>		
11917	Shift Supervisor	\$4,200.00	\$4,200.00
11917	Shift Supervisor	\$2,300.00	\$2,300.00
11800	Overtime Nurse	\$(1,250.00)	\$(1,250.00)
11917	Shift Supervisor	\$1,250.00	\$1,250.00
11349	SC Caseworker Compliance	\$(3,000.00)	\$(3,000.00)
11917	Shift Supervisor	\$3,000.00	\$3,000.00
11350	SC Caseworker Compliance	\$(1,000.00)	\$(1,000.00)
11917	Shift Supervisor	\$1,000.00	\$1,000.00
	<b><u>9605</u></b>		
	<b><u>Kinsey / Secure Detention:</u></b>		
11800	Overtime Nurse	\$(1,250.00)	\$(1,250.00)
11136	Shift Supervisor	\$1,250.00	\$1,250.00
11136	Shift Supervisor	\$4,200.00	\$4,200.00
11136	Shift Supervisor	\$1,500.00	\$1,500.00
11136	Shift Supervisor	\$4,800.00	\$4,800.00
	<b><u>1131</u></b>		
	<b><u>HOWARD COUNTY SALES DISCLOSURE / ASSESSOR’S FUND:</u></b>		
11200	Chief Deputy	\$(6,240.00)	\$(6,240.00)
15230	Insurance	\$6,240.00	\$6,240.00

<b>Salary Amendments</b>		<b>Requested</b>	<b>Approved</b>
<b>1189</b>	<b><u>HOWARD COUNTY PLAT BOOK FUND:</u></b>		
11700	Part-time	\$(2,380.00)	\$(2,380.00)
11305	First Deputy	\$2,380.00	\$2,380.00
11700	Part-time	\$(2,370.00)	\$(2,370.00)
11405	Second Deputy	\$2,370.00	\$2,370.00
11700	Part-time	\$(3,390.00)	\$(3,390.00)
11200	Chief Deputy	\$3,390.00	\$3,390.00

President James Papacek asked for a motion to approve Salary Ordinance No. 2019-HCCO-45, as presented. Councilman Stout made the motion to approve Ordinance No. 2019-HCCO-45, Amending Salary Ordinance, as presented. Councilman Roberts seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

**Ordinance No. 2019-HCCO-39 – An Ordinance of the Howard County Council Granting the Recorder’s Request to Use Monies From the Recorder’s Perpetuation Fund to Supplement Recorder’s 2020 Budget:**

Recorder Jennifer Jack has requested permission to utilize the Recorder’s Perpetuation Fund in the sum of \$300,000.00 per Ordinance No. 2019-HCCO-39, in order to supplement the office expenses of the recorder. Mrs. Jack stated that the Recorder’s Perpetuation Fund pays 100% of the operating expenses, the majority of the salaries and employee fringe. She also intends to move the property records from the county server to the vender server which will require needed training for her staff. She has discussed this with Jeremy Stevens in IT and they agree that moving the property records to the vendor server is a positive move for the county. Councilman Ortman made a motion to approve Ordinance No. 2019-HCCO-39, as presented. Councilwoman Bolser seconded the motion, and the motion carried.

**IN THE MATTER OF COUNCIL BUSINESS:**

**2020 Council Meeting Dates:**

President Papacek addressed the request of Councilman Alexander’s to move the December 2020 Council meeting to a later date or time due to a conflict with his work schedule. Moving the date/time of the December Council meeting in 2020 was discussed. Councilwoman Bolser asked if there were deadlines required by the auditor’s office that might cause a conflict with moving the December Council meeting. Auditor Lake stated that the auditor’s office has deadlines for state reporting that fall directly after the December 12:00 noon meeting and moving the date would affect those deadlines. Due to conflict with state reporting by the auditor’s office, Councilwoman Fatum made a motion to approve the 2020 Council meeting dates, as presented. Councilman Roberts seconded the motion, and the motion carried.

**Reappointment to Kokomo/Howard County Library Board:**

President Papacek addressed the request of Mr. Alan Girton to remain on the Kokomo/Howard County Library Board for a term of four years. Councilman Ortman made a motion to reappoint Alan Girton to the Kokomo/Howard County Library Board, as requested. Councilwoman Fatum seconded the requests, and the motion carried.

**Reappointment to the Greentown Public Library Board:**

President Papacek addressed the request of Connie Miner to remain on the Greentown Public Library Board. The Library Board President has requested that Connie Miner remain on the board as well. A motion to reappoint Connie Miner to the Greentown Public Library Board was made by Councilman Roberts, and seconded by Councilman Stout. The motion carried.

**Reappointment to the Howard County Alcohol Beverage Commission:**

President Papacek addressed the request for Beth Harshman to be reappointed to the Howard County Alcohol Beverage Commission. Councilwoman Fatum made a motion to reappoint Beth Harshman to the Howard County Alcohol Beverage Commission. Councilwoman Bolser seconded the request, and the motion carried.

**Introduction of the new 911 Director:**

Sheriff Jerry Asher stated that Gary Bates has retired from his position as the 911 Director and introduced Zachary Rudolf as the new 911 director. Mr. Rudolf started with the Kokomo Police Department in 2000 and was a supervisor and IDAC Coordinator. When the departments merged, he became a County Sheriff and served as a supervisor as well.

Councilwoman Bolser stated her appreciation for the individuals who serve on boards throughout the county. As well, an appreciation for the Auditor’s Office being diligent in balancing the accounts and funds as well as the Council Members running a smooth end of year meeting.

*There being no further business to come before the Council at this time, the meeting was adjourned at 12:50 p.m., on a request by President Papacek and a motion made in unison by Councilwoman Bolser, and Councilman Roberts. The motion carried.*

HOWARD COUNTY COUNCIL

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JAMES T. PAPACEK, PRESIDENT

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JEFFREY A. STOUT, VICE PRESIDENT

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BRYAN ALEXANDER, MEMBER

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JAMIE L. BOLSER, MEMBER

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LESLIE G. FATUM, MEMBER

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STANLEY E. ORTMAN, MEMBER

---

JOHN J. ROBERTS, MEMBER

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MARTHA J. LAKE, AUDITOR  
HOWARD COUNTY COUNCIL MEETING DECEMBER 6, 2019