

HOWARD COUNTY COUNCIL MEETING JUNE 25, 2019

The Howard County Council met in Regular Session on Tuesday, June 25, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, and Council Members Bryan Alexander, Jamie L. Bolser, Stanley E. Ortman, John J. Roberts, and Jeffrey A. Stout. Also, in attendance were County Attorney Alan Wilson and Auditor Martha Lake. Councilwoman Leslie A. Fatum was absent.

The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

Councilman Roberts led the Pledge of Allegiance and President Papacek gave a word of prayer from Psalms 33:12 and II Chronicles 7:14.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the May 28, 2019 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilman Stout. Councilman Ortman seconded the motion, and the motion carried.

ELECTION OF COUNCIL VICE-PRESIDENT:

Councilman Roberts nominated Councilman Stout for the position of Vice President. There were no more nominations. Councilwoman Bolser seconded the motion, and the motion carried.

IN THE MATTER OF POLICE OFFICER PENSION AMENDMENT:

Sheriff Jerry Asher introduced Stan Brown from McCready & Keene to discuss the 4th amendment to the Howard County Police Retirement Pension Plan. Mr. Brown from McCready & Keene addressed the Board with the change to the Plan. The current age of retirement in the plan is 50. Under the new plan the retirement age remains age 50; however, it would also require 10 years of service as well for the full retirement benefit. Anyone enrolled prior to the amendment would be grandfathered in under the old plan. The new plan would offer current retirees a (COLA); one-time cost of living adjustment if the amendment is adopted. Mr. Brown stated that a change in the plan would include an individual to be employed for 10 years in order to be vested in the plan. The early retirement criteria remains the same under the new plan.

President Papacek clarified that the (COLA) benefit would need to be brought before the Council each year for approval. Sheriff Asher stated that he would ensure that the department could financially support the (COLA) plan for retiree's and that he would bring this before the Council and his Merit Board each year for approval. Councilwoman Bolser asked Sheriff Asher for the number of eligible participants in the plan. Sheriff Asher commented that the current number of retiree's enrolled was approximately 31 individuals. Councilman Ortman made a motion to approve the amendment to the Pension Plan as submitted. Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2019-HCCO-15 – ADDITIONAL APPROPRIATIONS FOR 2019:

Auditor Martha Lake read Ordinance No. 2019-HCCO-15 – Additional Appropriations one time, and the ordinance was acted upon as follows:

Additional Appropriations		Requested	Approved
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND:</u>		
<u>0210</u>	<u>Howard County Magistrate:</u>		
11318	Court Reporter	\$36,012.00	\$36,012.00
23600	Office Supplies	\$6,000.00	\$6,000.00
32120	Postage	\$2,500.00	\$2,500.00

