

**HOWARD COUNTY COUNCIL MEETING JULY 23, 2019**

The Howard County Council met in Regular Session on Tuesday, July 23, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, Council Vice-President Jeffery A. Stout, and Council Members Bryan Alexander, Jamie L. Bolser, Leslie G. Fatum, Stanley E. Ortman, and John J. Roberts. Also, in attendance were County Attorney Alan Wilson and Auditor Martha Lake. The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

Councilman Roberts led the Pledge of Allegiance and Councilwoman Fatum read, “We Meet to Serve” by Abby Willowroot.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the June 25, 2019 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilman Roberts. Councilwoman Fatum seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-18-ADDITIONAL APPROPRIATIONS FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-18 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
	<b><u>9601</u></b> <b><u>Howard County Information Systems</u></b>		
32460	Computer Maintenance	\$15,088.00	\$15,088.00
	<b><u>Total Howard County Information Systems:</u></b>	<b><u>\$15,088.00</u></b>	<b><u>\$15,088.00</u></b>
	<b><u>TOTAL GENERAL FUND REQUESTS:</u></b>	<b><u>\$15,088.00</u></b>	<b><u>\$15,088.00</u></b>
	<b>Appropriation Reductions</b>		
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
	<b><u>0002</u></b> <b><u>Howard County Auditor</u></b>		
11404	Second Deputy Tax	(\$12,500.00)	(\$12,500.00)
	<b><u>Total Howard County Auditor’s Office Reductions:</u></b>	<b><u>(\$12,500.00)</u></b>	<b><u>(\$12,500.00)</u></b>
	<b><u>TOTAL REDUCTIONS ALL FUNDS:</u></b>	<b><u>(\$12,500.00)</u></b>	<b><u>(\$12,500.00)</u></b>

On behalf of the Information Systems Department, Auditor Martha Lake expressed to the Council the reason for the request for an additional appropriation in account line 1000.32460.000.9601 for \$15,088.00. In June, the Council approved a total Information Department request of \$53,210.00 in the Cumulative Capital Development Fund, account line 1138.32460.000.9601, of which the State of Indiana Department of Local Government Finance could only approve \$38,122.00 due to limited funds available. For that reason, the Information Systems Department is requesting the remaining \$15,088.00 under a new General Fund account line, 1000.32460.000.9601. Upon approval, this amount will go back before the State Department of Local Government Finance for approval. Councilwoman Fatum made a motion to approve the additional appropriation. Councilwoman Bolser seconded the motion, and the motion carried.

Auditor Lake explained to the Council that the Auditor’s Office did not replace an employee who had left employment in the Auditor’s Office, and therefore is reducing the appropriation in the General Fund under account line 1000.11404.000.0002 per the requirement of the Attrition Ordinance. Councilman Ortman made a motion to approve the reduction of the appropriation. Councilman Alexander seconded the motion, and the motion carried.

**IN THE MATTER OR ORDINANCE NO. 2019-HCCR-12 – TRANSFERS:**

Auditor Martha Lake read Ordinance No. 2019-HCCR-12-Transfers one time, and the ordinance was acted upon as follows:

	<b>Transfer From</b>	<b>To</b>	<b>Amount</b>	<b>Allowed</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>0062</u></b>	<b><u>Howard County Election Office</u></b>			
32200	Advertising/Publications	12202 Election Board Assistant	\$5,000.00	\$5,000.00
<b><u>4903</u></b>	<b><u>HOWARD COUNTY SHERIFF WORK PROGRAM:</u></b>			
47210	Equipment	32530 Repair	\$750.00	\$750.00

President Papacek asked for a motion to entertain the transfer for the election office, in order for conversation to ensue. Councilwoman Bolser made the motion and Councilwoman Fatum seconded the motion.

