

HOWARD COUNTY COUNCIL MEETING MAY 25, 2021

The Howard County Council met in Regular Session on Tuesday May 25, 2021, at 4:00 PM in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President Jamie L. Bolser , Vice - President James T. Papacek, Members Bryan Alexander, Leslie G. Fatum, John J. Roberts, Martha J. Lake, and Daryl Maple. Also, in attendance was County Attorney Alan Wilson and County Auditor Jessica Secrease. The meeting was called to order by Council President Jamie L.Bolser and conducted by Council President Jamie L.Bolser.

Council President Jamie L.Bolser led the Pledge of Allegiance and Councilman Roberts gave a word of Prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the April 27, 2021 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2021 HCCO-20-ADDITIONAL APPROPRIATIONS FOR 2021:

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-20– Additional Appropriations one time, and the ordinance was acted upon as follows:

	<u>Additional Appropriations:</u>	Requested	Approved
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND:</u>		
<u>0012</u>	<u>Howard County Veterans Office:</u>		
11105	Veterans Service Office	2,346.00	2,346.00
<u>0068</u>	<u>County Commissioners:</u>		
32134	Travel and Training Council	1,300.00	1,300.00
<u>0089</u>	<u>COVID Relief:</u>		
20000	Supplies	500.00	500.00
<u>0235</u>	<u>Howard County Adult Probation Department:</u>		
11605	Financial/ Clerk(AF)	1,795.00	1,795.00
<u>0089</u>	<u>COVID-CARES Safety Awareness:</u>		
50001	Unappropriated	7,478.16	7,478.16
	<u>Total Howard County Board of Commissioners:</u>	13,417.00	13,417.00
	<u>TOTAL HOWARD COUNTY GENERAL FUND:</u>	13,417.00	13,417.00
<u>1138</u>	<u>CUMULATIVE CAPITAL DEVELOPMENT FUND:</u>		
47231	Vehicle	65,000.00	65,000.00
47210	As reduced by the DLGF During 2021 Budget Approval	(56,196.00)	(56,196.00)
47210	Additional Appropriation Correction	56,196.00	56,196.00
	<u>Total Cumulative Capital Development Fund:</u>	65,000.00	65,000.00
<u>1142</u>	<u>COMMUNITY CORRECTIONS:</u>		
11246	Probation Office SH	1.00	1.00
11283	Admin Assistant	660.00	600.00
11253	Director of HD BD	1.00	1.00
11126	Probation officer TM	1.00	1.00
11125	Probation Officer CL	1.00	1.00
11257	Detention Officer FT	(8.00)	(8.00)
11254	Facility Mgr. Work Release	5,425.00	5,425.00
15230	Insurance	(47,156.00)	(47,156.00)
23360	Institutional Supplies (Maint)	11,000.00	11,000.00
23605	Office Supplies WR	(1,500.00)	(1,500.00)