	Additional Appropriations	Requested	Approved
32410	Printing	\$400.00	\$400.00
31210	Main. & Service Contracts	\$1,250.00	\$1,250.00
32530	Repair Equipment	\$400.00	\$400.00
31110	Continuing Education	\$800.00	\$800.00
32600	Dues & Subscriptions	\$300.00	\$300.00
47210	Equipment	\$500.00	\$500.00
47240	Law Books	\$500.00	\$500.00
	<u>Total Magistrate Office:</u>	<u>\$48,662.00</u>	<u>\$48,662.00</u>
<u>0203</u>	<u>Howard County Superior Court III:</u>		
11800	Overtime	\$200.00	\$200.00
23306	Uniforms	\$300.00	\$300.00
	<u>Total Howard County Superior Court III:</u>	<u>\$500.00</u>	<u>\$500.00</u>
<u>0005</u>	<u>Howard County Sheriff's Department:</u>		
11100	Elected Official	\$1,750.80	\$1,750.80
	<u>Total Howard County Sheriff's Dept.:</u>	<u>\$1,750.80</u>	<u>\$1,750.80</u>
<u>9601</u>	<u>Howard County Information System Dept.:</u>		
11800	Overtime	\$1,500.00	\$1,500.00
	<u>Total Howard County Information System Dept.:</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>
<u>0236</u>	<u>Howard County Community Correction Dept.:</u>		
11906	Probation Officer (CL)	\$1,000.00	\$1,000.00
11113	HD Director (BD)	\$2,825.00	\$2,825.00
11811	Probation Officer (CB)	\$4,000.00	\$4,000.00
12012	Probation Officer (SH)	\$2,167.00	\$2,167.00
12013	Probation Officer (ML)	\$5,000.00	\$5,000.00
12013	Probation Officer (AR)	\$5,000.00	\$5,000.00
11424	Administrative Assistant	\$1,000.00	\$1,000.00
	<u>Total Howard County Community Corrections Dept.:</u>	<u>\$20,992.00</u>	<u>\$20,992.00</u>
	<u>TOTAL GENERAL FUND REQUESTS:</u>	<u>\$73,404.80</u>	<u>\$73,404.80</u>
<u>1114</u>	<u>HOWARD COUNTY LIT SPECIAL PURPOSE FUND:</u>		
<u>0380</u>	<u>Jail</u>		
11116	Elected Official	\$1,750.80	\$1,750.80
	<u>Total Howard County LIT Special Purpose Fund:</u>	<u>\$1,750.80</u>	<u>\$1,750.80</u>
<u>1175</u>	<u>HOWARD COUNTY MISDEMEANANT GRANT FUND:</u>		
47210	Equipment	\$40,000.00	\$40,000.00
	<u>Total County Misdemeanant Grant Fund:</u>	<u>\$40,000.00</u>	<u>\$40,000.00</u>
<u>1138</u>	<u>HOWARD COUNTY CUM. CAP. DEV. FUNDS:</u>		
<u>9601</u>	<u>Information System Dept.:</u>		
32460	Computer Maintenance	\$53,210.00	\$53,210.00
	<u>Total Howard County Cum. Capital Dev. Funds:</u>	<u>\$53,210.00</u>	<u>\$53,210.00</u>
<u>1191</u>	<u>RIVERBOAT FUND:</u>		
47243	Building Space Renovations, Morgue	\$700,000.00	\$700,000.00
	<u>Total Riverboat Fund:</u>	<u>\$700,000.00</u>	<u>\$700,000.00</u>
<u>7331</u>	<u>HOWARD COUNTY PUBLIC SAFETY – DISPATCH FUNDS:</u>		
XXXX	Assistant Director (Training Coordinator)	\$44,388.00	Withdrawn
XXXX	Corporal (3)	\$114,111.00	Withdrawn
	<u>Total County Public Safety – Dispatch Funds:</u>	<u>\$158,499.00</u>	<u>Withdrawn</u>

Additional Appropriations		Requested	Approved
<u>1122</u>	<u>HOWARD COUNTY COMMUNITY CORRECTIONS FUND:</u>		
11113	Director (Brian Day)	\$25,500.00	\$25,500.00
11283	Administrative Assistant	\$19,500.00	\$19,500.00
12201	Field Officer – Overtime	\$2,000.00	\$2,000.00
12012	Case Mgr.	\$18,500.00	\$18,500.00
15230	Insurance	\$3,352.00	\$3,352.00
15220	PERF	\$2,636.50	\$2,636.50
15210	FICA	\$1,415.50	\$1,415.50
23600	Office Supplies	\$600.00	\$600.00
23401	Food	\$450.00	\$450.00
23710	Other Supplies	\$1,500.00	\$1,500.00
32640	Drug Screen	\$1,000.00	\$1,000.00
32410	Printing	\$200.00	\$200.00
35640	Equipment Rental/Lease	\$65,057.00	\$65,057.00
32600	Dues & Subscriptions	\$200.00	\$200.00
32130	Travel & Training	\$1,000.00	\$1,000.00
	<u>Total Community Corrections Fund:</u>	<u>\$142,911.00</u>	<u>\$142,911.00</u>
<u>1123</u>	<u>HOWARD COUNTY COMMUNITY CORRECTIONS TRANSITION FUND:</u>		
11811	Case Manager (CB)	\$19,100.00	\$19,100.00
15230	Insurance	\$12,000.00	\$12,000.00
15220	PERF	\$3,010.00	\$3,010.00
15210	FICA	\$1,700.00	\$1,700.00
	<u>Total Community Corrections Transition Fund:</u>	<u>\$35,810.00</u>	<u>\$35,810.00</u>
<u>2515</u>	<u>HOWARD COUNTY COMMUNITY CORRECTIONS PROJECT INCOME FUND:</u>		
12013	Case Manager (Loveless)	\$16,078.00	\$16,078.00
12013	Case Manager (Richardson)	\$16,078.00	\$16,078.00
11919	Facilitator (Duncan)	\$9,200.00	\$9,200.00
11354	Problem Solving Coordinator (Cottrell)	\$13,488.00	\$13,488.00
11424	Reception/Data (SB) PT	\$10,000.00	\$10,000.00
12201	Field Officer (3)	\$53,000.00	\$53,000.00
12201	Field Officer PT (3)	\$21,000.00	\$21,000.00
11113	Director of Community Supervision	\$12,500.00	\$12,500.00
11800	Overtime	\$12,000.00	\$12,000.00
15230	Insurance	\$80,000.00	\$80,000.00
15220	PERF	\$27,000.00	\$27,000.00
15210	FICA	\$15,000.00	\$15,000.00
23600	Office Supplies	\$900.00	\$900.00
23401	Food	\$800.00	\$800.00
23710	Cleaning Supplies	\$300.00	\$300.00
23210	Gas Oil Lube	\$2,500.00	\$2,500.00
25200	Garage & Motor Repair	\$3,000.00	\$3,000.00
23306	Wearing Apparel	\$600.00	\$600.00
23802	Drug Testing Supplies	\$4,000.00	\$4,000.00
23701	Program and Teaching Materials	\$2,000.00	\$2,000.00
31200	Quest/PBS	\$3,000.00	\$3,000.00
32160	Vehicle Telephones	\$7,500.00	\$7,500.00
32410	Printing	\$300.00	\$300.00
32120	Postage	\$450.00	\$450.00
32600	Dues/Subscriptions	\$300.00	\$300.00
31210	Maintenance	\$3,750.00	\$3,750.00
35640	Equipment Leasing	\$35,000.00	\$35,000.00
32130	Travel & Training	\$10,000.00	\$10,000.00

