

HOWARD COUNTY COUNCIL MEETING JANUARY 28, 2020

The Howard County Council met in Regular Session on Tuesday, January 28, 2020, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, Vice-President Jeffery A. Stout, and Council Members Bryan Alexander, Jamie L. Bolser, Leslie G. Fatum, Stanley E. Ortman, and John J. Roberts. Also, in attendance was County Auditor Martha Lake. County Attorney Alan Wilson was not present. The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

Councilman Ortman led the Pledge of Allegiance and President Papacek read a quote from John Adams.

REORGANIZATION OF THE HOWARD COUNTY COUNCIL 2020:

In the absence of the County Attorney, Alan Wilson, President Papacek opened the reorganization of the Howard County Council for 2020. Nomination for the Howard County Council President was opened with a motion by Councilman Stout’s nomination for James Papacek as President of the Council. The motion was seconded by Councilwoman Bolser. There being no further nominations, a motion to close the nomination for President was made by Councilman Stout and seconded by Councilwoman Bolser. The Council was in favor of James Papacek as President of the Howard County Council and the motion carried unanimously with all council members voting yay.

The nomination for Vice-President of the Howard County Council was opened with a motion by Councilman Roberts in favor of Jeffrey Stout as Vice-President and seconded by Councilwoman Bolser. There being no further nomination, Councilwoman Bolser made a motion to close the nominations. Councilman Roberts seconded the motion, and the nomination were closed. The Council was in favor of Jeffrey Stout as Vice-President of the Howard County Council and the motion carried unanimously with all council members voting yay.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the November 26, 2019 and December 6, 2019 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilman Ortman. Councilwoman Fatum seconded the motion, and the motion carried.

Auditor Martha Lake addressed several grant funds that combine or replace other funds as follows:

NEW FUND #	ACTION
	COMMUNITY CORRECTIONS
1132	Community Corrections (combines/replaces) CC 1122 and WR 9126
2532	Project Income (combines/replaces) 2523, 2515, 2516
9118	Adult Probation (replaces) 9121, will become obsolete)
2032	Community Transition Program (replaces 1123)
1000.0235	(county general combines 0235 and 0236)
	PSAP/LIT Public Safety (Dispatch Payroll)
1170	Replaces 7331

IN THE MATTER OF ORDINANCE NO. 2020-HCCO-02 - ADDITIONAL APPROPRIATIONS FOR 2020:

Auditor Martha Lake read Ordinance No. 2020-HCCO-02 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations	Requested	Approved
1000	<u>HOWARD COUNTY GENERAL FUND:</u>		
0002	<u>Howard County General – Auditor’s Office:</u>		
11601	GIS/Prop. Rec. Tech./Coordinator	\$135.00	\$135.00
	<u>Total Howard County Auditor’s Office:</u>	<u>\$135.00</u>	<u>\$135.00</u>
0235	<u>Howard County General Courts Adult Probation Dept.:</u>		
11253	Director of Home Detention (BD)	\$6,325.00	\$6,325.00
11811	Probation Officer (CB)	\$10,000.00	\$10,000.00
11246	Probation Officer (SH)	\$4,643.00	\$4,643.00
11247	Probation Officer (ML)	\$10,000.00	\$10,000.00
11256	Probation Officer (AR)	\$10,000.00	\$10,000.00
11125	Probation Officer (CL)	\$3,724.00	\$3,724.00
11126	Probation Officer (TM)	\$491.00	\$491.00
11424	Reception Data (LB)	\$1,250.00	\$1,250.00
11261	PSC Coordinator (OB)	\$18,000.00	\$18,000.00
11123	Probation Officer (KB)	\$9,900.00	\$9,900.00
11124	Probation Officer (AR)	\$32.00	\$32.00
	<u>Total Howard County Courts Adult Probation Dept.:</u>	<u>\$74,365.00</u>	<u>\$74,365.00</u>

