

**HOWARD COUNTY COUNCIL MEETING OCTOBER 22, 2019**

The Howard County Council met in Regular Session on Tuesday, October 22, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, Council Vice-President Jeffery A. Stout, and Council Members Bryan Alexander, Jamie L. Bolser, Leslie G. Fatum, Stanley E. Ortman, and John J. Roberts. Also, in attendance were County Attorney Alan Wilson and Auditor Martha Lake. The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

President Papacek led the Pledge of Allegiance and Councilman Ortman read a Serenity Prayer written by Reinhold Niebuhr.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the September 24, 2019 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilman Alexander. Councilman Stout seconded the motion, and the motion carried.

The Budget Session Minutes of September 4, 5, 11 and 24, 2019, having been previously submitted and reviewed, were approved on a motion made by Councilman Stout. Councilman Roberts seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-33-ADDITIONAL APPROPRIATIONS FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-33 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b>1000</b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b>0008</b>	<b><u>Howard County Assessor:</u></b>		
11200	Chief Deputy	\$11,000.00	\$11,000.00
	<b><u>Total Howard County Assessor:</u></b>	<b><u>\$11,000.00</u></b>	<b><u>\$11,000.00</u></b>
<b>9601</b>	<b><u>Howard County Information Systems:</u></b>		
32460	Computer Maintenance	\$12,000.00	\$12,000.00
	<b><u>Total Howard County Information Systems:</u></b>	<b><u>\$12,000.00</u></b>	<b><u>\$12,000.00</u></b>
	<b><u>TOTAL HOWARD COUNTY GENERAL FUND:</u></b>	<b><u>\$23,000.00</u></b>	<b><u>\$23,000.00</u></b>
<b>7331</b>	<b><u>HOWARD COUNTY PUBLIC SAFETY DISPATCH (PSAP) FUND:</u></b>		
15230	Insurance	\$78,500.00	\$78,500.00
	<b><u>Total Public Safety Dispatch (PSAP) Fund:</u></b>	<b><u>\$78,500.00</u></b>	<b><u>\$78,500.00</u></b>
<b>8109</b>	<b><u>HOWARD COUNTY PROSECUTOR (STOP VIOLENCE AGAINST WOMEN) FUND:</u></b>		
15230	Insurance	\$6,700.00	\$6,700.00
	<b><u>Total County Prosecutor Fund:</u></b>	<b><u>\$6,700.00</u></b>	<b><u>\$6,700.00</u></b>
	<b><u>TOTAL ADDITONAL APPROPRIATIONS ALL FUNDS:</u></b>	<b><u>\$108,200.00</u></b>	<b><u>\$108,200.00</u></b>

**HOWARD COUNTY GENERAL FUND 1000-0008 - ASSESSOR:**

Auditor Martha Lake addressed the request for additional appropriations in the Assessor’s absence. Auditor Lake stated that the Assessor’s Chief Deputy does not work on sales disclosure forms on a full-time basis, which is a requirement to be paid from the sales disclosure fund. For this reason, the funds will be taken from the general account 1000.11200.000.0008, rather than the sales disclosure fund. Councilwoman Fatum made a motion to approve the additional appropriation in account line

1000.11200.000.0008 chief deputy, in the sum of \$11,000.00, as presented. Councilwoman Bolser seconded the motion, and the motion carried.

**HOWARD COUNTY GENERAL FUND 1000-9601 – INFORMATION SYSTEMS:**

Information Systems Director, Jeremy Stevens addressed the Council with the request for additional appropriations in account line 1000.32460.000.9601 computer maintenance, in the sum of \$12,000.00. Mr. Stevens stated that the additional funds being requested are to pay for the back-up system for the remainder of 2019. Councilwoman Bolser made a motion to approve the additional appropriations in account line 1000.32460.000.9601 computer maintenance, in the sum of \$12,000.00, as presented. Councilman Roberts seconded the motion, and the motion carried.

**HOWARD COUNTY PUBLIC SAFETY DISPATCH (PSAP) FUND - 7331:**

Sheriff Jerry Asher requested an additional appropriation to cover insurance in account line 7331.15230.000.0000, to cover the remainder of 2019. Councilman Stout made a motion to approve the additional appropriation in account line 7331.15230.000.0000 insurance, as submitted. Councilman Alexander seconded the motion, and the motion carried.