	Additional Appropriations	Requested	Approved
47110	Equipment	\$7,500.00	\$7,500.00
47230	Vehicles	\$25,000.00	\$25,000.00
	<u>Total Community Corrections Project Income:</u>	<u>\$392,244.00</u>	<u>\$392,244.00</u>
<u>2523</u>	<u>HOWARD COUNTY COMM. CORRECTIONS WORK RELEASE PROJECT INCOME FUND:</u>		
11244	Director (JL)	\$15,500.00	\$15,500.00
11113	Asst. Director (OB)	\$16,250.00	\$16,250.00
11906	FT/CO	\$15,950.00	\$15,950.00
11700	PT/CO	\$50,000.00	\$50,000.00
15230	Insurance	\$60,000.00	\$60,000.00
15210	FICA	\$6,000.00	\$6,000.00
15220	PERF	\$10,000.00	\$10,000.00
23600	Office Supplies	\$2,000.00	\$2,000.00
23401	Food	\$12,000.00	\$12,000.00
23360	Institutional Supplies	\$6,000.00	\$6,000.00
23210	Gas, Oil, Lubrication	\$2,000.00	\$2,000.00
32160	Telephone	\$9,000.00	\$9,000.00
32120	Postage	\$300.00	\$300.00
32202	Utilities	\$10,000.00	\$10,000.00
31210	Maintenance	\$25,000.00	\$25,000.00
32130	Travel & Training	\$6,000.00	\$6,000.00
47230	Vehicles	\$10,000.00	\$10,000.00
41730	Office Equipment	\$20,000.00	\$20,000.00
47220	Computer Hardware	\$10,000.00	\$10,000.00
47210	Equipment	\$10,000.00	\$10,000.00
	<u>Total Work Release Project Income:</u>	<u>\$296,000.00</u>	<u>\$296,000.00</u>
<u>9121</u>	<u>HOWARD COUNTY ADULT PROBATION DOC GRANT FUND:</u>		
11242	Probation Officer	\$18,500.00	\$18,500.00
11242	Probation Officer	\$18,500.00	\$18,500.00
15230	Insurance	\$13,608.69	\$13,608.69
15210	FICA	\$3,438.16	\$3,438.16
15220	PERF	\$6,606.65	\$6,606.65
	<u>Total Adult Probation DOC Grant Fund:</u>	<u>\$60,653.50</u>	<u>\$60,653.50</u>
<u>9126</u>	<u>HOWARD COUNTY COMMUNITY CORRECTIONS WORK RELEASE HB 1006:</u>		
11113	Assistant Director Work Release (Berry)	\$4,500.00	\$4,500.00
11424	Reception Data	\$15,000.00	\$15,000.00
12013	Case Mgr. (Faulkner McCoy)	\$35,000.00	\$35,000.00
11906	Corrections Officer (FT)	\$111,650.00	\$111,650.00
11906	Corrections Officer – PT (Smith/Vacant x 2)	\$13,850.00	\$13,850.00
15230	Insurance	\$58,464.00	\$58,464.00
15220	PERF	\$20,220.00	\$20,220.00
15210	FICA	\$9,912.00	\$9,912.00
23600	Officer Supplies	\$1,000.00	\$1,000.00
23360	Institutional Supplies	\$1,300.00	\$1,300.00
27310	Other Supplies	\$5,000.00	\$5,000.00
23802	Drug Screening	\$1,500.00	\$1,500.00
32130	Travel and Training	\$2,000.00	\$2,000.00
32202	Utilities	\$20,000.00	\$20,000.00
31210	Maintenance & Service Contracts	\$5,000.00	\$5,000.00
47220	Computer	\$1,000.00	\$1,000.00
47210	Miscellaneous Equipment	\$2,500.00	\$2,500.00
	<u>Total Comm. Corrections Work Release HB 1006:</u>	<u>\$307,896.00</u>	<u>\$307,896.00</u>