	<u>TOTAL GENERAL FUND REQUESTS:</u>	<u>\$74,500.00</u>	<u>\$74,500.00</u>
<u>1114</u>	<u>HOWARD COUNTY KINSEY – LIT SPECIAL PURPOSE FUND:</u>		
<u>9603</u>	<u>Kinsey Center – Shelter Care Dept.</u>		
11348	Shelter Care Program Director	\$270.00	\$270.00
	Total Howard County Kinsey (Shelter Care) LIT Spec. Purpose Fund:	<u>\$270.00</u>	<u>\$270.00</u>
<u>1132</u>	<u>HOWARD COUNTY COMMUNITY CORRECTIONS FUND:</u>		
11253	Director of Home Detention (BC)	\$52,275.00	\$52,275.00
11254	Facility Manager Work Release (HF)	\$10,850.00	\$10,850.00
11424	Reception / Data (LB)	\$31,710.00	\$31,710.00
11283	Administrative Assistant (CT)	\$32,960.00	\$32,960.00
11811	Probation Officer (CB)	\$7,000.00	\$7,000.00
11125	Probation Officer (CL)	\$35,875.00	\$35,875.00
11126	Probation Officer (TM)	\$35,875.00	\$35,875.00
11257	Detention Officers (Full-time)	\$228,883.00	\$228,883.00
11258	Detention Officers (Full-time)	\$31,846.00	\$31,846.00
11800	Overtime	\$4,000.00	\$4,000.00
11246	Probation Officer (SH)	\$37,925.00	\$37,925.00
15230	Insurance	\$173,166.00	\$173,166.00
23600	Office Supplies	\$3,500.00	\$3,500.00
23401	Food	\$900.00	\$900.00
23360	Institutional Supplies	\$10,000.00	\$10,000.00
23802	Drug Testing Supplies	\$4,000.00	\$4,000.00
23701	Educational Supplies	\$4,000.00	\$4,000.00
32130	Travel and Training	\$14,000.00	\$14,000.00
32202	Utilities	\$40,000.00	\$40,000.00
32620	Professional Fees (Operations)	\$2,000.00	\$2,000.00
31210	Maintenance and Service Contracts	\$10,000.00	\$10,000.00
35640	Equipment Rental / Lease	\$150,000.00	\$150,000.00
33130	Meal Reimbursement Provided	\$15,000.00	\$15,000.00
	Total Howard County Community Corrections Fund:	<u>\$935,765.00</u>	<u>\$935,765.00</u>
<u>1159</u>	<u>HOWARD COUNTY HEALTH DEPT. FUND:</u>		
11611	Project Coordinator	\$40,635.00	\$40,635.00
	Total Howard County Health Dept. Fund:	<u>\$40,635.00</u>	<u>\$40,635.00</u>
<u>1175</u>	<u>HOWARD COUNTY SHERIFF – MISDEMEANANT FUND:</u>		
31210	Maintenance & Service Contracts	\$20,000.00	\$20,000.00
47210	Equipment	\$20,000.00	\$20,000.00
47232	Vehicles – Sheriff	\$40,000.00	\$40,000.00
	Total Howard County Sheriff – Misdemeanant Fund:	<u>\$80,000.00</u>	<u>\$80,000.00</u>
<u>2032</u>	<u>HOWARD COUNTY COMMUNITY TRANSITION PROGRAM FUND:</u>		
51000	Transfer Fund	\$200,000.00	\$200,000.00
	Total Howard County Comm. Transition Program Fund:	<u>\$200,000.00</u>	<u>\$200,000.00</u>
<u>2501</u>	<u>HOWARD COUNTY PROBATION USER-FEE ALCOHOL & DRUG FUND:</u>		
11503	Asst. Probation Officer	\$5,050.00	\$5,050.00
	Total Howard County Prob. User-Fee Alcohol & Drug Fund:	<u>\$5,050.00</u>	<u>\$5,050.00</u>
<u>2508</u>	<u>HOWARD COUNTY SHERIFF – LAW ENFORCEMENT CONT. EDUC. FUND:</u>		
32130	Travel & Training	\$5,000.00	\$5,000.00
	Total County Sheriff – Law Enforcement Continuing Educ. Fund:	<u>\$5,000.00</u>	<u>\$5,000.00</u>
<u>2532</u>	<u>HOWARD COUNTY COMM. CORR. USER FEE PROJECT INCOME FUND:</u>		
11902	Director of Community Supervision (DD)	\$27,871.00	\$27,871.00
11244	Director of Work Release (JL)	\$37,490.00	\$37,490.00
11253	Director of Home Detention (BD)	\$6,325.00	\$6,325.00
11811	Probation Officer (CB)	\$31,750.00	\$31,750.00
11254	Facility Mgr. Work Release (HF)	\$28,000.00	\$28,000.00
11246	Probation Officer (SH)	\$4,643.00	\$4,643.00
11247	Probation Officer (ML)	\$30,108.00	\$30,108.00
11256	Probation Officer (AR)	\$30,108.00	\$30,108.00
11257	FT Detention Officer	\$66,831.00	\$66,831.00
11258	FT Detention Officer	\$62,935.00	\$62,935.00
11259	Detention Officer Supervisor (AC/JJ)	\$4,160.00	\$4,160.00
11259	Detention Officer Supervisor (AC/JJ)	\$4,160.00	\$4,160.00
11919	Educator/Facilitator (Duncan)	\$20,000.00	\$20,000.00
11121	Community Service / Intake (AC)	\$36,050.00	\$36,050.00
11260	PT Reception / Data (SB)	\$20,600.00	\$20,600.00