**HOWARD COUNTY PROSECUTOR (STOP VIOLENCE AGAINST WOMEN) FUND - 8109:**

Prosecutor Mark McCann addressed the council with an additional appropriation of \$6,700.00 in the stop grant account line 8109.15230.000.0000 insurance. This request will cover the remainder of the 2019 calendar year for insurance coverage for staff. Councilwoman Fatum made a motion to approve the additional appropriation in account line 8109.15230.000.0000 insurance, in the sum of \$6,700.00, as submitted. Councilman Alexander seconded the motion, and the motion carried.

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*At this point in the meeting , Councilwoman Fatum needed to leave to fulfill another commitment. She asked to make the following inquiring before she left.*

**COUNCIL COMMENT:**

Councilwoman Fatum addressed the Council with a request for the Council to entertain a resolution regarding the acceptance of unions and to approach the Commissioners with said request. Discussion incurred and Attorney Alan Wilson was consulted. Attorney Wilson stated that the issue allowing unions in Howard County government is the responsibility of the Board of Commissioners. Due to his legal advice, no formal motion or second was made, and no vote was taken.

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**IN THE MATTER OR ORDINANCE NO. 2019-HCCR-15 – TRANSFERS:**

Auditor Martha Lake read Ordinance No. 2019-HCCR-15-Transfers one time, and the ordinance was acted upon as follows:

	<b>Transfer From</b>	<b>To</b>	<b>Amount</b>	<b>Allowed</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>0000</u></b>	<b><u>County General Fund Benefits:</u></b>			
15210	FICA	15230 Insurance	\$300,000.00	\$300,000.00
15220	PERF	15230 Insurance	\$550,000.00	\$550,000.00
<b><u>0005</u></b>	<b><u>Howard County Sheriff's Department:</u></b>			
11312	Deputy	11907 O.T. Deputy	\$15,000.00	\$15,000.00
11802	Corporal	11907 O.T. Deputy	\$25,000.00	\$25,000.00
<b><u>0007</u></b>	<b><u>Howard County Coroner:</u></b>			
23210	Gas, Oil & Lube	47210 Equipment	\$1,100.00	\$1,100.00
23710	Other Supplies	47210 Equipment	\$1,000.00	\$1,000.00
<b><u>0232</u></b>	<b><u>Howard County Circuit Court:</u></b>			

	<b>Transfer From</b>	<b>To</b>	<b>Amount</b>	<b>Allowed</b>
23600	Office Supplies	47210 Equipment	\$212.78	\$212.78
23600	Office Supplies	47240 Law Books	\$15.76	\$15.76
<b><u>0660</u> HOWARD COUNTY PROSECUTOR:</b>				
11800	Overtime	11700 Part-time	\$10,000.00	\$10,000.00
<b><u>1114</u> HOWARD COUNTY SHERIFF'S SPECIAL PURPOSE FUND:</b>				
12008	Part-time C.O.	12200 O.T. Corrections	\$135,000.00	\$135,000.00
15210	FICA	15230 Insurance	\$44,000.00	\$44,000.00
15220	PERF	15230 Insurance	\$150,000.00	\$150,000.00
<b><u>1159</u> HOWARD COUNTY HEALTH DEPT FUND:</b>				
11605	Administrative Assistant	11611 Project Coordinator	\$39,451.00	\$39,451.00
<b><u>1176</u> HOWARD COUNTY MOTOR VEHICLE HIGHWAY FUND:</b>				
12101	Equipment Operators	12100 Truck Drivers	\$25,000.00	\$25,000.00
11700	Part-time	15230 Insurance	\$6,000.00	\$6,000.00
12101	Equipment Operators	15230 Insurance	\$46,000.00	\$46,000.00
34511	Insurance	15230 Insurance	\$64,000.00	\$64,000.00
<b><u>4903</u> HOWARD COUNTY SHERIFF'S WORK PROGRAM FUND:</b>				
32530	Repair & Maintenance	22530 Supplies	\$600.00	\$600.00

**COUNTY GENERAL FUND BENEFITS – 1000-0000:**

Auditor Martha Lake addressed the request for the transfer from FICA and PERF accounts to the insurance account line 1000.15230.000.0000. She stated that the increase in insurance requires additional monies to finish the year, and the most effective way to handle this would be via a transfer rather than an additional appropriation.

**SHERIFF'S DEPARTMENT GENERAL FUND – 1000-0005 & FUNDS - 1114-0000 - 1114-0380 - 4903:**

Sheriff Jerry Asher explained the reason for the request for transfer from the deputy 1000.11312.000.0005 and corporal account line 1000.11802.000.0005 to the O.T. deputy account 1000.11907.000.0005 in **1000 General Fund**. Due to a deputy out on leave, the department was short staffed which resulted in overtime.