Additional Appropriations		Requested	Approved
<u>Total Additional Appropriations – All Funds:</u>		<u>\$2,262,379.10</u>	<u>\$2,103,880.10</u>
<u>Appropriate Reductions:</u>			
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND:</u>		
<u>0236</u>	<u>Howard County Adult Probation Department:</u>		
11902	Probation Officer (DD)	(\$12,992.00)	(\$12,992.00)
11244	Probation Officer (JL)	(\$8,000.00)	(\$8,000.00)
	<u>Total Adult Probation Department:</u>	<u>(\$20,992.00)</u>	<u>(\$20,992.00)</u>
<u>7331</u>	<u>HOWARD COUNTY PUBLIC SAFETY – DISPATCH FUND:</u>		
12302	IDACS Coordinator	(\$5,484.00)	(\$5,484.00)
12300	Dispatcher	(\$111,507.00)	(\$111,507.00)
	<u>Total Reductions Howard County Public Safety – Dispatch</u>	<u>(\$116,991.00)</u>	<u>(\$116,991.00)</u>
	<u>Total Reduction All Funds:</u>	<u>(\$137,983.00)</u>	<u>(\$137,983.00)</u>

HOWARD COUNTY MAGISTRATE FUND - 0210:

Judge Douglas Tate introduced the new and first Magistrate of Howard County, Cheyenne Shepherd. She is a Graduate of Iowa State University Law School. The start date for the Magistrate is September 1, 2019. The budget may change due to this position being a new position with a new budget. The budget requested is for the full year’s budget; however, Judge Tate stated that they would agree to pro-rate the budget for the remainder of the year. Councilman Alexander made a motion to approve the Magistrates budget as presented. Councilman Roberts seconded the motion, and the motion carried.

HOWARD SUPERIOR COURT III FUND - 0203:

Judge Douglas Tate requested overtime compensation for one of his employees who has a considerable amount of compensatory time and would like to be paid for the overtime. He also requested polo shirts for his staff much like that of the probation department. Councilman Ortman made a motion to approve the additional appropriations for the overtime and the uniforms as presented. Councilwoman Bolser seconded the motion, and the motion carried.

HOWARD COUNTY SHERIFF FUND –GENERAL FUND 0005 & LIT SPECIAL PURPOSE FUND -1114:

Sheriff Jerry Asher presented the request for additional appropriations for the General Fund in the amount of \$1,750.80 and the LIT Special Purpose Fund in the amount of \$1,750.80. He stated that as of July 1, 2019 the salary increases of the Judge’s and the Full-time Prosecutor’s, will increase. The Sheriff’s salary should be 80% of the Prosecutor’s salary which should increase the Sheriff salary to \$120,909.60. In order to provide for the increase in his salary, he is requesting \$1750.80 from both the General Fund and the LIT Special Purpose Fund. A motion to approve the request as presented was made by Councilman Stout. Councilman Roberts seconded the motion, and the motion carried.

HOWARD COUNTY SHERIFF MISDEMEANANT GRANT FUND - 1175:

Sheriff Asher is requesting \$40,000.00 be appropriated in the Misdemeanant Grant Fund for equipment line 1175.47210 for a new sign at the jail. He has received quotes from Houston Electric and Clifford Signs. The price for the sign is \$25,995.00. Sheriff Asher stated that he had not received the quotes for the sign at the Jail when he requested the additional appropriations, thus the reason for the difference in the request for additional appropriations and the quote for the sign. Councilman Roberts made a motion to approve the additional appropriations as presented. Councilman Stout seconded the motion, and the motion carried.

HOWARD COUNTY INFORMATION SYSTEMS FUND- 9601:

Information Systems Director, Jeremy Stevens requested additional appropriations for overtime in account line 1000.11800.000.9601 in the amount of \$1,500.00 in order to sustain the IT department until the end of the year. He is also requesting \$53,210.00 in account line 1138.32460.000.0001, computer maintenance, due to the new responsibility of paying the maintenance agreement on the time clock system that was recently implemented, and

to purchase malware software which had not been anticipated when he submitted his original appropriation for 2019. Councilman Roberts and Alexander commented on the courtesy of the IT Staff and the prompt response in assisting them with IT and communications. Councilwoman Bolser made a motion to approve the appropriations as requested. Councilman Alexander seconded the motion, and the motion carried.

