

**HOWARD COUNTY COUNCIL MEETING FEBRUARY 25, 2020**

The Howard County Council met in Regular Session on Tuesday, February 25, 2020, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, and Council Members Bryan Alexander, Jamie L. Bolser, Leslie G. Fatum, and John J. Roberts. Also, in attendance was County Auditor Martha Lake. County Attorney Alan Wilson was not present. Councilman Stanley E. Ortman was not in attendance. The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

Councilman Roberts led the Pledge of Allegiance and President Papacek gave a word of prayer from the book of Ecclesiastes. President Papacek shared memories and experiences in remembrance of Councilman Jeffrey Stout and read from the hymn of “Amazing Grace”. Councilman Roberts shared his experience in remembrance of Jeffrey Stout and his enjoyment of working with him; and stated, “Don’t cry that it’s over, smile that it happened”. Councilman Jeffrey Stout was a gracious individual whom not only served on the Council but also lived a life of philanthropy.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the January 28, 2020, having been previously submitted and reviewed, were approved on a motion made by Councilman Roberts. Councilman Alexander seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2020-HCCO-09 - ADDITIONAL APPROPRIATIONS FOR 2020:**

Auditor Martha Lake read Ordinance No. 2020-HCCO-09 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0012</u></b>	<b><u>Howard County General Veteran’s Office:</u></b>		
11105	Veteran’s Service Officer	\$1,030.00	\$1,030.00
	<b><u>Total Howard County Veteran’s Office:</u></b>	<b><u>\$1,030.00</u></b>	<b><u>\$1,030.00</u></b>
<b><u>0013</u></b>	<b><u>Howard County General Center Township Assessor:</u></b>		
11200	Chief Deputy	\$1,000.00	\$1,000.00
	<b><u>Total Howard County Center Township Assessor:</u></b>	<b><u>\$1,000.00</u></b>	<b><u>\$1,000.00</u></b>
<b><u>0068</u></b>	<b><u>Howard County Commissioners:</u></b>		
11901	Human Resource Director	\$5,000.00	\$5,000.00
47243	Building Upgrades (Coroner’s and Prosecutor’s Renovations)	\$250,000.00	\$250,000.00
	<b><u>Total Howard County Commissioners:</u></b>	<b><u>\$255,000.00</u></b>	<b><u>\$255,000.00</u></b>
	<b><u>TOTAL GENERAL FUND REQUESTS:</u></b>	<b><u>\$257,030.00</u></b>	<b><u>\$257,030.00</u></b>
<b><u>1112</u></b>	<b><u>HOWARD COUNTY LIT ECON. DEVELOPMENT FUND:</u></b>		
52000	Loans between funds	\$900,000.00	\$900,000.00
	<b><u>Total Howard County LIT Economic Development Fund:</u></b>	<b><u>\$900,000.00</u></b>	<b><u>\$900,000.00</u></b>
<b><u>1114</u></b>	<b><u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>		
<b><u>0380</u></b>	<b><u>JAIL</u></b>		
11906	Corrections Officers	\$610,250.00	\$610,250.00
	<b><u>Total Howard County (Jail) LIT Spec. Purpose Fund:</u></b>	<b><u>\$610,250.00</u></b>	<b><u>\$610,250.00</u></b>
<b><u>1114</u></b>	<b><u>TOTAL HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>		
<b><u>9603</u></b>	<b><u>KINSEY</u></b>		
11713	Youth Manager	\$610,250.00	\$610,250.00

	<b><u>Total Howard County (Kinsey) LIT Special Purpose Fund:</u></b>	<b><u>\$610,250.00</u></b>	<b><u>\$610,230.00</u></b>
<b><u>1138</u></b>	<b><u>HOWARD COUNTY CUM. CAP. DEVELOPMENT FUND:</u></b>		
47231	Vehicles – Commissioners	\$200,179.00	\$200,179.00
47241	Building Repair	\$243,000.00	\$243,000.00
	<b><u>Total Howard County Cum. Cap. Development Fund:</u></b>	<b><u>\$443,179.00</u></b>	<b><u>\$443,179.00</u></b>
<b><u>1169</u></b>	<b><u>HOWARD COUNTY LOCAL ROAD &amp; STREET FUND:</u></b>		
23751	Bituminous	\$300,000.00	\$300,000.00
	<b><u>Total Howard County Local Road &amp; Street Fund:</u></b>	<b><u>\$300,000.00</u></b>	<b><u>\$300,000.00</u></b>
<b><u>1176</u></b>	<b><u>HOWARD COUNTY MOTOR VEHICLE HIGHWAY FUND:</u></b>		
23751	Bituminous	\$400,000.00	\$400,000.00
	<b><u>Total Howard County Motor Vehicles Highway Fund:</u></b>	<b><u>\$400,000.00</u></b>	<b><u>\$400,000.00</u></b>
<b><u>1175</u></b>	<b><u>HOWARD COUNTY MISDEMEANANT FUND:</u></b>		
23741	Inmate Articles	\$40,000.00	\$40,000.00
	<b><u>Total Howard County Misdemeanant Fund:</u></b>	<b><u>\$40,000.00</u></b>	<b><u>\$40,000.00</u></b>
<b><u>1191</u></b>	<b><u>HOWARD COUNTY RIVERBOAT FUND:</u></b>		
47243	Building Upgrades	\$875,000.00	\$875,000.00
	<b><u>Total Howard County Riverboat. Fund:</u></b>	<b><u>\$875,000.00</u></b>	<b><u>\$875,000.00</u></b>
	<b><u>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS:</u></b>	<b><u>\$4,435,709.00</u></b>	<b><u>\$4,435,709.00</u></b>