23360	Institutional Supplies	17,000.00	17,000.00
23701	Educational Supplies	2,000.00	2,000.00
32202	Utilities	18,000.00	8,000.00
32620	Professional Fees(Operations)	4,000.00	4,000.00
31210	Maint. And Service Contracts	(5,000.00)	(5,000.00)
33130	Meal Reimb/ Provided	12,000.00	12,000.00
	<u>Total Community Corrections:</u>	16,425.00	16,425.00
<u>1175</u>	<u>MISDEMEANANT FUND:</u>		
47210	Equipment(Padded Cells)	40,000.00	40,000.00
	<u>Total Misdemeanant Fund:</u>	40,000.00	40,000.00
<u>2100</u>	<u>HOWARD COUNTY ADULT PROBATION DEPARTMENT:</u>		
11605	Financial / Clerk AF	598.00	598.00
	<u>Total Howard County Adult Probation Department:</u>	598.00	598.00
<u>2542</u>	<u>COMMUNITY CORRECTION-PROJECT INCOME FUND:</u>		
11253	Director of Home Detention BD	1.00	1.00
11254	Facility Mgr. Work Release	778.00	778.00
11247	Probation Officer ML	541.00	541.00
11256	Probation Officer AR	541.00	541.00
11257	FT Detention Officer	6,780.00	6,780.00
11258	PT Detention Officer	1,425.00	1,425.00
11259	Detention Office Supervisor AC/JJ	439.00	1,439.00
11259	Detention Office Supervisor AC/JJ	921.00	921.00
11919	Educator/ Facilitator (Duncan)	400.00	400.00
11121	Community Service/Intake AC	722.00	722.00
11260	PT Reception/ Data	412.00	412.00
12201	Field Officer (Kennedy/Hoover/Williams/ NP)	2,888.00	2,888.00
15230	Insurance	242,578.00	242,578.00
15220	PERF	27,000.00	27,000.00
15210	FICA	10,000.00	10,000.00
23600	Office Supplies WR	1,500.00	1,500.00
23360	Institutional Supplies	(9,000.00)	(9,000.00)
23361	Institutional Supplies WR	8,000.00	8,000.00
22530	Equipment Repair Supplies	(10,000.00)	(10,000.00)
23306	Uniforms WR	1,500.00	1,500.00
23802	Drug Testing Supplies WR	1,000.00	1,000.00
23701	Program and Testing Materials	8,000.00	8,000.00
23745	Incentives	500.00	500.00
32130	Travel and Training	500.00	500.00
32160	Communications	(500.00)	(500.00)
31210	Maintenance and Service Contracts	(9,000.00)	(9,000.00)
31210	Maintenance and Service Contracts WR	3,000.00	3,000.00
35640	Rental/Lease Fees	60,000.00	60,000.00
35640	Rental/Lease Fees WR	30,000.00	30,000.00
32202	Utilities WR	1,000.00	1,000.00
41730	Office Equipment	(6,000.00)	(6,000.00)
47210	Equipment	(10,000.00)	(10,000.00)
	<u>Total Community Corrections- Project Income Fund:</u>	363,914.00	363,914.00
<u>8100</u>	<u>ROBERT J. KINSEY CENTER - SCHOOL NUTRITION GRANT:</u>		
11700	Cook	17,008.00	17,008.00
15210	FICA	1,155.00	1,155.00
15220	PERF	3,834.00	3,834.00
15230	Insurance	11,432.00	11,432.00
	<u>Total Robert J. Kinsey Youth Center - School Nutrition Grant:</u>	33,432.00	33,432.00

TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS: **532,786.00** **532,786.00**

1000.0012 Howard County General Fund, Board of Commissioners- Paul Wyman

Board of Commissioners Paul Wyman requested the additional appropriation for the Veterans Service officer's salary adjustment in the amount of \$2,346.00 for yearend 2021.

1000.0068 Howard County General Fund, Board of Commissioners- Paul Wyman

Board of Commissioners Paul Wyman requested the additional appropriation for Travel and Training for the County Council Members in the amount of \$1,300.00 to increase this for the 2021 budget.

1000.0089 Howard County General Fund, Board of Commissioners- Paul Wyman

Board of Commissioners Paul Wyman requested the additional appropriation for Supplies in the amount of \$500.00 for cleaning supplies needed for COVID preparation.

1000.0235 Howard County General Fund, Howard County Adult Probation Department-Dustin Delong

Director of Howard County Community Supervision Dustin Delong requested the additional appropriation for the salary increase for a Financial /Clerk in the amount of \$1,795.00, this was approved by both the Pack Committee and Community Correction Advertising Board.

1000.8905 Howard County General Fund, Board of Commissioners- Paul Wyman

Board of Commissioners Paul Wyman requested the additional appropriation for the COVID-CARES Safety Awareness, this is money that has already been approved and needs allocated into the appropriate accounts in the amount of \$7,478.16.

1138- Cumulative Capital Development Fund, Board of Commissioners -Paul Wyman

Board of Commissioners Paul Wyman requested the additional appropriation for the fund where the leasing money goes for the County's vehicle's that instead of buying new vehicles, this is in the amount of \$65,000.00.

1142-Community Corrections- Dustin Delong-

Director of Howard County Community Supervision Dustin Delong requested the additional appropriation for the 1142 Grant Fund to cover salaries, the award letter was received from the State for the second half of the fiscal year. Mr. Delong is asking to have additional appropriation for a total amount of \$16,425.00 to change and adjust to match the State budget.

1175-Misdemeanant Grant – Sheriff Jerry Asher

Howard County Sheriff Jerry Asher requested the additional appropriation to replace two padded cells at the Howard County Jail for the amount of \$40,00.00, with the discount the total is \$35,420.00. Sherriff Asher would like to pay for this out of the Commissary Fund in order to receive the discount, then we will reimburse the Misdemeanant fund. Sheriff Asher did say that the maintenance department will be present to learn how to do repairs on the padded cells.

2100-Howard County Adult Probation Department- Dustin Delong

Director of Howard County Community Supervision Dustin Delong requested the additional appropriation for the salary increase for a Financial /Clerk in the amount of \$598.00 this has been approved by both the Pack Committee and the Community Correction Advertising Board.