HOWARD COUNTY RIVERBOAT FUND – 1191:

Commissioner Wyman addressed the request for additional appropriations of \$700,000.00 in account line 1191.47243.000.0000 for the building space renovations and the addition of the new morgue. Community Howard Hospital had requested that the morgue be moved from the hospital. Late last year the Commissioners began looking at the space and the needs of various departments. In doing so, they decided to hire DLZ to look at the County’s needs and the space that could be utilized. There were a few options in looking to locate the morgue of which included building a new building on Berkley, renovating an existing building or utilizing current space already county owned. DLZ met with various departments to discuss their needs and has proposed a space plan analysis to include various department including the addition of the morgue. It is with the intention that the county utilize the space already owned thereby saving tax payer funds considering that utilities, maintenance, insurance, etc. are already being paid on this space. The proposed plan is to relocate the Prosecutors Office to the Administrative Center 4th Floor; the Surveyor and Planning Commission to the 1st Floor of the Administrative Center; Community Corrections from the Government Center to the Courthouse, old Prosecutor’s Office space and the Coroner from the Government Center to the first floor of the old Plan Commission space and add on the morgue. President Wyman commented that the \$700,000.00 is an estimated expenditure; however, if the quotes come back closer to the \$1 million dollars, he would come back to the Council for approval. There is also a grant being applied for, which if approved, would pay for the equipment needed for the Coroner’s Office. Concerns by the Council were shared in regard to building new on Berkley versus renovating current space and adding on a morgue in the downtown area. Councilman Ortman believes that looking long-term, the Berkley site is still the best location for the Morgue. Councilwoman Bolser made a motion to approve the \$700,000.00 in account line 1191.47243.000.0000 as presented. Councilman Roberts seconded the motion and the motion carried by majority. The vote was as follows:

Council Member	Vote
James T. Papacek, President	Abstains
Stanley E. Ortman	Nay
John J. Roberts	Aye
Jeffrey A. Stout	Aye
Bryan Alexander	Aye
Leslie Fatum	Absent
Jamie L. Bolser	Aye

HOWARD COUNTY COMMUNITY CORRECTIONS FUND – 0236, listed also as 0235 under reductions:

Community Supervision Coordinator Dustin DeLong stated that the budget for this Fund was appropriated from July to December and the State has changed the Grant Cycle, thus the reason for the request for additional appropriations. Mr. DeLong is going through the State for a continuation on the Grant as well. He is requesting additional appropriations in the sum of \$20,992.00 and as well, a reduction of his own salary and that of Jeremy Lovell from County General to offset the request for additional appropriations for other staff. This is primarily a bookkeeping issue.

HOWARD COUNTY COMMUNITY CORRECTIONS FUND – 1122 and 1123:

Community Supervision Coordinator Dustin DeLong stated that the appropriations were cut in half due to the six-month budget cycle from January to June 30th, set up by the state in order to change the operating cycle from a fiscal to a calendar year. This is a Department of Corrections Grant Fund. This is a new budget for the second half of the year.

HOWARD COUNTY COMMUNITY CORRECTIONS PROJECT INCOME FUND – 2515 and 2523:

Community Supervision Coordinator Dustin DeLong stated that the additional appropriations are for project income for work release, fund 2515. There is no reduction as this is a new budget for these funds. The prior budget was from January to June 30 due to the grant cycle.

Councilwoman Bolser asked how Mr. DeLong would be preparing budgets in the near future due to the grants that are cycled fiscally and those which are on a calendar basis. She asked if Mr. DeLong was given projections by the State in order to plan for a budget. Mr. DeLong stated that he did not receive projections from the State of Indiana.

HOWARD COUNTY PROBATION COMMUNITY CORRECTIONS WORK RELEASE HB-1006 FUND – 9126:

Mr. DeLong stated that the additional appropriations is for budget for the second half of 2019.

HOWARD COUNTY ADULT PROBATION DOC GRANT FUND 9121:

Mr. DeLong stated that again, this is the second half of the budget for 2019. This request is for the second half of the year’s budget for two employees. The Council asked that Mr. DeLong prepare his budgets for the entire year based on projections of grant disbursements, and if there are changes or additions needed, and that he would return to the Council for those additional appropriations. This would present a clearer budget for the coming year. Mr. DeLong will discuss this with his Advisory Board as well.