**1000-0012 Howard County General Veteran’s Office – Jennifer Lett/Commissioner Paul Wyman:**

Commissioner Wyman addressed the council with the correction to the salary for the Howard County Veteran’s Service Officer, account line 1000.11105.000.0012 in the sum of \$1,030.00. The prior Veteran’s Service Officer did not account for the raise in salary for the 2020 budget and therefore, the additional request is to correct that line item. Commissioner Wyman stated that this will bring the salary to \$40,398.00.

**1000-0013 Howard County General Center Township Assessor – Sheila Pullen:**

Center Township Assessor Sheila Pullen addressed the Council with the request for the additional appropriation in account line 1000.11200.000.0013, chief deputy, in the sum of \$1000.00. She informed the Council that her chief deputy has obtained her level 2 certification, which by Indiana Code, entitles her to the \$1,000.00 increase in salary.

**1000-0068 Howard County General Commissioner’s – Paul Wyman:**

Commissioner Wyman stated that under the county attrition program, the Human Resources Department has experienced cut backs in staff and utilizes part time staff on occasion. He further stated that the Human Resources Department has continued to function over the last year with only occasional part-time staff during peak time. For this reason, he is requesting an additional \$5,000.00 in account line 1000.11901.000.0068, human resource director.

Commissioner Wyman addressed the additional request in the sum of \$250,000.00 in account line 1000.47243.000.0068, building upgrades. He stated that approximately one year ago they discussed the efficiency of the location of the prosecutor’s offices. For logistic reasons, it would benefit to move their departments to the fourth floor of the Administrative Building. This would also allow for the Probation Department to relocate to the courthouse where their other staff is currently located. Commissioner Wyman stated that the Planning Commission would benefit by moving to the Administrative Building where a conference room would be available. Vacating the planning commission from the government center building would allow for the Coroner’s office and renovations to provide for the morgue/autopsy room addition. The storm water department will also relocate from the fourth floor Administration Building to the first floor. The project is estimated a \$1 million. The bids came in at \$1.4 million and were rejected due to overbids. A meeting was held to discuss the bids and the requirements of the projects. The rebid from Hearn Construction came in at \$1.1 million; a reduction of \$.3 million. Commissioner Wyman stated that the Riverboat Fund currently has \$700,000.00 with an expected \$200,000.00 coming in this year. This will allow approximately \$900,000.00 to fund the 1.1 million dollar project renovation/addition project. He is now requesting the Council to approve the amount of \$250,000.00 in account line 1000.47243.000.0068, commissioners building upgrades.

Along with the Riverboat Fund, this building upgrades additional request should cover the renovation costs and additions. Commissioner Wyman projects that 2020 will be the year to accomplish this project.

**1112 Howard County LIT Economic Development Fund – Dave Duncan:**

Surveyor Dave Duncan addressed the request for additional appropriations in the sum of \$900,000.00 in account line 1112.52000.000.0000, loans between funds. Mr. Duncan addressed Ordinance No. 2020-HCCO-4, An Ordinance establishing a revolving loan fund under I.C. 5-1-14-14(b) and authorizing a \$900,000.00 loan to the Howard County Drainage Board under I.C. 5-1-14-14(d). A list of drains requiring immediate maintenance was provided under exhibit “A”. This (RLF) loan will be over a five year period; however, will require payback of funds disbursed by the end of the year when assessments come in, per exhibit “B”. The request for the funding required would be forwarded on to Martha with one drain being done at any given time. The remaining funds would remain in the revolving loan in the event a new project arises. Councilwoman Bolser asked if this has come before the Commissioners. Commissioner Wyman stated that this has been addressed and this is a good partnership with the Commissioners, Council and Surveyor’s offices and is a perfect way to fund these projects. Butler Pageant Wiles would be the first project of choice per Dave Duncan. Commissioner Wyman stated that the decision will be made on the biggest impact dollars.