12201	Field Officer (Kennedy / Hoover / Williams)	\$108,150.00	\$108,150.00
11700	Field Officer (Vacant – Part-time x-3)	\$42,000.00	\$42,000.00
11261	PSC Coordinator (OB)	\$28,350.00	\$28,350.00
11262	PSC Coordinator	\$47,741.00	\$47,741.00
11800	Overtime	\$40,000.00	\$40,000.00
15230	Insurance	\$80,000.00	\$80,000.00
15220	PERF	\$140,000.00	\$140,000.00
15210	FICA	\$80,000.00	\$80,000.00
23600	Office Supplies	\$8,000.00	\$8,000.00
23401	Food	\$2,000.00	\$2,000.00
23210	Gas, Oil, Lube	\$7,000.00	\$7,000.00
25200	Garage & Motor Repair	\$8,000.00	\$8,000.00
23360	Institutional Supplies	\$15,000.00	\$15,000.00
22530	Equipment Repair Supplies	\$20,000.00	\$20,000.00
23306	Uniforms	\$15,000.00	\$15,000.00
23802	Drug Testing Supplies	\$9,000.00	\$9,000.00
23701	Program and Teaching Materials	\$8,000.00	\$8,000.00
23745	Incentives	\$5,000.00	\$5,000.00
32640	Drug Screen Confirmation	\$5,000.00	\$5,000.00
32160	Communications	\$20,500.00	\$20,500.00
32140	Telephone Agreement	\$10,000.00	\$10,000.00
32410	Printing	\$1,200.00	\$1,200.00
32120	Postage	\$2,000.00	\$2,000.00
32600	Dues / Subscriptions	\$500.00	\$500.00
31210	Maintenance & Service Contracts	\$62,000.00	\$62,000.00
35640	Rental / Lease Fees	\$100,000.00	\$100,000.00
32130	Travel & Training	\$20,000.00	\$20,000.00
32620	Professional Fees	\$9,000.00	\$9,000.00
32202	Utilities	\$27,000.00	\$27,000.00
33130	Meals Reimbursement Provided	\$20,000.00	\$20,000.00
33744	Counseling Services	\$30,000.00	\$30,000.00
41730	Office Equipment	\$7,000.00	\$7,000.00
47220	Computer Hardware / Software	\$13,000.00	\$13,000.00
47210	Equipment	\$50,000.00	\$50,000.00
	<u>Total Howard County Comm. Corr. User-Fee Proj. Inc. Fund:</u>	<u>\$1,451,472.00</u>	<u>\$1,451,472.00</u>
<u>8102</u>	<u>HOWARD COUNTY SHERIFF – DUI TASK FORCE FUND:</u>		
11305	First Deputy	\$15,000.00	\$15,000.00
11305	First Deputy (Admin.)	\$850.00	\$850.00
	<u>Total Howard County Sheriff – DUI Task Force Fund:</u>	<u>\$15,850.00</u>	<u>\$15,850.00</u>
<u>8107</u>	<u>HOWARD COUNTY SHERIFF – OPERATION PULL-OVER FUND:</u>		
11305	First Deputy	\$6,700.00	\$6,700.00
11305	First Deputy (Admin.)	\$850.00	\$850.00
	<u>Total Howard County Sheriff – Operation Pull-Over Fund:</u>	<u>\$7,550.00</u>	<u>\$7,550.00</u>
<u>8126</u>	<u>HOWARD COUNTY HEALTH DEPT. – PHEP GRANT FUND:</u>		
11724	BT Coordinator	\$19,664.00	\$19,664.00
15210	FICA	\$1,505.00	\$1,505.00
23600	Office Supplies	\$268.00	\$268.00
23710	Office Supplies	\$200.00	\$200.00
31215	ERS Radio Twr. Sys. Access	\$2,880.00	\$2,880.00
32130	Travel & Training	\$132.00	\$132.00
33210	Mileage	\$568.00	\$568.00
	<u>Total Howard County Health Dept. – Phep Grant Fund:</u>	<u>\$25,217.00</u>	<u>\$25,217.00</u>
<u>8131</u>	<u>HOWARD COUNTY VICTIM ASSISTANCE PROGRAM FUND:</u>		
11242	Victim Assistant PS/NP	\$73,387.00	\$73,387.00
15210	FICA	\$6,080.00	\$6,080.00
15220	PERF	\$11,121.00	\$11,121.00
15230	Insurance	\$71,216.00	\$71,216.00
32130	Travel and Training	\$8,000.00	\$8,000.00
32160	Communications	\$1,490.00	\$1,490.00
41730	Office Equipment	\$1,800.00	\$1,800.00
	<u>Total Howard County Victim Assistance Program Fund:</u>	<u>\$173,094.00</u>	<u>\$173,094.00</u>
<u>8139</u>	<u>HOWARD COUNTY SHERIFF – NON-MOTORIST GRANT FUND:</u>		
11305	First Deputy Payroll	\$5,000.00	\$5,000.00
11305	First Deputy Payroll (Admin.)	\$850.00	\$850.00
	<u>Total Howard County Sheriff – Non-Motorist Grant Fund:</u>	<u>\$5,850.00</u>	<u>\$5,850.00</u>
<u>8150</u>	<u>HOWARD COUNTY PROBATION ADDICTION RESPONSE FUND:</u>		
12004	Probation Officer (GJ)	\$48,750.00	\$48,750.00