The Council considered all request for additional appropriations in Funds 1000.0236 and listed as 0235 reductions, 1122, 1123, 2515, 2523, 9121, and 9126 in one motion. Councilman Ortman made a motion to approve the additional appropriations for the Community Corrections Funds as presented by Mr. DeLong. Councilman Stout seconded the motion, and the motion carried.

HOWARD COUNTY PUBLIC SAFETY – DISPATCH FUND – 7331:

Sheriff Asher presented his request to the Council for the additional appropriations for a new position as an Assistant Director and moving three current employees to the Corporal/Supervisor position. The requests are to provide supervision coverage to the department as well as some key positions within the department.

Council President Papacek stated that additional appropriations for salaries outside of budget sessions is not widely supported. President Papacek stated that promoting staff from within the departments is supported; however, increases in salary should be increased during regular budget sessions. Councilman Roberts agreed with the position of President Papacek in that budget sessions are the appropriate time to request salary increases. Councilwoman Bolser agreed that after reviewing the PAC recommendations, that it is best that increases in salaries be requested during budget sessions.

Sheriff Asher will ask for the additional appropriations at the regular budget sessions. Sheriff Asher withdrew his request for additional appropriations at this time.

IN THE MATTER OR ORDINANCE NO. 2019-HCCR-11 – TRANSFERS:

Auditor Martha Lake read Ordinance No. 2019-HCCR-11-Transfers one time, and the ordinance was acted upon as follows:

	Transfer From	To	Amount	Allowed
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND:</u>			
<u>0002</u>	<u>Howard County Auditor’s Office</u>			
11404	Second Deputy – Tax	11200 Chief Deputy	\$248.00	\$248.00
11404	Second Deputy – Tax	11303 First Deputy - Tax	\$18,145.00	\$18,145.00

11404	Second Deputy – Tax	11600 GIS/Prop. Record Coord.	\$248.00	\$248.00
<u>1181 HOWARD COUNTY PLAT BOOK FUND:</u>				
11404	Second Deputy - Tax	11303 First Deputy - Tax	\$448.00	\$448.00
<u>2524 HOWARD COUNTY SUPP. MENTAL HEALTH COURT USER FEE FUND:</u>				
23710	Other Supplies	32130 Travel and Training	\$796.16	\$796.16
23710	Other Supplies	32130 Travel and Training	\$659.02	\$659.02
<u>2525 HOWARD COUNTY SUPP. VETERAN'S COURT USER FEE FUND:</u>				
23710	Other Supplies	32130 Travel and Training	\$1,949.12	\$1,949.12
32130	Travel and Training	23710 Other Supplies	\$196.17	\$196.17
<u>9112 HOWARD COUNTY JDAI PROBATION GRANT FUND:</u>				
20000	Supplies	32130 Travel and Training	\$1,800.00	\$1,800.00

Auditor Martha Lake informed the Council as to the reason for the transfers in the Auditor’s Office. A change from second deputy position to first deputy and first deputy to second deputy requires a change in salary to fit the positions. The second deputy plat book position was transfer due to the employee moving from second deputy to first.

Dustin DeLong informed the Council of the staff members from the Problem-Solving Court and the Supplemental Veteran’s Court costs to attend a conference and the hotel expense. The JDAI Probation Grant Fund Transfer was utilized for training of staff on the Why Try program for youth. Councilman Stout made a motion to approve Ordinance 2019-HCCR-11, Transfers as presented. Councilman Roberts seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2019-HCCO-16-AMENDING SALARY ORD. FOR 2019:

Auditor Martha Lake read Ordinance No. 2019-HCCO-16-Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

Salary Amendments		Requested	Approved
<u>1000 HOWARD COUNTY GENERAL FUND:</u>			
<u>0002 Howard County Auditors Officer:</u>			
11404	Second Deputy – Tax	(\$18,641.00)	(\$18,641.00)
11200	Chief Deputy	\$248.00	\$248.00
11600	GIS/Prop. Records Coordinator	\$248.00	\$248.00
<u>0210 Howard County Magistrate Officer:</u>			
11318	Court Reporter	\$36,012.00	\$36,012.00
<u>0005 Howard County Sheriff's Dept.:</u>			
11100	Personal Services / Elected Official	\$1,750.80	\$1,750.80
<u>0203 Howard County Superior Court III:</u>			
11800	Personal Services / Overtime	\$200.00	\$200.00
<u>9601 Howard County Information Systems Dept.:</u>			
11800	Personal Services / Overtime	\$1,500.00	\$1,500.00

