

HOWARD COUNTY COUNCIL BUDGET MEETINGS
SEPTEMBER 2, 3, 9 and 22, 2020

The Howard County Council met at 8:30 a.m., Wednesday, September 2nd, 2020, in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, Council Vice-President Jamie L. Bolser, and Council Members Bryan Alexander, Leslie G. Fatum, Stanley E. Ortman, John J. Roberts, and Tom Trine. Also, in attendance were County Attorney Alan Wilson and Auditor Martha Lake. The meeting was called to order by Sheriff Jerry Asher and a word of prayer was offered by President Papacek. President Papacek conducted the annual county budget sessions. Councilwoman Bolser was not physically present for the September 22nd, 2020 Adoption of the Budgets; however, was available via telecom.

The 2021 Budget Hearing Sessions were held on Wednesday September 2nd and 3rd and 9th, 2020. The Budget Adoption Meeting was held on September 22nd, 2020.

The 2021 Budget Session was called to order by Council President James T. Papacek on September 2nd, 2020 at 8:30 a.m.

IN THE MATTER OF DEPARTMENT HEADS ELECTED OFFICIALS BUDGET PRESENTATIONS FOR THE 2021 BUDGET YEAR:

The Howard County Councilmen and Councilwomen listened to budget justifications as listed below:

Department Head/Elected Officials 2021 Budget Presentation Schedule					
Wednesday Morning -- Sept 2nd, 2020 -- 8:30 a.m.					
WEDNESDAY, SEPTEMBER 2nd, 2020					
TIME	FUND	DEPARTMENT	PRESENTER(S)	BUDGET PAGES	SUPPORTING PAGES
8:30 a.m.	1114.9603	Kinsey -Shelter Care-LIT Spec. Purpose	Jeff Lipinski	48-49	225-227
	1114.9605	Kinsey-Residential-LIT Spec. Purpose	Jeff Lipinski	50-51	228-230
	8100	10.533 Kinsey School Breakfast	Jeff Lipinski	103	378-380
8:51 a.m.	1000.0235	Probation	Dustin DeLong	31-32	181-183
	1132	Community Corrections	Dustin DeLong	54	237-239
	2000	Adult Probation Administration	Dustin DeLong	82	323-235
	2032	Community Transition Program	Dustin DeLong	83	326-328
	2050	Juvenile Probation Administration	Dustin DeLong	84	329-331
	2100	Adult Probation User Fees	Dustin DeLong	85-86	332-334
	2150	Supp. Juvenile Probation	Dustin DeLong	87	335-337
	2501	Alcohol and Drug User Fees	Dustin DeLong	88	338-340
	2532	Project Income	Dustin DeLong	96-97	359-362
	9118	Adult Probation	Dustin DeLong	109	396-398
	9:21 a.m.	-	Convention & Visitors' Bureau	Sherry Matlock/Kirk Daniels	-
9:36 a.m.	1000.0001	Clerk	Debbie Stewart	5	114-116
	1000.0062	Election Board	Debbie Stewart	19	150-152
	1119	Clerk Record Perpetuation Fund	Debbie Stewart	52	231-233