15230	Insurance	\$11,250.00	\$11,250.00
	<u>Total Howard County Probation Addiction Response Fund:</u>	<u>\$60,000.00</u>	<u>\$60,000.00</u>
9118	<u>HOWARD COUNTY ADULT PROBATION (Case Manager) – DOC GRANT FUND:</u>		
11123	Probation Officer (KB)	\$38,850.00	\$38,850.00
11124	Probation Officer (AR)	\$38,850.00	\$38,850.00
15230	Insurance	\$30,087.00	\$30,087.00
15210	FICA	\$6,704.00	\$6,704.00
15220	PERF	\$12,882.00	\$12,882.00
	<u>Total Howard County Adult Probation – DOC Grant Fund:</u>	<u>\$127,373.00</u>	<u>\$127,373.00</u>
	<u>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS:</u>	<u>\$3,207,626.00</u>	<u>\$3,207,626.00</u>

Auditor Lake stated that many of the additional appropriations are grant funds that the State has approved. The other funds that are on the additional appropriations list miscellaneous are non-grant funds are housekeeping items. They are as follows:

1000-0235 Howard County General Fund – Auditor’s Office:

The additional appropriation is requested due to the shortfall in account line 1000.11601.000.0002, in the sum of \$135.00.

1000-0235 Howard County General Courts – Adult Probation Dept.:

Dustin DeLong stated that there was movement between the county general fund and the project income fund for salaries in Adult Probation. This is primarily due to desiring to show the salaries coming from the general fund as these positions serve multi-purpose. Due to the changes at the State, the department was able to combine several funds which should streamline accounts and processes.

1114-9603 Howard County Kinsey – LIT Special Purpose Fund:

Auditor Martha Lake stated that the additional appropriation request of \$270.00 is to correct a salary account line from 2019.

1159-Howard County Health Dept. Fund:

Director James Vest stated that the request for additional appropriations was for the project coordinator salary, a position that was added late in 2019. The Auditor’s First Deputy, Renae Adams stated that this was discussed with the Council in 2019; however, was past the date to submit for the 2020 budget.

1175-Howard County Sheriff – Misdemeanant Grant Fund:

Sheriff Asher addressed the Council with the request for additional appropriations for expenditure in the Misdemeanant Grant Fund. Sheriff Asher stated that there is currently \$220,000.00 available and he is asking for \$80,000.00 be made available for expenditures in 1175.41210.000.0000 maintenance and service contracts in the sum of \$20,000.00; 1175.47210.000.0000 equipment in the sum of \$20,000.00; and 1175.47232.000.0000 vehicles – sheriff in the sum of \$40,000.00.

Sheriff Asher submitted the commissary report for December 2019. Also at the request of Councilwoman Bolser, Sheriff Asher submitted overtime reports for 2018 and 2019 comparisons. The overtime report reflects the reduction of overtime hours in dispatch from 2018 to 2019; the jail overtime report reflecting a reduction in overtime hours from 2018 to 2019 with a reduction in turnover rate for staffing.

Councilman Roberts inquired about the inmate population at the jail. Sheriff Asher stated that the jail is currently housing 450 inmates; with 113 of those being female. There is a concern with the number of inmates and there may be an opportunity to move 30 inmates to the Tipton County Jail soon to help with overcrowding locally. Councilwoman Bolser asked if Howard County is currently housing any out-of-county inmates; with a response of ‘no’ from Sheriff Asher. The State currently reimburses only \$37.00 per day for an inmate in county jail on a low level misdemeanor, serving less than a year and which by statute cannot be sent to the DOC.