Salary Amendments		Requested	Approved
<u>0236 Howard County Community Corrections Dept.:</u>			
11906	Probation Officer (CL)	\$1,000.00	\$1,000.00
11113	HD Director (BD)	\$2,825.00	\$2,825.00
11811	Probation Officer (CB)	\$4,000.00	\$4,000.00
12012	Probation Officer (SH)	\$2,167.00	\$2,167.00
12013	Probation Officer (ML)	\$5,000.00	\$5,000.00
12013	Probation Officer (AR)	\$5,000.00	\$5,000.00
11424	Administrative Assistant	\$1,000.00	\$1,000.00
<u>0235 Howard County Adult Probation Department:</u>			
11902	Probation Officer	(\$12,992.00)	(\$12,992.00)
11244	Probation Officer	(\$8,000.00)	(\$8,000.00)
<u>1114 Howard County LIT Special Purpose Fund:</u>			
<u>0380 Jail</u>			
11116	Elected Official	\$1,750.80	\$1,750.00
<u>1181 HOWARD COUNTY PLAT BOOK FUND:</u>			
11404	Second Deputy – Tax	(\$448.00)	(\$448.00)
11303	First Deputy – Tax	\$448.00	\$448.00
<u>7331 Howard County Public Safety – Dispatch Fund:</u>			
XXXX	Assistant Director (Training Coordinator)	\$44,388.00	\$44,388.00
XXXX	Corporal (3)	\$114,111.00	\$114,111.00
*12303	Request line name change from Shift Supervisor to Sergeant		
<u>7331 Howard County Public Safety Dispatch:</u>			
12302	IDACS Coordinator	(\$5,484.00)	(\$5,484.00)
12300	Dispatcher	(\$11,507.00)	(\$11,507.00)
<u>1122 HOWARD COUNTY COMMUNITY CORRECTIONS FUND:</u>			
11113	Director (Brian Day)	\$25,500.00	\$25,500.00
11283	Administrative Assistant	\$19,500.00	\$19,500.00
12201	Field Officer – Overtime	\$2,000.00	\$2,000.00
12012	Case Mgr.	\$18,500.00	\$18,500.00
15230	Insurance	\$3,352.00	\$3,352.00
15220	PERF	\$2,636.50	\$2,636.50
15210	FICA	\$1,415.50	\$1,415.50
<u>1123 HOWARD COUNTY COMMUNITY CORRECTIONS TRANSITION FUND:</u>			
11811	Case Manager (CB)	\$19,100.00	\$19,100.00
15230	Insurance	\$12,000.00	\$12,000.00
15220	PERF	\$3,010.00	\$3,010.00
15210	FICA	\$1,700.00	\$1,700.00
<u>2515 HOWARD COUNTY COMMUNITY CORRECTIONS PROJ. INCOME FUND:</u>			
12013	Case Manager (Loveless)	\$16,078.00	\$16,078.00
12013	Case manager (Richardson)	\$16,078.00	\$16,078.00
11919	Facilitator (Duncan)	\$9,200.00	\$9,200.00
11354	Problem Solving Coordinator (Cottrell)	\$13,488.00	\$13,488.00
11424	Reception/Data (SB) PT	\$10,000.00	\$10,000.00
12201	Field Officer (3)	\$53,000.00	\$53,000.00
12201	Field Officer (3)	\$21,000.00	\$21,000.00
11113	Director of Community Supervision	\$12,500.00	\$12,500.00
11800	Overtime	\$12,000.00	\$12,000.00

Salary Amendments		Requested	Approved
15230	Insurance	\$80,000.00	\$80,000.00
15220	PERF	\$27,000.00	\$27,000.00
15210	FICA	\$15,000.00	\$15,000.00
<u>2523 HOWARD COUNTY COMM. CORR. WORK RELEASE PROJECT INCOME FUND:</u>			
11244	Director (JL)	\$15,500.00	\$15,500.00
11113	Asst. Director (OB)	\$16,250.00	\$16,250.00
11906	FT/CO	\$15,950.00	\$15,950.00
11700	FT/CO	\$50,000.00	\$50,000.00
15230	Insurance	\$60,000.00	\$60,000.00
15210	FICA	\$6,000.00	\$6,000.00
15220	PERF	\$10,000.00	\$10,000.00
<u>9126 HOWARD COUNTY COMM. CORR. WORK RELEASE HB 1006:</u>			
11113	Assistant Director/Work Release (Berry)	\$4,500.00	\$4,500.00
11424	Reception/Data	\$15,000.00	\$15,000.00
12013	Case Mgr. (Faulkner/McCoy)	\$35,000.00	\$35,000.00
11906	Corrections Officer (FT)	\$111,650.00	\$111,650.00
11906	Corrections Officer (PT) (Smith/Vacant x 2)	\$13,850.00	\$13,850.00
15230	Insurance	\$58,464.00	\$58,464.00
15220	PERF	\$20,220.00	\$20,220.00
15210	FICA	\$9,912.00	\$9,912.00
<u>9121 HOWARD COUNTY ADULT PROBATION DOC GRANT FUND:</u>			
11242	Probation Officer	\$18,500.00	\$18,500.00
11242	Probation Officer	\$18,500.00	\$18,500.00
15230	Insurance	\$13,608.69	\$13,608.69
15210	FICA	\$3,438.16	\$3,438.16
15220	PERF	\$6,606.65	\$6,606.65