9:45 a.m.	1000.0203	Sup. Court III	Judge Doug Tate	26	166-168
10:10 a.m.	1000.0210	Magistrate	Cheyenne Shepherd	28	172-174
	1000.0313	Maintenance	Bill Stonestreet	36-37	193-95
	1114.0313	Maintenance LIT Spec. Purpose	Bill Stonestreet	45	219-221
	1138	Maintenance - Cum. Cap.	Bill Stonestreet	56	243-245
10:30 a.m.	1000.0007	Coroner	Steve Seele	12	132-134
10:40 a.m.	1000.0005	Sheriff	Jerry Asher	9-10	126-128
	1114.0380	Jail/Juvenile LIT - Spec. Purpose	Jerry Asher	46-47	222-224
	1138	Sheriff Cum. Cap.	Jerry Asher	56	246-248
	1175	Misdemeanant	Jerry Asher	68	281-283
	4903	Sheriff Work Program	Jerry Asher	98	363-365
	4908	Courthouse Security	Jerry Asher	100	369-371
	1222	Statewide 9-1-1	Jerry Asher	81	321-322
	1170	Public Safety -- Dispatch	Jerry Asher	67	279-280
11:00 a.m.	1112	KHCGCC	Presented by Martha Lake for Tammy Corn	-	-
11:15 a.m.	Lunch	<i>Kinsey Youth Center -- Thanks to Jeff and his Staff</i>			
1:00 p.m.	1000.0308	Weights & Measures	Gary Gist	35	190-192
1:11 p.m.	1000.0068	Howard County Humane Society	Jackie Koontz	20-21	153
1:18 p.m.	1000.0013	Center Township Assessor	Sheila Pullen	18	147-149
	1131	Sales Disclosure	Sheila Pullen	53	234-236
1:23 p.m.	1000.0008	County Assessor	Mindy Heady	13	135-137
	1188	Reassessment	Mindy Heady	72	296-298
	1131	Sales Disclosure	Mindy Heady	53	234-236
1:36 p.m.	1000.0006	Surveyor	Dave Duncan	11	129-131
	1202	Surveyor Perpetuation	Dave Duncan	76	305-308
	1197	Storm water District	Greg Lake	74-75	302-304
	4918	Kitty Run Bond	Greg Lake	101	372-374
1:58 p.m.	1000.0012	Veteran Services	Jennifer Lett	17	144-146
2:16 p.m.	1000.0204	Superior Court IV	Judge Hans Pate	27	169-171
2:30 p.m.	-	Harrison Twp. Trustee	Joyce Ancil & Sue Payne	-	411-415
2:45 p.m.	1000-0302	Emergency Management	Kori Wood	34	187-189
	1152	Emergency Planning / Right to Know	Kori Wood	60	261-263
3:00 p.m.	1000-9600	Howard Haven Home	Jennifer Brower	40	202-204

There being no further business to come before the Council at this time, the meeting was recessed until 8:30 a.m., Thursday September 3rd, 2020.

The budget work sessions reconvened at 8:30 a.m. September 3rd, 2020.

THURSDAY, SEPTEMBER 3rd, 2020

TIME	FUND	DEPARTMENT	PRESENTER(S)	BUDGET PAGES	SUPPORTING PAGES
8:30 a.m.	1000-0232	Circuit Court	Judge Lynn Murray	30	178-180
	8895	Title IVD Incentive	Judge Lynn Murray	107	390-392
8:48 a.m.	1000-0202	Sup. Court II	Judge Brant Parry	25	163-165
	2524	Mental Health User Fee	Judge Brant Parry	94	353-355
	2525	Veterans Court User Fee	Judge Brant Parry	95	356-358
9:03 a.m.	1148	Drug Free Community	Tracy Martino/Rob Pruitt	58	258-260
9:19 a.m.	1000.0201	Sup. Court I	Judge Bill Menges	24	160-162
	1000.0225	Unified Court	Judge Bill Menges	29	175-177
	2512	Jury Pay Fund	Judge Bill Menges	91	344-346
	2513	Drug Court User Fee	Judge Bill Menges	92	347-349
	2514	Re-Entry Court User Fee	Judge Bill Menges	93	350-352
9:41 a.m.	1212	CASA	Katina Silver	78	312-314
10:00 a.m.	1000.0009	Prosecuting Attorney	Mark McCann	14-15	138-140
	1000.0660	Prosecutor Title IV D	Mark McCann	38	196-198
	2511	Pretrial Diversion	Mark McCann	89-90	341-343
	4905	Prosecutor Bad Check/Copy Fund	Mark McCann	99	366-368
	4930	Law Enforcement Fund	Mark McCann	102	375-377
	8109	Stop Domestic Violence Grant	Mark McCann	104	381-383
	8112	Drug Task Force Grant	Mark McCann	105	384-386
	8897	Prosecutor IVD Incentive	Mark McCann	108	393-395
10:16 a.m.	1000.9601	Information System	Jeremy Stevens	41	205-207
	1138.-9601	Information Systems-Cum. Cap.	Jeremy Stevens	57	252-254
10:49 a.m.	1000.0011	Extension Office	Josh Winrotte	16	141-143
10:54 a.m.	1000.0003	Treasurer	Christie Branch	7	120-122
11:00 a.m.	1000.0002	Auditor	Martha Lake	6	117-119
	1000	General Fund Benefits	Martha Lake	4	111-113
	1114	LIT -Spec. Purpose Benefits	Martha Lake	44	216-218
	1150	Auditor Electronic Data Fund	Martha Lake	59	258-260
	1181	Auditor Plat Book Fees	Martha Lake	71	293-295
	1216	Auditor Ineligible Homestead Fund	Martha Lake	79	315-317
11:30 a.m.	<i>Lunch</i>	<i>Howard County Sheriff's Dept. -- Thanks to Jerry and Staff</i>			
1:00 p.m.	1000.0004	Recorder	Jennifer Jack	8	123-125
	1154	Enhanced Access	Jennifer Jack	61	264-266