2542- Community Correction- Project Income Fund- Dustin Delong

Director of Howard County Community Supervision Dustin Delong requested the additional appropriation for the Project Income Fund, this is not Grant dollars they are Project Income dollars in the amount of \$363,914.00, we have to adjust the Project Income Fund to meet the gap in the Grant Fund.

8100-Robert J. Kinsey Youth Center – School Nutrition Grant – Jeff Lipinski

Director of Robert J. Kinsey Youth Center Jeff Lipinski requested the additional appropriation in the amount of \$33,432.00 to pay the salary of the cook out of the School Nutrition Grant.

Commissary Fund: Sheriff Jerry Asher

Sheriff Asher submitted the Commissary Fund for 04/01/2021-04/30/2021

All additional appropriations having been presented, Councilman Roberts made a motion to approve Ordinance No. 2021-HCCO-20, additional appropriations, as presented. Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2021-HCCR-21 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2021-HCCR-21-Transfers one time, and the ordinance was acted upon as follows:

Transfer From:	To:	Amount	Allowed
<u>1000 HOWARD COUNTY GENERAL FUND:</u>			
<u>0089 COVID RELIEF:</u>			
50001 Unallocated Transfer Account	47210 Equipment	6,596.00	6,596.00
30000 Other Services and Charges	47210 Equipment	19,506.72	19,506.72
<u>8905 COVID – CARES Safety Awareness:</u>			
50001 Unappropriated	50000 Transfer Fund	7,475.16	7,475.16
<u>1114 HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u>			
<u>0380 Jail</u>			
11915 Jail Sergeant	11346 Jail Staff Sergeant	16,000.00	16,000.00
11915 Jail Sergeant	11916 Jail Corporal	18,000.00	18,000.00
12500 Nurse Administrator	31202 Contract Services	28,986.48	28,968.48
12502 PT/PT Nurse	31202 Contract Services	28,610.10	28,610.00
12503 Asst. Nurse Admin	31202 Contract Services	27,840.00	27,840.00
12504 Staff Nurse	31202 Contract Services	100,291.51	100,291.51
15210 FICA	31202 Contract Services	8,290.68	8,290.68
15220 PERF	31202 Contract Services	15,700.68	5,700.68
15230 Insurance	31202 Contract Services	2,192.76	2,192.76

1000.0089- Howard County General Fund, Board of Commissioners- Paul Wyman

Commissioner Paul Wyman is requesting a transfer of funds from the Unallocated Transfer Account to the Equipment account line in the amount of \$6,596.00. Mr. Wyman is also requesting a transfer of funds from the Other Services and Charges to the Equipment line in the amount of \$19,506.72.

1000.8905 - Howard County General Fund, Board of Commissioners- Paul Wyman

Commissioner Paul Wyman is requesting a transfer of funds from the Unappropriated to the Transfer Fund in the amount of \$7,475.16.

1114.0380 – Howard County LIT Special Purpose Fund – Sheriff Jerry Asher

Howard County Sheriff Jerry Asher is requesting a transfer of funds from Jail Sergeant to the Jail Staff Sergeant in the amount of \$16,000.00. Sheriff Asher is also requesting a transfer of funds from Jail Sergeant to the Jail Corporal in the amount of \$18,000.00. Sheriff Asher stated that starting July 1st the jail staff will go to twelve-hour shifts, this will allow the jail to go down one supervisor for a savings of \$37,284.00. Sheriff Asher stated that at this time the Jail will move forward with the Contract Company Quality Correctional Care so the Jail will have twenty-four-hour nursing care. Sheriff Asher is requesting a transfer of funds from the Nurse Administrator(28,968.48), PT/OT Nurse(28,610.10), Asst. Nurse Admin(27,840.00), Staff Nurse(100,291.51), FICA(8,290.68), PERF(15,700.68), Insurance(2,192.76) funds to the Contract Services Fund.

Councilwoman Lake made a motion to approve Resolution No. 2021-HCCR-21, Transfers, as read. Councilwoman Fatum Seconded the motion, and the motion carried.