Clerk Debbie Stewart requested a transfer from account line 1000.32200.000.0062, Advertising/Publications, in the sum of \$5,000.00, to account line Election Board Assistants, 1000.12202.000.0062. Clerk Debbie Stewart explained she needed the money to pay for the fall election work. The funds available in the Advertising/Publication line would cover this cost. President Papacek asked for a vote to approve the transfer for the Election Office. The vote was unanimous.

President Papacek asked for a motion to entertain the transfer for the Howard County Sheriff Work Program. Councilman Ortman made a motion, Councilwoman Fatum seconded the motion.

Sheriff Jerry Asher addressed the Council with the request for a transfer from Equipment account line 1000.47210.000.4903 in the amount of \$750.00, to Repair account line 1000.32530.000.4903. The Sheriff’s Department is in need of lawnmower repair, as well as eventually, a new mower, for the In-Mate Work Program. The new mower purchase request will be done at the August Council Meeting; however, Sheriff Asher would like to take care of the immediate need for the mower repair with this transfer. President Papacek asked for a vote to approve the transfer for the Sheriff’s Work Program. The vote was unanimous.

Sheriff Asher submitted to the Council the 2018 and 2019 Comparison reports showing an overall reduction in the overtime hours worked for Dispatch, the Jail and Patrol.

**IN THE MATTER OF ORDINANCE NO. 2019-HCCO-19-AMENDING SALARY ORD. FOR 2019:**

Auditor Martha Lake read Ordinance No. 2019-HCCO-19-Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

	<b>Salary Amendments</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>0002</u></b>	<b><u>Howard County Auditor’s Office:</u></b>		
11404	Second Deputy – Tax	(\$12,500.00)	(\$12,500.00)
	<b><u>Total Howard County Auditor’s Office:</u></b>	<b>(\$12,500.00)</b>	<b>(\$12,500.00)</b>
<b><u>0062</u></b>	<b><u>Howard County Election Office:</u></b>		
12202	Election Board Assistant	\$5,000.00	\$5,000.00
	<b><u>Total Howard County Election Office:</u></b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>

President Papacek requested a motion to approve Ordinance No. 2019-HCCO-19, Amending Salary Ordinance. Councilman Stout made a motion to approve the Salary Ordinance as presented. Councilman Ortman seconded the motion, and the motion carried. The vote was unanimous.

**IN THE MATTER OF NEW BUSINESS:**

Recorder Jennifer Jack stated that she has attended training recently and finds it necessary to install an additional cash drawer in her office. She stated that she will purchase and install the drawer with funds from her Perpetuation Fund; however, she is requesting \$100.00 from the General Fund from the council. Councilman Alexander made a motion to approve the request as submitted. Councilwoman Fatum seconded the motion, and the motion carried.

**COMMENTS BY THE COUNCIL PRESIDENT:**

President Papacek impressed upon the Council the importance of all day attendance on September 4<sup>th</sup> and 5<sup>th</sup> for the budget meetings prior to the budget hearings. Auditor Lake stated that she likes to get budget requests to the Council at least two weeks prior to the meeting. There were comments by the Council regarding the preference of how and when the Council would like to receive the requested budget information. Councilwoman Bolser asked that the information be sent electronically which could easily be sent to a “drop box” rather than submitted to the Council by paper. Several Councilmembers discussed the option of approaching IT to purchase IPADS for use by the Council to receive the budget information electronically. The budget adoption date is on September 24, 2019, which is also the date of the September Council Meeting.

*There being no further business to come before the Council  
at this time, the meeting was adjourned at 4:32 p.m. by President Papacek.*

HOWARD COUNTY COUNCIL

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JAMES T. PAPACEK, PRESIDENT

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JEFFREY A. STOUT, VICE PRESIDENT

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BRYAN ALEXANDER, MEMBER

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JAMIE L. BOLSER, MEMBER

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LESLIE G. FATUM, MEMBER

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STANLEY E. ORTMAN, MEMBER

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JOHN J. ROBERTS, MEMBER

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MARTHA J. LAKE, AUDITOR  
HOWARD COUNTY COUNCIL MEETING JULY 23, 2019