	1160	Recorder ID Security Protection	Jennifer Jack	64	270-272
	1189	Recorder's Record Perpetuation	Jennifer Jack	73	299-301
	1217	County Elected Officials Training	Jennifer Jack	80	318-320
1:28 p.m.	1000.0271	Public Defender	Andrew Vandenbosch	33	184-186
1:43 p.m.	-	Recycling District	Mikki Jeffers	-	402-404
1:57 p.m.	1000.0079	Plan Commission	Greg Sheline	22	-
2:00 p.m.	1000.0271	Public Defender	Andy Vandenbosch	33	184-186
2:15 p.m.	1000.0750	Soil & Water Conservation	Shane Campbell	39	199-201
2:22 p.m.	1000-0068	Commissioners	Paul Wyman, Brad Bray & Jack Dodd	20-21	154-156
	1138	Cumulative Capital Development	Paul Wyman, Brad Bray & Jack Dodd	56	249-251
	1112	LIT - Economic Development	Paul Wyman, Brad Bray & Jack Dodd	42	213-215
	1176	Highway Dept.	Paul Wyman, Brad Bray & Jack Dodd	69-70	284-292
	1135	Cum. Bridge	Paul Wyman, Brad Bray & Jack Dodd	55	240-242
	1169	Local Road & Street	Paul Wyman, Brad Bray & Jack Dodd	66	276-278

Council President Papacek called for the Budget Work Sessions on September 3rd, 2020, to be recessed and to be continued to the Council Discussion and live feed for department heads on September 9th, 2020 at 8:30 a.m.

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President James T. Papacek re-opened the Budget Meetings on September 9th, 2020.

WEDNESDAY SEPTEMBER 9th, 2020 (If Necessary) THURSDAY, SEPTEMBER 10th, 2020					
COUNCIL DISCUSSION / FINAL DEPT. HEAD QUESTIONS					
8:30 a.m.	Council Discussion – Dept. Head live video feed – 2020 Budget Discussions				
11:30 a.m.	Lunch	Provided by Departments on 2nd floor -- Taco Bar			
Adoption/Public Hearing Meeting for 2020 Final Budget Approval					
4:00 P.M.-- Tuesday, September 22, 2020					

IN THE MATTER OF BUDGETS FOR 2021:

The Howard County Councilmen and Councilwomen discussed and acted upon the following budgets as documented below. The Council approved a 2% one-time bonus increase in 2021 to all full-time personnel based on the previous year’s approved budget; however, the council did not approve the department head requests for increases unless addressed and noted specifically. The Council approved a \$300.00 one-time bonus in 2021 for all part-time personnel. Elected Officials were included in the 2% one-time bonus unless otherwise specifically noted. Salaries for Probation Officers were not included in the 2% one-time bonus due to statute required salary increases. The budgets for supplies, other services and charges and capital outlays were approved as requested in the 2021 budget without change except where specifically noted.

IN THE MATTER OF SALARY CHANGES AND REQUESTS:

County General Fund 1000.0000:

The Council approved the benefits budget for FICA, insurance, PERF as presented.