Other Changes to 2019 Originally Approved Salary Ordinance:

1000 HOWARD COUNTY GENERAL FUND:

0002 Howard County Auditor's Office:

Remove breakdown of salaries per line item-Each employee is being paid an individual salary within total funds appropriated per job description

Change the number of First Deputy Tax Employees from 2 to 3

Change the number of Second Deputy Tax Employees from 4 to 2

0007 Howard County Coroner's Office:

Change the part-time hourly rate from \$25 to \$30 to accommodate the cooperative agreement between Coroner and Sheriff.

Councilman Ortman made a motion to approve Ordinance No. 2019-HCCO-16, Amending Salary Ordinance for 2019 as presented. Councilwoman Bolser seconded the motion, and the motion carried.

IN THE MATTER OF OLD BUSINESS:

Attorney Alan Wilson informed the Council of Ordinance 2019-HCCO-17, an Ordinance of the Howard County Council Amending Ordinance No. 2013-HCCO-27 Levying an Innkeeper's Tax. The Ordinance amends the Inn Keeper's Tax to 8%, which is a 3% increase from 5% to 8%, if approved.

Councilman Alexander stated that it was originally presented as a way for the County to meet the commitment for the Hotel Convention Center/Automotive Museum Project and believes it should be the intent for the Council that it be utilized for that purpose. Councilman Alexander made a motion to approve Ordinance 2019-HCCO-17, to increase the Inn Keeper's Tax to 8%, including a sunset clause to reduce the tax rate back to 5% once the county's commitment to the Hotel Convention Center/Automotive Museum Project has been met.

President Papacek spoke in opposition to the sunset clause with concern that it will tie the hands of a future Council; however, he is in favor of raising the Inn Keeper's Tax from 5% to 8%. President Papacek would like to see Councilman Alexander's motion be made separately.

Councilwoman Bolser, for clarification, asked if President Papacek would like the approval of the Ordinance/increase of the Inn Keeper's Tax and the sunset clause be voted on separately? President Papacek agreed that was his intent.

That being said, Councilman Alexander withdrew his prior motion and made a motion to approve Ordinance 2019-HCCO-17, to increase the Inn Keeper's Tax from 5% to 8%, as presented. Councilman Roberts seconded the motion, and the motion carried. The vote was unanimous.

Councilman Alexander made a second motion to amend Ordinance 2019-HCCO-17 to include a sunset clause allowing the Council to reduce the Inn Keeper's Tax once the county's commitment has been met for the Hotel Convention Center/Automotive Museum Project.

President Papacek asked if the requested amendment would state specifically that the 8% tax would be lowered to 5% when the fifteen-year commitment by the county is fulfilled? Conversation ensued regarding if the council could lower the tax at any later date, if desired, and whether or not a sunset clause would affect the flexibility of the Council to lower the tax rate from year to year. Attorney Wilson stated the Council has the authority to indeed lower the tax, if desired and approved, at any time without a sunset clause.

With Councilman Alexander's motion on the floor to include the sunset clause, President Papacek asked for a second to the motion. The motion died due to the lack of a second.

Ordinance 2019-HCCO-17, increasing the tax rate from 5% to 8% and was approved as presented by the Council. No further motions were made.

Conversation ensued in regard to tax rates of surrounding counties and the economic impact brought to the county with the new revenue.

IN THE MATTER OF NEW BUSINESS:

Sheriff Asher submitted the Commissary Fund Report for May 2019.

*There being no further business to come before the Council
at this time, the meeting was adjourned at 6:39 p.m. by President Papacek.*

HOWARD COUNTY COUNCIL

JAMES T. PAPACEK, PRESIDENT

JEFFREY A. STOUT, VICE PRESIDENT

BRYAN ALEXANDER, MEMBER

JAMIE L. BOLSER

LESLIE W. FATUM, MEMBER

STANLEY E. ORTMAN, MEMBER

JOHN J. ROBERTS, MEMBER

MARTHA J. LAKE, AUDITOR
HOWARD COUNTY COUNCIL MEETING JUNE 25, 2019