Judge Douglas Tate was asked to speak on behalf of the jail population and programs in the county to reduce the inmate population. He stated that this is one of the primary reasons for the county to hire Magistrate Cheyenne Shephard. He stated the goal is to reduce the population of the jail by processing inmates with a direct intention of non-violent offenders being sent to programs in probation, community corrections and other rehabilitation services that better serve the community and reduce recidivism. They have also accomplished hiring of the Magistrate, Cheyenne Shephard, who generally is able to have a pre-trial with inmates within 24-48 hours; therefore reducing a backup in the court system. She is then able to assess whether or not the inmate is a danger to the community, will be a possible failure to appear or can be released into a program such as probation, community corrections or to work-release. As well, the drug cases have been spread across the other courts to allow for these cases to be heard timelier. The program also addresses those inmates with substance abuse issues where they are sent to a program in probation to address those need. The counties are required to follow the Indiana Supreme Courts Criminal Rule 26 which states that if an arrestee does not present a substantial risk of flight or danger to themselves or others, the court should release the arrestee without money bail or surety subject to such restrictions and conditions as determined by the court except where certain circumstances exist, and goes on to list those circumstances for jail retention. Judge Tate stated that the crime rate has increased in the last three years by 15%, with major felonies up 21%, according to the 2017, 2018 and 2019 reports. This increase has affected the jail as well as all departments involved. He stated that the Jail, Judges and Magistrate as well as the Probation and Community Corrections staff are addressing an increase in crime as mandated to reduce the recidivism in Howard County. Judge Tate stated that he would like to see a work-release program in Howard County for women in order to reduce the female inmate population.

Councilwoman Bolser asked about the increase of workload on the staff in processing misdemeanor cases, those doing the risk assessments, processing cases and whether or not the county is staffed efficiently. Judge Tate stated that everything requires time and resources which we currently do not have. The departments are adjusting as required. Auditor Martha Lake stated that Dustin DeLong has done a great job streamlining processes and grants in bringing these processes together as well.

Judge Tate expressed that he has enjoyed working with Councilman Ortman and all that they have accomplished much during his term. He also asked that everyone keep the Wells family in their prayers with the passing of Ann Wells' husband.

Magistrate Cheyenne Shephard discussed the Criminal Rule 26 and the release of individuals arrested, who are appropriate to be released, not based on financial ability to place a bond. She stated that there are now two individuals who are able to do assessments at the jail. Her Court Reporter is scheduling inmates who are appropriate to come before her within 24-48 hours. She is now doing sentencing on Friday's in Judge Tate's Court for anyone who pleads to a misdemeanor. The pre-trial services provide an assessment to Magistrate Shephard which assesses the risk of an individual to the community before she proceeds in court. She is also reviewing the probable cause affidavit and the arrest report in detail to determine whether or not an inmate is eligible for release on pre-trial. As Magistrate, she is currently addressing Level 6 Felonies and Misdemeanors.

2032-Howard County Community Transition Program Grant Fund:

Community Corrections Supervisor Dustin DeLong stated that this is basically a transfer fund from the State for moving individuals from corrections to supervision programs.

2501-Howard County Probation User Fee Alcohol & Drug Grant Fund:

Community Corrections Supervisor Dustin DeLong stated that this is an additional appropriation in account 2501.11503.000.0000 assistant probation officer. This request is to cover the correct salary of the position.

2532-Howard County Community Corrections User-Fee Project Income Grant Fund:

Mr. DeLong stated that this fund is an income user fee and they are asking for approval to spend from this account.

8131-Howard County Victim Assistance Program Grant Fund:

Mr. DeLong stated that this grant will expire this year and he will be reapplying to the State in order to finance this program.

8150-Howard County Probation Addiction Response Grant Fund:

Mr. DeLong stated that this grant provides specifically for a probation officer at the jail.

9118-Howard County Adult Probation (Case Manager) DOC Grant Fund:

Mr. DeLong stated that this is a DOC Grant which provides funding for probation officers.

8102-Howard County Sheriff – DUI Task Force Fund / 8107 Operation Pull-Over Fund / 8139-Non-Motorist Grant Fund:

Justin Markley addressed the Council with the requests for additional appropriations for Grant Funds listed in the DUI Task Force, Operation Pull-Over and the Non-Motorist Grant Funds. These programs assist officers to enforce the seat belt regulations, the DUI stops and the foot traffic surveillance needed to enforce safety throughout the community. The SAVE grant is for the enforcement of vehicle traffic to stop for school buses and is for stop arm violations. The State has now combined all of these grants into what is referred to as the "CHIRP" grant which is an acronym for "Comprehensive Highway Injury Reduction Program". Combining these grants into one will allow for streamlined tracking and reporting. Mr. Markley stated that the county applied for the "CHIRP" grant in the sum of \$45,000.00; however, was awarded \$29,250.00. Since the State did not award the department any funds in the SAVE grant, he will be approaching the County Commissioners with the request to apply this year for additional funds for the SAVE Grant. This grant application is due to the State by February 7th. If the new grant funds are awarded under the SAVE Grant, it will also become part of the "CHIRP" grant for tracking and reporting requirements to the State.

