

**HOWARD COUNTY COUNCIL MEETING FEBRUARY 23, 2021**

The Howard County Council met in Regular Session on Tuesday February 23, 2021, at 4:00 PM in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President Jamie L. Bolser, Council Vice-President James T. Papacek, Members Bryan Alexander, Leslie G. Fatum, John J. Roberts, Martha J. Lake and Daryl Maple. Also, in attendance was County Attorney Alan Wilson and County Auditor Jessica Secrease. The meeting was called to order by Council President Jamie L. Bolser and conducted by Council President Jamie L. Bolser.

Council President Jamie L. Bolser led the Pledge of Allegiance and Council Vice-President James Papacek gave a word of Prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the January 26th, 2021 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilman Alexander. Councilman Roberts seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE. NO. 2020 HCCO-7-ADDITIONAL APPROPRIATIONS FOR 2021:**

Auditor Jessica Secrease read Ordinance No. 2020-HCCO-7– Additional Appropriations one time, and the ordinance was acted upon as follows:

<b><u>Additional Appropriations:</u></b>		<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0013</u></b>	<b><u>Center County Township Assessor:</u></b>		
11100	Elected Official	\$ (2,729.00)	\$ (2,729.00)
11200	Chief Deputy	\$ (1,936.00)	\$ (1,936.00)
11305	First Deputy	\$ (2,100.00)	\$ (2,100.00)
	<b><u>Total Center County Township Assessor:</u></b>	<b>\$ (6,765.00)</b>	<b>\$ (6,765.00)</b>
<b><u>0089</u></b>	<b><u>COVID Relief Department:</u></b>		
11800	Overtime	\$ 70,000.00	\$ 70,000.00
20000	Supplies	\$ 231.36	\$ 231.36
30000	Other Services and Charges	\$ 291,793.48	\$ 291,793.48
47210	Equipment	\$ 948,623.99	\$ 948,623.99
50000	Transfer(unbudgeted funds)	\$ 169,078.68	\$ 169,078.68
	<b><u>Total Howard County- COVID Relief Department:</u></b>	<b>\$1,479,962.51</b>	<b>\$1,479,962.51</b>
	<b><u>TOTAL HOWARD COUNTY GENERAL FUND:</u></b>	<b>\$1,472,962.51</b>	<b>\$1,472,962.51</b>
<b><u>1175</u></b>	<b><u>HOWARD COUNTY MISDEMEANANT FUND:</u></b>		
13310	Uniform -Correction Officers (64)	\$ 64,000.00	\$ 64,000.00
31210	Maintenance & Service Contracts	\$ 10,000.00	Withdrew
47210	Equipment	\$ 20,000.00	Withdrew
	<b><u>Total Howard County Misdemeanant Fund:</u></b>	<b>\$ 94,000.00</b>	<b>\$ 64,000.00</b>
<b><u>2508</u></b>	<b><u>SHERIFF OFFICE LAW ENF CONT EDUCATION FUND:</u></b>		
32130	Travel & Training	\$ 5,000.00	\$ 5,000.00
	<b><u>Total Howard County Sheriff Office Law Enf. Cont. Education Fund:</u></b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
<b><u>8901</u></b>	<b><u>COVID-SAFE RECOVERY SITE</u></b>		
32160	Marketing/Communication	\$ 150.00	\$ 150.00
35640	Shelter Facility Rental/Lease Fees	\$ 9,465.08	\$ 9,465.08
	<b><u>Total COVID-Safe Recovery Site</u></b>	<b>\$ 9,615.08</b>	<b>\$ 9,615.08</b>

**TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS:**

**\$1,581,577.59    \$1,551,577.59**

**1000.0013– Howard County General Fund, Center County Township Assessor- Sheila Pullen**

Council President Jamie L.Bolser presented in the absent of Sheila Pullen, requested the reduction in the amount of \$ 6,765.00 this was over appropriated from the salary lines in the 2021 Budget. There was an error in imputing the Council approved budget into the Auditors Offices budgeting software.

**1000.0089 - Howard County General Fund, COVID Relief Department — Commissioner Paul Wyman**

Commissioner Paul Wyman requested the re-appropriated balance for the CARES 1 in the amount of \$1,479,727.51 this had already been approved in 2020. There is no change for the COVID Relief funds or balance, this was just adding the appropriations for spending for the 2021 budget year.

**1175 – Misdemeanant Grant – Sheriff Jerry Asher**

Christina Kline Personnel Administrator Sheriff’s Dept. presented in the absent of Sheriff Asher, Mrs. Kline requested to withdrawal the additional appropriations in the amount of \$10,000.00 from the Maintenance & Service Contracts, and \$20,000.00 from the Equipment line. Mrs. Kline requested additional appropriation for \$64,000.00 to cover the expenses of uniforms allowance for sixty-four Correction Officers. This had been an expense that was taken from the LIT Special Purpose Fund (1114) in the previous year, but for 2021 was being moved to the 1175 Fund.