County General Clerk Fund 1000.0001:

The County Clerk requested a decrease in account line 1000.22300.000.0000, file stamps from \$2,500.00 to \$1,000.00; account line 1000.31210.000.0001 was decreased from \$7,500.00 to \$6,000.00 for a decrease of 20%; and account line 1000.32120.000.0001, postage increased from \$50,000.00 to \$55,000.00. There was a reduction in capital outlays in the sum of \$101,125.00. The Council approved the budget for supplies, other services and charges and capital outlays, and recommended that the Clerk go through PAC to discuss salary increases.

County General Auditor's Fund 1000.0002:

The County Auditor requested a decrease in account line 1000.31210.000.0002, maintenance and service contracts from \$4,000.00 to \$3,000.00, and a decrease in account line 100.32120.000.0002, postage from \$4,500.00 to \$2,000.00; these contributed to an overall reduction in other services and charges of \$3,500.00.

County General Treasurer's Fund 1000.0003:

The County Treasurer requested an increase in account line 1000.32600.000.0003, dues and subscriptions from \$250.00 to \$300.00. The Council approved the budget for supplies, other services and charges and capital outlays.

County General Recorder's Fund 1000.0004:

The Council approved the budget as submitted. The Recorder helps the General Fund by using her Recorder Perpetuation Fund for many of her office expenses.

County General Sheriff's Fund 1000.0005:

There were multiple discussions concerning this budget by Council. The Council approved the budget as submitted in supplies, other services and charges and capital outlays. However due to concerns by the members, because the match for the grant for the 5 new deputies had not been included, there was a decision made for the Sheriff to recalculate his budget to address all of his 2021 known expenses. At the end of the Budget Session, the total approved Budget for 1000.0005 for 2021 is \$3,197,302.

County General Surveyor's Fund 1000.0006:

The County Surveyor requested an increase of \$4,000.00 in account line 1000.31200.000.0006, contract services and an increase of \$1,000.00 in 1000.32530.000.0006, equipment repair. A request in capital outlay of \$35,800.00 was made in order to purchase new GPS equipment. Councilman Ortman made a motion to approve the budget as presented in supplies, other services and charges and capital outlays as requested with the understanding that the new GPS equipment would not be purchased nor the funds be spent unless absolutely necessary. Councilman Roberts seconded the motion, and the motion carried.

County General Coroner's Fund 1000.0007:

The County Coroner requested an increase of \$1,080.00 for account line 1000.11200.000.0007, chief deputy, due to the increasing responsibility put on this individual during the COVID-19 pandemic, and the fact that the current base salary does not compensate the chief deputy for the required responsibilities of the position. There was a reduction of \$1,000.00 in account line 1000.23210.000.0007, gas, oil and lubricants; a decrease of \$200.00 in account line 1000.23230.000.0007, batteries; a decrease of \$400.00 in account line 1000.30000.000.0007, other services and charges; an increase of \$3,000.00 in account line 1000.31200.000.0007, contract services; and a decrease of \$500.00 in photography/film developing. After careful consideration, Councilwoman Bolser made a motion to approve the budget with the \$1,080.00 increase in the chief deputy salary and the requested budget in supplies, other services and charges and capital outlays. Councilman Alexander seconded the motion, and the motion carried. It was further discussed that the \$175,000.00 amount in account line 1000.32635.000.0007, medical & hospital – autopsy lab, although does not reflect either an increase or decrease, these types of expenditures are a moving target for the Coroner's Office. This account line may require Council consideration moving forward into the 2021 calendar year depending on need and caseload.

County General Assessor Fund 1000.0008:

There were no changes requested in the 2021 budget except for an additional of \$1,000 to account line 1000.23600.000.0008, supplies. The Council approved the budget as requested.

County General Prosecutor's Fund 1000.0009:

The Prosecuting Attorney requested no changes in supplies, other services and charges or capital outlays in his 2021 budget. The Council approved the budget for supplies, other services and charges and capital outlay, as requested.

County General County Extension Fund 1000.0011:

There was a requested decrease of \$400.00 in account line 1000.23600.000.0011, office supplies; a decrease of \$500.00 in account line 1000.32120.000.0011, postage; an increase of \$750.00 in account line 1000.32600.000.0011, dues and subscriptions; and an increase of \$500.00 in account line 1000.41730.000.0011, office equipment. The Council approved the budget for supplies, other services and charges, and capital outlays.