**1138 Howard County Cumulative Capital Development Fund – Martha Lake / Commissioner Wyman:**

Auditor Lake informed the Council that Fund 1138 is being re-established through the commissioners for vehicles both leased and purchased. Commissioner Wyman stated that this request was approved during the 2019 budget hearings and is being re-established for 2020. Funds being requested are in account lines 1138.47231.000.0000, commissioners – vehicles, sum of \$200,179.00 and 1138.47241.000.0000, building repair sum of \$243,000.00.

**1191 Howard County Riverboat Fund – Martha Lake:**

Auditor Lake stated that there was \$675,000.00 remaining in this fund and an additional \$200,000.00 expected revenue this year. Therefore, the total appropriations being requested in account line 1191.47243.000.0000, building upgrades, is the sum of \$875,000.00.

**1114-0380 & 9603 Howard County LIT Special Purpose (Jail and Kinsey) – Martha Lake:**

Martha stated that these funds were approved but were cut. She stated that these were approved at the budget hearings; however, was cut by the State of Indiana. The funds were divided between the Jail and the Kinsey Center. The additional appropriations being requested are in account line 1114.11906.000.0380, corrections officers, in the sum of \$610,250.00 and account line 1114.11713.000.9603, youth manager, in the sum of \$610,250.00.

**1169 Howard County Local Road & Street Fund:**

County Highway Engineer Ted Cain addressed the Council with the additional request of \$300,000.00 in account line 1169.23751.000.0000, bituminous. Mr. Cain referred to, “as Councilwoman Bolser stated, the State expects that you will spend 100% of your budget.” Mr. Cain stated that there was money remaining and as well, the county is reimbursed, so he is requesting this into his bituminous budget. Mr. Cain stated that these funds were remaining from last year and he would like to bring these forward. He stated that the Judson Road Project will be completed once sod is finished.

**1176 Howard County Motor Vehicle Highway Fund – Ted Cain:**

County Highway Engineer Ted Cain addressed the Council with the additional request of \$400,000., in account line 1176.23751.000.0000, bituminous. The State has cut his budget over \$500,000.00 in 2020. The \$400,000.00 additional will still leave him short in 2020. Much of the funds were expended in health insurance. He stated that they are required to show one half of their expenses in bituminous. Due to cuts, he has had to pull from other accounts in order to fund many of the projects. He applies each year for the \$1 million in community crossing grants through the State; however, it is becoming increasing more difficult. Mr. Cain is responsible for over maintaining over 600 miles of roads and approx. 135 bridges, over 20 foot.

**1175 Howard County Sheriff Misdemeanant Fund:**

Sheriff Jerry Asher is requesting \$40,000.00 in account line 1175.23741.000.0000, inmate articles. He would like to purchase 500 jail mattress in the sum of \$39,495.00. The jail population is 462 with 436 currently in the Howard County Jail and 26 at the Miami County Jail. This was to avoid over population of the facility. He stated that Tipton County will have 30 beds for Howard County once they have completed some training. Robin stated that housing an inmate is assessed at

\$32.00 per day; however Miami County is currently charging \$35.00 per day. Tipton County will charge \$35.00 per day once they are able to receive out of county inmates. There are other counties currently charging \$60-\$65 per out of county inmates. President Papacek stated that the Council needs to be proactive with consideration in building a new jail pod with the rise in inmate population. Conversation ensued regarding jails and over-crowding of population.

A motion to approve Ordinance No. 2020-HCCO-19, An Ordinance of Additional Appropriations, as presented, was made by Councilwoman Fatum and seconded by Councilman Roberts. The motion carried.

**IN THE MATTER OR ORDINANCE NO. 2020-HCCR-2 – TRANSFERS:**

Auditor Martha Lake read Resolution No. 2020-HCCR-2-Transfers one time, and the resolution was acted upon as follows:

<b>Transfer From</b>	<b>To</b>	<b>Amount</b>	<b>Allowed</b>
<b><u>1000 HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>0011 Howard County Purdue Extension Office :</u></b>			
23600 Office Supplies	41730 Office Equipment	\$250.00	\$250.00

**1000-0011 - Howard County Purdue Extension Office - Joshua Winrotte:**

Purdue Extension 4-H Youth Development Educator, Joshua Winrotte addressed the County Council regarding the transfer of \$250.00 from account line 1000.23600.000.0011, office supplies to 1000.41730.000.0011, office equipment. He stated that he is progressive on health and wellness and implementing processes in the office which are conducive to such. He would like to purchase a mobile workstation as a trial for his employees which would allow for employees to stand as well as sit which has been proven effective ergonomics. If this work station proves beneficial by response of his staff, he would like to consider purchasing other stations in the near future.