**2508 – Sheriff office Law ENF. Cont. Education Fund- Sheriff Jerry Asher**

Christina Kline Personnel Administrator Sheriff’s Dept. presented in the absent of Sheriff Asher, Mrs. Kline requested additional Appropriation in the amount of \$5,000.00 for the Travel & Training.

**8901 – COVID- Safe Recovery Site – Commissioner Paul Wyman**

Commissioner Paul Wyman requested additional appropriation in the amount of \$9,615.08 this is to keep the Isolation Center open thru the end of March. There is no change for the COVID Safe Recovery Site funds or balance, this was just adding the appropriations for spending for the 2021 budget year.

Councilwoman Fatum made a motion to approve Ordinance No. 2020-HCCO-7, additional appropriations, as presented with the withdraw requested for the additional appropriations of \$10,000.00 from the Maintenance& Service Contracts (31210), and \$20,000.00 from the Equipment (47210) from the Sheriff’s Dept. Misdemeanant Fund 1175. Councilwoman Lake seconded the motion of the amended additional appropriations of \$10,000.00 from the Maintenance & Service Contracts (31210), and \$20,000.00 from the Equipment (47210) from the Sheriff’s Dept. Misdemeanant Fund 1175, the motion carried.

**IN THE MATTER OF SALARY ORDINANCE. NO. 2021-HCCO—8 AMENDING SALARY ORD. FOR 2021:**

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-8- Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

<u>Salary Amendments</u>		<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0013</u></b>	<b><u>Center County Township Assessor:</u></b>		
11100	Elected Official	\$ (2,729.00)	\$ (2,729.00)
11200	Chief Deputy	\$ (1,936.00)	\$ (1,936.00)
11305	First Deputy	\$ (2,100.00)	\$ (2,100.00)
<b><u>0089</u></b>	<b><u>COVID Relief Department:</u></b>		
11800	Overtime	\$70,000.00	\$ 70,000.00
<b><u>1175</u></b>	<b><u>HOWARD COUNTY MISDEMEANANT FUND:</u></b>		
13310	Uniform-Correction Officers (64)	\$ 64,000.00	\$ 64,000.00

Auditor Secrease explained that the salary amendment items were previously covered under the additional appropriations which the council previously approved. Councilman Alexander made a motion to approve Ordinance No. 2021 -HCCO- 8 Amending Salary Ordinance as read, Councilwoman Fatum seconded the motion and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

**Clerical Attrition Sheriff's Dept.:**

Commissioner Paul Wyman is requesting the increase to the salary for the Sheriff Admiration staff member in the amount of \$2,200.00 to bring this in line with Clerical 1 pay due to the Clerical Attrition. Councilman Alexander made a motion to approve the increase in the salary in the amount of \$2,200.00 as presented, Councilman Maple seconded the motion and the motion carried.

**2020-2021 Encumbrances:**

The County Council was provided a copy of the 2020-2021 Encumbrances. Auditor Secrease read the Encumbrances as follows, General Fund in the Amount of \$592,502.49, Total Other Fund in the amount of \$1,374,036.02, and Total all Funds in the amount of \$1,966,538.51. Councilwoman Lake made a motion to receive and approve the 2020-2021 Encumbrances, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

**IN THE MATTER OF COUNCIL BUSINESS:**

Council President Jamie L.Bolser, thanked the County Highway Dept. for the amount of snow removal and all their hard work this past week with all the snow we have received recently.

**PTABOA Re-Appointments:**

County Assessor-Mindy Heady presented the Re-Appointments for PTABOA for 2021 as follows, Mark Hornstein, Linda Koontz, Susan Woolley. Councilwoman Fatum made a motion for the Re- Appointments to PTABOA, as presented. Councilwoman Lake seconded the motion, and the motion carried.

*There being no further business to come before the Council*

*At this time, the meeting was adjourned at 4:22 p.m., on a motion made by Councilman Roberts. Councilwoman Fatum seconded the motion and the motion carried.*

HOWARD COUNTY COUNCIL

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JAMIE BOLSER, PRESIDENT

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JAMES T. PAPACEK, VICE PRESIDENT

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BRYAN ALEXANDER, COUNCILMAN

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LESLIE G. FATUM, COUNCILWOMAN

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JOHN J. ROBERTS, COUNCILMAN

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MARTHA J. LAKE, COUNCILWOMAN

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DARYL MAPLE, COUNCILMAN

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JESSICA SECREASE, AUDITOR  
HOWARD COUNTY COUNCIL MEETING FEBRUARY 23, 2021