County General Veterans Services Fund 1000-0012:

Veteran's service officer Jennifer Lett requested an increase in account line 1000.11105.000.0012, veteran's service officer of \$3,111.00; an increase of \$1,623.00 in account line 1000.11333.000.0012, assistant office manager; a decrease of \$8,804.00 in account line 1000.11334.000.0012, receptionist; and a decrease of \$12,234.00 in account line 1000.11700.000.0012, part-time. The total personal services shows an overall decrease of \$16,304.00.

There were requests in other services and charges for a total decrease of \$1,100.00. There was a decrease of \$1,000.00 in account line 1000.31210.000.0012, maintenance and service contracts; a decrease of \$1,000.00 in account line 1000.32120.000.0012, postage; an increase of \$300.00 in account line 1000.33742.000.012, activities; and an increase of \$600.00 in account line 1000.35480.000.0012, Memorial Day expenses. The Budget was approved as presented.

County General Center Township Assessor Fund 1000.0013:

Center Township Assessor requested an increase of \$100.00 in account line 1000.32600.000.0013, dues & subscriptions. The Assessor also requested a \$2,100 increase for her first deputy due to the extended absence of the Chief Deputy employee attributed to family illness. Councilwoman Bolser made a motion to approve the increase of \$2,100.00 as a one-time stipend only for the calendar year of 2021 for the first deputy account line 1000.11305.000.0013 and to approve the supplies and other services and charges as requested. Councilman Ortman seconded the motion, and the motion carried.

County General Election Fund 1000.0062:

Due to the fact that 2021 is not an election year, the County Clerk requested decrease of \$76,000.00 in personal services; a decrease of \$10,000.00 in supplies; a decrease of \$110,000.00 in other services and charges. The Clerk also requested an increase in capital outlay of \$151,385.00 in order to purchase HAVA equipment which was last purchased in 1996. This equipment is vital to providing an election in Howard County. The request is for a one-time payment for the HAVA equipment which will provide 2 setups per voting center. The overall election budget shows a request for a total reduction of \$76,000.00 in personal services; a reduction of \$10,000.00 in supplies; a total reduction of \$110,000.00 in other services and charges and a capital outlay request for new HAVA equipment in the sum of \$151,385.00. After discussion, the Council approved the election budget in its entirety, however, during the meeting on Sept. 22, changed this budget. (*see page 12*)

County General Commissioners Fund 1000.0068:

There was an increase \$95,000.00 increase in account line 1000.35120.000.0068, insurance building and vehicle; an increase of \$88,000.00 in account line 1000.35130.000.0068, insurance deductible; a decrease of \$700.00 in account line 1000.35430.000.0068, health fair senior flu shots; an increase of \$24,397.00 in account line 1000.36100.000.0068, mental health levy payment. The overall Commissioners budget reflected a total increase of \$211,697.00 from 2020 to 2021. The budget was approved as requested.

County General Planning Commission Fund 1000.0079:

Councilwoman Bolser made a motion to approve account line 1000.31200.000.0079 other services and charges in the sum of \$170,000.00. Councilman Ortman seconded the motion, and the motion carried.

County General County Museum Fund 1000.0174:

The budget was approved as submitted which is only salary requests. The council approved the 2% one-time bonus across the board increase for full-time staff members.

County General Superior Court I Fund 1000.0201:

The Council approved as requested the budget for supplies, other services and charges and capital outlays as submitted. This included the \$12,000.00 increase in account line 1000.32640.000.0201, drug screens.

County General Superior Court II Fund 1000.0202:

There was a total decrease of \$1,000.00 in supplies and a total increase of \$7,000.00 in other services and charges. The council approved the budget as requested.

County General Superior Court III Fund 1000.0203:

A total increase of \$6,000.00 was requested in supplies; a total increase of \$5,650.00 in other services and charges; and a total increase of \$1,000.00 in capital outlay. The budget for Sup. Court III was approved as submitted.

The County General Superior Court IV Fund 1000.0204:

A total increase of \$3,000.00 in other services and charges was requested and approved by council motion.