All additional appropriations having been presented, Councilman Alexander made a motion to approve Ordinance No. 2020-HCCO-02, Additional Appropriations, as read. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OR ORDINANCE NO. 2020-HCCR-1 – TRANSFERS:

Auditor Martha Lake read Ordinance No. 2020-HCCR-1-Transfers one time, and the ordinance was acted upon as follows:

Transfer From	To	Amount	Allowed
<u>1000 HOWARD COUNTY GENERAL FUND:</u>			
<u>0002 Howard County Auditor's Office :</u>			
11302 First Deputy Finance Manager	11303 First Deputy Tax Mgr.	\$36,868.00	\$36,868.00
<u>0660 Howard County Prosecutor's Office:</u>			
11800 IV-D Overtime	11700 IV-D Part-time Caseworker	\$10,000.00	\$10,000.00

1000-0002 - Howard County Auditor's Office:

Auditor Martha Lake explained that this was an error at budget time, whereas, the funds were appropriated in the Auditor's Finance Dept. and should have been under the Auditor's Tax Dept. The transfer from Finance Manager to Tax Manager will correct the issue and reflect the correct budget for staff in both areas.

1000-0660 - Howard County Prosecutor's Office:

Prosecutor Mark McCann stated that the transfer is being requested in order to retain a prior full-time caseworker who desired to be part-time.

Councilman Ortman made a motion to approve Resolution No. 2020-HCCR-1, Transfers, as read. Councilman Stout seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2020-HCCO-3- AMENDING SALARY ORD. FOR 2020:

Auditor Martha Lake read Ordinance No. 2020-HCCO-3- Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

	Salary Amendments	Requested	Approved
<u>1000 HOWARD COUNTY GENERAL FUND:</u>			
<u>0002 Howard County Auditor's Office:</u>			
11302	First Deputy Finance Mgr.	\$(36,868.00)	\$(36,868.00)
11303	First Deputy Tax Mgr.	\$36,868.00	\$36,868.00
11601	GIS/Prop. Rec. Tech./Coordinator	\$135.00	\$135.00
<u>0235 Howard County Superior Court III:</u>			
11253	Director of Home Detention (BD)	\$6,325.00	\$6,325.00
11811	Probation Officer (CB)	\$10,000.00	\$10,000.00
11246	Probation Officer (SH)	\$4,643.00	\$4,643.00
11247	Probation Officer (ML)	\$10,000.00	\$10,000.00
11256	Probation Officer (AR)	\$10,000.00	\$10,000.00
11125	Probation Officer (CL)	\$3,724.00	\$3,724.00
11126	Probation Officer (TM)	\$491.00	\$491.00
11424	Reception Data (LB)	\$1,250.00	\$1,250.00
11261	PSC Coordinator (OB)	\$18,000.00	\$18,000.00
11123	Probation Officer (KB)	\$9,900.00	\$9,900.00
11124	Probation Officer (AR)	\$32.00	\$32.00
<u>0660 Howard County Prosecutor's Office:</u>			
11800	IV-D Overtime	\$(10,000.00)	\$(10,000.00)
11700	IV-D Part-time Caseworker	\$10,000.00	\$10,000.00
<u>1114 HOWARD COUNTY KINSEY – LIT SPEC. PURPOSE FUND:</u>			
<u>9603 Kinsey Center – Shelter Care</u>			
11348	Shelter Care Program Director	\$270.00	\$270.00
<u>1132 HOWARD COUNTY COMMUNITY CORRECTIONS FUND:</u>			
11253	Director of Home Detention (BC)	\$52,275.00	\$52,275.00
11254	Facility Mgr. Work Release (HF)	\$10,850.00	\$10,850.00
11424	Reception / Data (LB)	\$31,710.00	\$31,710.00
11283	Administrative Assistant (CT)	\$32,960.00	\$32,960.00
11811	Probation Officer (CB)	\$7,000.00	\$7,000.00
11125	Probation Officer (CL)	\$35,875.00	\$35,875.00
11126	Probation Officer (TM)	\$35,875.00	\$35,875.00
11257	Detention Officers (Full-time)	\$228,883.00	\$228,883.00
11258	Detention Officers (Part-time)	\$31,846.00	\$31,846.00
11800	Overtime	\$4,000.00	\$4,000.00
11246	Probation Officer (SH)	\$37,925.00	\$37,925.00
15230	Insurance	\$173,166.00	\$173,166.00
<u>1159 HOWARD COUNTY HEALTH DEPT. FUND:</u>			
11611	Project Coordinator	\$40,635.00	\$40,635.00
<u>2501 HOWARD COUNTY PROBATION USER-FEE ALCOHOL & DRUG FUND:</u>			
11503	Assistant Probation Officer	\$5,050.00	\$5,050.00
<u>2532 HOWARD COUNTY COMM. CORR. USER-FEE PROJECT INCOME FUND:</u>			
11902	Director of Community supervision (DD)	\$27,871.00	\$27,871.00
11244	Director of Work Release (JL)	\$37,490.00	\$37,490.00
11253	Director of Home Detention (BD)	\$6,325.00	\$6,325.00
11811	Probation Officer (CB)	\$31,750.00	\$31,750.00
11254	Facility Mgr. Work Release (HF)	\$28,000.00	\$28,000.00