Sheriff Asher also addressed the request for transfer in the **LIT Special Purpose Fund** from part-time account line 1114.12008.000.0380 to the O.T. corrections account line 1114.12200.000.0380; the transfer from the FICA account line 1114.15210.000.0000 to the insurance account line 1114.15230.000.0000; the transfer from PERF account line 1114.15220.000.0000 to the insurance account line 1114.15230.000.0000; and the transfer from the repair & maintenance account line 4903.32530.000.0000 to supplies account line 4903.22530.000.0000. Sheriff Asher explained that the overtime was a result of the renovations at the jail and the need for oversight of equipment and inmates. The insurance request is due to the shortfall of funds and the increase of insurance premiums for 2019. In **4903 Sheriff's Work Program Fund**, he would also like to transfer the funds from repair & maintenance to the supply account line where these funds will be better utilized in his department for needed purchases.

Councilwoman Bolser inquired about the Sheriff's Pension Fund and the concern that the transfer from part-time to O.T. corrections might possibly result in a shortfall in another account. In looking forward, Councilwoman Bolser wanted to know if the Sheriff would be requesting a transfer from another account or an additional appropriation. Sheriff Asher was unsure at this time if there were funds in another account for transfer, or if an additional request would be required.

**CORONER’S GENERAL FUND – 1000-0007:**

Coroner Steven Seele addressed the Council with the request for transfer from the gas, oil & lube account line 1000.23210.000.0007 and other supplies account line 1000.23710.000.0007 to the equipment account line 1000.47210.000.0007. The department attempted to procure a grant to assist with some much needed equipment. This grant was competitive and was not issued to anyone in the State of Indiana. For this reason, Dr. Seele is requesting the transfer of funds to purchase some of the needed equipment.

**CIRCUIT COURT GENERAL FUND – 1000-0232:**

Judge Lynn Murray addressed the Council with the request for the transfers from account line 1000.23600.000.0232 office supplies to account line 1000.47210.000.0232 equipment, and account line 1000.23600.000.0232 office supplies to account line 1000.47240.000.0232 law books. The request for the equipment funds is to cover two monitors for the court since going onto the Odyssey System. The second request is to help enable the purchase of two law books titled, “Rules of Court” and “Rules of Evidence”, which change every year.

**PROSECUTOR’S GENERAL FUND – 1000-0660:**

Prosecutor Mark McCann requested a transfer from account line 1000.11800.000.0660 overtime to 1000.11700.000.0660 part-time in the sum of \$10,000.00. The reason for the request is due to an already trained employee who was on FMLA and desired to return as part-time.

**HEALTH DEPARTMENT FUND - 1159:**

Auditor Lake explained that this was simply an internal bookkeeping issue where the department desired a name change from administrative assistant to project coordinator. Once the name changed, the funds required transferred to the new account line.

**MOTOR VEHICLE HIGHWAY FUND - 1176:**

County Highway Engineer Ted Cain addressed the Council with the request for transfer from account 1176.12101.000.0000 equipment operators to account line 1176.12100.000.0000 truck drivers; account 1176.11700.000.0000 part-time to account line 1176.15230.000.0000; account 1176.12101.000.0000 equipment operators to 1176.15230.000.0000 insurance; and account 1176.34511.000.0000 insurance bldg. personal property.

The request for transfers to the insurance account line are due to the unforeseen increase in insurance premiums in 2019. Mr. Cain explained that since he hires new employees in as truck drivers until they are proven to handle equipment, there is a need to transfer funds to the truck driver account line.

Resolution No. 2019-HCCR-15 – Transfers, was approved under one motion in its entirety. Councilman Stout made a motion to approve Resolution No. 2019-HCCR-15, as submitted. Councilman Roberts seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-34- AMENDING SALARY ORD. FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-34- Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

<b>Salary Amendments</b>		<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0000</u></b>	<b><u>Howard County General Fund Benefits:</u></b>		
15210	FICA	\$(300,000.00)	\$(300,000.00)
15230	Insurance	\$300,000.00	\$300,000.00
15220	PERF	\$(550,000.00)	\$(500,000.00)
15230	Insurance	\$550,000.00	\$550,000.00
<b><u>0005</u></b>	<b><u>Howard County Sheriff:</u></b>		
11312	Deputy	\$(15,000.00)	\$(15,000.00)