IN THE MATTER OF SALARY ORDINANCE. NO. 2021-HCCO- 22 -AMENDING SALARY ORD. FOR 2021:

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-22- Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

<u>Salary Amendments</u>		Requested	Approved
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND:</u>		
<u>0012</u>	<u>Howard County Veterans Office:</u>		
11105	Veterans Service Officer	2,346.00	2,346.00
<u>0235</u>	<u>Howard County Adult Probation Department:</u>		
11605	Financial / Clerk (AF)	1,795.00	1,795.00
<u>1114</u>	<u>LIT Special Purpose:</u>		
<u>0380</u>	<u>Jail</u>		
11915	Jail Sergeant	(16,000.00)	(16,000.00)
11916	Jail Staff Sergeant	16,000.00	16,000.00
11915	Jail Sergeant	(18,000.00)	(18,000.00)
11916	Jail Corporal	18,000.00	18,000.00
12500	Nurse Administrator	(28,968.48)	(28,968.48)
31202	Nurse Administrator	(28,968.48)	Withdrew
12502	PT/OT Nurse	(28,610.10)	(28,610.10)
31202	PT/OT Nurse	(28,610.10)	Withdrew
12503	Asst. Nurse Admin	(27,840.00)	(27,840.00)
31202	Asst. Nurse Admin	(27,840.00)	Withdrew
12504	Staff Nurse	(100,291.51)	(100,291.51)
31202	Staff Nurse	(100,291.51)	Withdrew
15210	FICA	(8,290.68)	(8,290.68)
31202	FICA	(8,290.68)	Withdrew
15220	PERF	(15,700.68)	(15,700.68)
31202	PERF	(15,700.68)	Withdrew
15230	Insurance	(2,192.76)	(2,192.76)
31202	Insurance	(2,192.76)	Withdrew
<u>1142</u>	<u>Community Corrections:</u>		
11246	Probation Office SH	1.00	1.00
11283	Admin Assistant	660.00	660.00
11253	Director of HD BD	1.00	1.00
11126	Probation Officer TM	1.00	1.00
11125	Probation Officer CL	1.00	1.00
11257	Detention Officers FT	(8.00)	(8.00)
11254	Facility Mgr. Work Release	5,425.00	5,425.00
15230	Insurance	(47,156.00)	(47,156.00)
<u>2100</u>	<u>Howard County Adult Probation Department:</u>		
11605	Financial/Clerk AF	598.00	598.00
<u>2542</u>	<u>Community Correction- Project Income Fund:</u>		
11253	Director of Home Detention BD	1.00	1.00
11254	Facility Mgr. Work Release	788.00	788.00
11247	Probation Officer ML	541.00	541.00
11256	Probation Officer AR	541.00	541.00
11257	FT Probation Officer	6,768.00	6,768.00
11258	PT Detention Officer	1,425.00	1,425.00
11259	Detention Office Supervisor AC/JJ	1,439.00	1,439.00
11259	Detention Office Supervisor AC/JJ	921.00	921.00
11919	Educator/Facilitator(Duncan)	400.00	400.00
11121	Community Service/Intake AC	722.00	722.00
11260	PT Reception /Data	412.00	412.00

12201	Field Officer(Kennedy/Hoover/Williams/NP)	2,888.00	2,888.00
15230	Insurance	242,578.00	242,578.00
15220	PERF	27,000.00	27,000.00
15210	FICA	10,000.00	10,000.00
8100	<u>Robert J. Kinsey Youth Center- School Nutrition Grant:</u>		
11700	Cook	17,008.00	17,008.00
15210	FICA	1,155.00	1,155.00
15220	PERF	3,834.00	3,834.00
15230	Insurance	11,435.00	11,435.00

Auditor Secrease explained that the salary amendment items as amended were previously covered under the additional appropriations which the council previously approved. Councilman Alexander made a motion to approve Ordinance No. 2021 -HCCO- 22 Amending Salary Ordinance as read, Councilwoman Lake seconded the motion and the motion carried.

IN THE MATTER OF NEW BUSINESS:

Sheriff Department-Jail Nursing Staff Contract’s-Sheriff Jerry Asher

Sheriff Asher would like to pay the nursing staff that works at the jail out their vacation, sick, personal, comp time and holiday’s as they transition over to the contract company Quality Correctional Care. Sheriff Asher is requesting that the nursing staff get paid out everything that is owed to them, the transaction will take place July 11,2021

Councilman Bryan Alexander –

Mr. Alexander would like to Thank the Howard County Sheriff’s Department and the Kokomo Police Department for the job that they do every day and by putting their lives on the line every day to keep the County safe.

There being no further business to come before the Council

At this time, the meeting was adjourned at 4:57 p.m., on a motion made by Councilwoman Fatum. Councilwoman Lake seconded the motion and the motion carried.

HOWARD COUNTY COUNCIL:

JAMIE BOLSER, PRESIDENT

JAMES T. PAPACEK, VICE - PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

LESLIE G. FATUM, COUNCILWOMAN

JOHN J. ROBERTS, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

DARYL MAPLE, COUNCILMAN

JESSICA SECREASE, AUDITOR
HOWARD COUNTY COUNCIL MEETING MAY 25, 2021