Councilman Alexander made a motion to approve Resolution No. 2020-HCCR-2, Transfers, as read. Councilwoman Bolser seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2020-HCCO-10- AMENDING SALARY ORD. FOR 2020:**

Auditor Martha Lake read Ordinance No. 2020-HCCO-10- Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

<b>Salary Amendments</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000 HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0012 Howard County General Veteran’s Office:</u></b>		
11105 Veteran’s Service Officer	\$1,030.00	\$1,030.00
<b><u>0013 Howard County Center Township Assessor:</u></b>		
11200 Chief Deputy	\$1,000.00	\$1,000.00
<b><u>0068 Howard County Commissioner’s Office:</u></b>		
11901 Human Resources Director	\$5,000.00	\$5,000.00
<b><u>1114 HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u></b>		
<b><u>0380 JAIL</u></b>		
11906 Correction Officers	\$610,250.00	\$610,250.00

**1114 HOWARD COUNTY LIT SPECIAL PURPOSE FUND:**

**9603 KINSEY**

11713 Youth Manager

\$610,250.00 \$610,250.00

Auditor Lake explained that the Salary Amendment items were covered under the Additional Appropriations and the Transfers as noted above, and approved. Councilwoman Bolser made the motion to approve Ordinance No. 2020-HCCO-10, Amending Salary Ordinance for 2020, as presented. Councilman Alexander seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

Ordinance No. 2020-HCCO-4, An Ordinance of the Howard County Council Establishing a Revolving Loan Fund Under I.C. 5-1-14-14(b) and Authorizing a \$900,000. Loan to the Howard County Drainage Board, Under I.C. 5-1-14-14(d). Councilman Roberts stated that there are numerous projects throughout the county that need to be completed. He would like to see the Surveyor and MS4 be allowed to utilize these funds in order to provide much needed drainage for the county. Greg Lake stated that he is trying to get the most benefit for the funds being spent. He would like to accomplish the completion of all of the drains in Exhibit "A", if possible. Councilman Roberts made a motion to approve Ordinance No. 2020-HCCO-4, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

Ordinance No. 2020- BCCO-8 and 2020-HCCO-11, A Joint Ordinance of the Howard County Board of Commissioners and the Howard County Council Amending Ordinances BCC-2005-32 and HCC-2005-33, to Exclude Aerial Photographs From Electronic Data. President Papacek stated that this is a joint Ordinance with Ordinance No. 2020-BCCO-8 having already been approved by the Commissioners and Auditor Lake assigned Ordinance No. 2020-HCCO-11 for the County Council Joint Ordinance. Attorney Wilson stated that the assessor's office purchases aerial photographs which is a huge expense to their office. This Ordinance would allow for their office to charge a fee for aerial photographs in order to recoup some of their expense. Assessor Heady stated that in the past, the city has shared the cost of the aerial photos; however, this year the funds were paid solely by the county. Councilwoman Bolser made a motion to approve Ordinance No. 2020-HCCO-11, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

**IN THE MATTER OF COUNCIL BUSINESS:**

**2019-2020 Encumbrances:**

The County Council was provide a copy of the 2019-2020 Encumbrances by Auditor Lake. Councilwoman Bolser made a motion to receive and approve the 2019-2020 Encumbrances, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

**In memory of Councilman Jeffrey Stout:**

Paul Wyman – Now that votes are over, he stated that over 2 million dollars of appropriations, Councilman Jeffrey Stout was involved in. He further stated that Mr. Stout played a big role in the renovation project and he was invaluable.

Councilwoman Bolser – Jeff Stout made everyone feel close to him and he served Howard County well for many years. She personally would like to thank the Stout family for sharing him with the Council for so many years.

*There being no further business to come before the Council  
at this time, the meeting was adjourned at 5:09 p.m., on a motion made by Councilman Fatum. Councilwoman Bolser  
seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL

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JAMES T. PAPACEK, PRESIDENT

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BRYAN ALEXANDER, MEMBER

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JAMIE L. BOLSER, MEMBER

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LESLIE G. FATUM, MEMBER

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STANLEY E. ORTMAN, MEMBER

---

JOHN J. ROBERTS, MEMBER

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MARTHA J. LAKE, AUDITOR  
HOWARD COUNTY COUNCIL MEETING FEBRUARY 25, 2020