<b>Salary Amendments</b>		<b>Requested</b>	<b>Approved</b>
11907	O.T. – Deputy	\$15,000.00	\$15,000.00
11802	Corporal	\$(25,000.00)	\$(25,000.00)
11907	O.T. - Deputy	\$25,000.00	\$25,000.00
<b>0008</b>	<b><u>Howard County Assessor:</u></b>		
11200	Chief Deputy	\$11,000.00	\$11,000.00
<b>0660</b>	<b><u>Howard County Prosecutor:</u></b>		
11800	Overtime	\$(10,000.00)	\$(10,000.00)
11700	Part-time	\$10,000.00	\$10,000.00
<b>1114</b>	<b><u>HOWARD COUNTY SHERIFF'S LIT SPECIAL PURPOSE FUND:</u></b>		
12008	Part-time C.O.	\$(135,000.00)	\$(135,000.00)
12200	O.T. Corrections	\$135,000.00	\$135,000.00
15210	FICA	\$(44,000.00)	\$(44,000.00)
15230	Insurance	\$44,000.00	\$44,000.00
15220	PERF	\$(150,000.00)	\$(150,000.00)
15230	Insurance	\$150,000.00	\$150,000.00
<b>1159</b>	<b><u>HOWARD COUNTY HEALTH DEPT.</u></b>		
11605	Administrative Assistant	\$(39,451.00)	\$(39,451.00)
11611	Project Coordinator	\$39,451.00	\$39,451.00
<b>1176</b>	<b><u>HOWARD COUNTY MOTOR VEHICLE HIGHWAY FUND:</u></b>		
12101	Equipment Operators	\$(25,000.00)	\$(25,000.00)
12100	Truck Drivers	\$25,000.00	\$25,000.00
11700	Part-time	\$(6,000.00)	\$(6,000.00)
15230	Insurance	\$6,000.00	\$6,000.00
12101	Equipment Operators	\$(46,000.00)	\$(46,000.00)
15230	Insurance	\$46,000.00	\$46,000.00
15230	Insurance	\$64,000.00	\$64,000.00
<b>7331</b>	<b><u>HOWARD COUNTY PUBLIC SAFETY DISPATCH (PSAP) FUND:</u></b>		
15230	Insurance	\$78,500.00	\$78,500.00
<b>8109</b>	<b><u>HOWARD COUNTY PROSECUTOR (STOP VIOLENCE AGAINST WOMEN) FUND:</u></b>		
15230	Insurance	\$6,700.00	\$6,700.00

Auditor Martha Lake stated that the foregoing Ordinance No. 2019-HCCO-34, Amending Salary Ordinance, was already addressed with Ordinance No. 2019-BCCO-33, Additional Appropriations and Resolution No. 2019-HCCR-15, Transfers. That being said, Councilwoman Bolser made the motion to approve Ordinance No. 2019-HCCO-34, Amending Salary Ordinance, as presented. Councilwoman Alexander seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

Auditor Martha Lake addressed the list of funds and appropriations distributed to the Council. The report of funds and appropriations was a result of a meeting held with James Papacek, Councilwoman Bolser, and Councilman Roberts. Councilwoman Bolser and Councilman Roberts commented on the report and would like to see this lay-out each month. Auditor Lake will include this report each month for Council.

Councilman Ortman inquired about the Tax Sale and outcome in the Auditor’s Office. Auditor Lake expressed that there was a total of 600 properties that went delinquent for tax sale. Once property owners paid their delinquent taxes, only 249 properties ended up on the final tax sale with 114 properties that went to certificate.

*There being no further business to come before the Council at this time, the meeting was adjourned at 4:50 p.m., on a request by President Papacek and a motion made in unison by Councilwoman Bolser, Councilman Alexander and Councilman Stout. The motion carried.*

HOWARD COUNTY COUNCIL

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JAMES T. PAPACEK, PRESIDENT

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JEFFREY A. STOUT, VICE PRESIDENT

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BRYAN ALEXANDER, MEMBER

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JAMIE L. BOLSER, MEMBER

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LESLIE G. FATUM, MEMBER

---

STANLEY E. ORTMAN, MEMBER

---

JOHN J. ROBERTS, MEMBER

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MARTHA J. LAKE, AUDITOR  
HOWARD COUNTY COUNCIL MEETING OCTOBER 22, 2019