11246	Probation Officer (SH)	\$4,643.00	\$4,643.00
11247	Probation Officer (ML)	\$30,108.00	\$30,108.00
11256	Probation Officer (AR)	\$30,108.00	\$30,108.00
11257	FT Detention Officer	\$66,831.00	\$66,831.00
11258	PT Detention Officer	\$62,935.00	\$62,935.00
11259	Detention Officer Supervisor (AC/JJ)	\$4,160.00	\$4,160.00
11259	Detention Officer Supervisor (AC/JJ)	\$4,160.00	\$4,160.00
11919	Educator / Facilitator (Duncan)	\$20,000.00	\$20,000.00
11121	County Service / Intake AC	\$36,050.00	\$36,050.00
11260	PT Reception / Data (SB)	\$20,600.00	\$20,600.00
12201	Field Officer (Kennedy / Hoover / Williams)	\$108,500.00	\$108,500.00
11700	Field Officer (Vacant – Part-time x 3)	\$42,000.00	\$42,000.00
11261	PSC Coordinator	\$28,350.00	\$28,350.00
11262	PSC Coordinator	\$47,741.00	\$47,741.00
11800	Overtime	\$40,000.00	\$40,000.00
15230	Insurance	\$80,000.00	\$80,000.00
15220	PERF	\$140,000.00	\$140,000.00
15210	FICA	\$80,000.00	\$80,000.00
8102	<u>HOWARD COUNTY SHERIFF – DUI TASK FORCE FUND:</u>		
11305	First Deputy	\$15,000.00	\$15,000.00
11305	First Deputy (Admin.)	\$850.00	\$850.00
8107	<u>HOWARD COUNTY SHERIFF – OPERATION PULL-OVER FUND:</u>		
11305	First Deputy	\$6,700.00	\$6,700.00
11305	First Deputy (Admin.)	\$850.00	\$850.00
8126	<u>HOWARD COUNTY HEALTH DEPT. – PHEP GRANT FUND:</u>		
11724	BT-Coordinator	\$19,664.00	\$19,664.00
15210	FICA	\$1,505.00	\$1,505.00
8131	<u>HOWARD COUNTY VICTIM ASSISTANCE PROGRAM FUND:</u>		
11242	Victim Assistance PS/NP	\$73,387.00	\$73,387.00
15210	FICA	\$6,080.00	\$6,080.00
15220	PERF	\$11,211.00	\$11,211.00
15230	Insurance	\$71,216.00	\$71,216.00
8139	<u>HOWARD COUNTY SHERIFF – NON-MOTORIST GRANT FUND:</u>		
11305	First Deputy Payroll	\$5,000.00	\$5,000.00
11305	First Deputy Payroll (Admin.)	\$850.00	\$850.00
8150	<u>HOWARD COUNTY PROBATION ADDICTION RESPONSE FUND:</u>		
12004	Probation Officer (GJ)	\$48,750.00	\$48,750.00
15230	Insurance	\$11,250.00	\$11,250.00
9118	<u>HOWARD COUNTY ADULT PROBATION (Case Manager) – DOC GRANT FUND:</u>		
11123	Probation Officer (KB)	\$38,850.00	\$38,850.00
11124	Probation Officer (AR)	\$38,850.00	\$38,850.00
15230	Insurance	\$30,087.00	\$30,087.00
15210	FICA	\$6,704.00	\$6,704.00
15220	PERF	\$12,882.00	\$12,882.00

Auditor Lake explained that the Salary Amendment items were covered under the Additional Appropriations and the Transfers as noted above, and approved. Councilman Stout made the motion to approve Ordinance No. 2020-HCCO-3, Amending Salary Ordinance, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OF OLD BUSINESS:

Councilman Alexander has been working with Jeremy Stevens in Information Systems and was given a laptop with windows 10 and added dropbox so that the Council can communicate and upload documents. Councilman Alexander gave positive feedback to the Council stating that this will allow for electronic records to be shared and stored by the Council, thereby reducing paper from the Auditor’s Office to the Council. President Papacek asked that there be a training with IT when the laptops and dropbox are implemented. Mr. Papacek asked if it was a consensus by the Council Members to go with the laptop and dropbox as a system for sharing information. Jeremy Stevens stated that the cost of each laptop would be approximately \$1200.00 each and that he would utilize his budget to make the purchase for each council member. President Papacek asked that Jeremy go ahead and purchase the laptops for the Council.

IN THE MATTER OF NEW BUSINESS:

Appointments to the PTA/BOA Board:

Assessor Mindy Heady addressed the Council with re-appointments to the PTA/BOA Board. They are as follows:

Name	PTA/BOA Appointment / Re-appointment
Mark Hornstein	Re-appointment
Linda Koontz	Re-appointment
Susie Woolley	Re-appointment

Councilman Stout made a motion to approve the PTA/BOA re-appointments as presented. Councilwoman Bolser seconded the motion, and the motion carried.

Appointment to the Economic Development Commission:

Project Coordinator Pam Isaac requested the approval and signature to appointment Mr. James Papacek to the Economic Development Commission. Mrs. Isaac stated that Mr. Papacek has agreed to the appointment. Councilman Ortman made a motion to approve the appointment, as presented. Councilman Stout seconded the motion, and the motion carried.

Ordinance No. 2020-HCCO-7:

Mr. Andrew Vandenbosch presented Ordinance No. 2020-HCCO-7, which establishes a Supplemental Public Defender Services Fund, which accumulates revenue from persons who have been appointed a Public Defender and which allows the Howard County Council to supplement the Howard County Public Defender’s 2020 budget for provisions for court-appointed legal services as outlined in the Ordinance.

Councilman Stout made a motion to approve Ordinance No. 2020-HCCO-7, as presented. Councilman Roberts seconded the motion, and the motion carried.

Budget Correction – Auditor’s Office:

Auditor Lake stated that there is a correction to the salary ordinance of 2020. In account line 1000.11312.000.0005, correction from 17 deputies to 18 with the salary per deputy being \$50,703.00 annually. In account line 1000.11802.000.0005, correction from 7 corporals to 6 with the salary being \$56,359.00 annually. Councilman Alexander made a motion to approve the correction to the 2020 Budget, as presented. Councilman Roberts seconded the motion, and the motion carried.

Resident of the County regarding drainage:

Mr. Ed Moore, a resident of Howard County, located at 3587 Davis Road, Kokomo, IN, addressed the Council with a concern about drainage. Mr. Moore stated that the county is draining into a private drain which is flooding ground and causing a loss of trees. Mr. Moore stated that the drain is located near the Branson Subdivision at 350 North and Hwy 35, but unsure of the legal drain name. He has been in contact with Mr. Duncan to address the issue and that it has been ongoing since 2004. He and another resident whom did not state his name asked that this project be moved up. President Papacek stated that they are currently assessing which drainage issues will be addressed and the sum of monies that will need to be borrowed for the reconstruction cost. He is waiting on the response of Mr. Duncan as to what drains will be moved to the forefront of the workload. Auditor Lake stated that MS4 is planning to borrow \$900,000.00 from the edit fund and are presenting at the February 25, 2020 council meeting. Councilwoman Bolser stated that she just sent a message to the Surveyor and a response was received stating that this project was in the plan for construction/reconstruction.

IN THE MATTER OF COUNCIL BUSINESS:

Councilman Ortman informed the Council members that he will be completely engaged in the Council in the next eleven months; however, will not be seeking re-election for 2021. Councilman Ortman stated his appreciation for the council members. Councilman Stout reflected his time served on the Council with Councilman Ortman stating that he has made the county better by his involvement and expressed his appreciation for him. Councilwoman Bolser stated that working with Councilman Ortman has made the County better and his work behind the scenes working with departments is appreciated.

*There being no further business to come before the Council
at this time, the meeting was adjourned at 5:22 p.m., on a motion made by Councilman Stout. Councilwoman Bolser
seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL

JAMES T. PAPACEK, PRESIDENT

JEFFREY A. STOUT, VICE PRESIDENT

BRYAN ALEXANDER, MEMBER

JAMIE L. BOLSER, MEMBER

LESLIE G. FATUM, MEMBER

STANLEY E. ORTMAN, MEMBER

JOHN J. ROBERTS, MEMBER

MARTHA J. LAKE, AUDITOR
HOWARD COUNTY COUNCIL MEETING JANUARY 28, 2020