The County General Magistrate Court Fund 1000.0210:

A total overall budget decrease of \$7,500.00 was approved as submitted. There was a total decrease of \$4,500.00 in supplies; a total decrease of \$2,500.00 in other services and charge; and a total decrease of \$500.00 in capital outlay. The Council approved the budget as requested.

The County General Unified Court Expenses Fund 1000.0225:

There were no changes in the budget from 2019 to 2020 and 2021. The Council approved the 2021 budget as submitted. There are no salaries in this fund.

The County General Circuit Court Fund 1000.0232:

There was a total overall increase of \$400.00 in capital outlays. There were no other requested changes to the budget from 2020 to 2021. The council approved the supplies, other services and charges, and capital outlays as submitted.

The County General Probation Fund 1000.0235:

The changes in personal services are those mandated by the State of Indiana and otherwise increases are approved for a 2% one-time bonus for full-time staff and a \$300.00 one-time bonus for part-time staff. There were no requested changes for supplies, other services and charges or capital outlays. The council approved the budget as submitted.

The County General Public Defender Fund 1000.0271:

The budget for the public defender's office was approved as submitted with an increase in personal services of \$9,362.00; and an \$18,000.00 increase in account line 1000.35652.000.0271, office allowance as discussed by Council. A motion was made, seconded and carried to approve the budget as previously stated in personal services, supplies, other services and charges and capital outlays

The County General Emergency Management Fund 1000.0302:

There was a request for a total increase of \$500.00 in supplies; a total decrease of \$550.00 in other services and charges; and a total decrease of \$4,495.00 in capital outlay. Personal services were addressed with the 2% one-time bonus for full-time staff and \$300.00 one-time bonus for part-time staff. The council approved the budget as stated.

County General Weights and Measures Fund 1000.0308:

There was a total decrease of \$150.00 in supplies and a total decrease of \$50.00 in other services and charges. The council approved the budget as submitted.

County General Maintenance Fund 1000.0313:

There were no changes to the supplies, other services and charges or capital outlay. One new full time Labor Maintenance position was requested, changing the total number in line item 1000.11500.000.0313 from 3 to 4 employees. The council approved an increase in personal services for account line 1000.11700.000.0313, part-time, from \$10.92 to \$13.50 per hour. Mr. Stonestreet stated that although this individual is part-time, the employee is required to do the same tasks as that of his

full-time staff. The individuals in this account line are also to receive an additional one-time \$300.00 bonus for 2021. The Council approved the budget as submitted.

County General Prosecutor IV-D Fund 1000.0660:

The council approved the other services and charges and capital outlays as requested. The personal services are addressed per state mandatory requirements and under the 2% one-time bonus for full-time and \$300.00 one-time bonus for part-time as previously stated in the minutes for those positions not under state statutory requirements.

County General Soil and Water Fund 1000.0750:

There was a \$300.00 decrease in the budget in other services and charges. The council moved to approve the budget as submitted.

County General Howard Haven Fund 1000.9600:

There were no changes in supplies and other services and charges from the 2020 budget to the 2021 budget. The council approved the budget as submitted.

County General Information Systems Fund 1000.9601:

The Council approved the budget as presented in supplies and other services and charges as submitted.

LIT- ECONOMIC FUND 1112:

The Council approved the budget as presented in supplies and other services and charges. There are no personal services in this budget. There was discussion in regard to the convention center account line 1112.30003.000.0000, request of \$130,000.00—Convention Center. All council members voted Yay on the requested budget except Councilman Trine who voted Nay on approving account line 1112.30003.000.0000 Convention Center. Due to the quorum of “aye” votes, the budget was approved as presented

LIT – SPECIAL PURPOSE FUND 1114.0

The budget including personal services, and other services and charges were approved as presented by the council.

LIT – SPECIAL PURPOSE MAINTENANCE FUND 1114:

There were no changes in the budget from 2019 to 2020. The budget was approved by Council consensus.

LIT – SPECIAL PURPOSE JAIL FUND 1114-0380:

Due to the fact that there is a concern with the budget requested and the amount of money available, the Sheriff was requested to rework his 2021 budget. The total approved in the Sheriff’s 1114.0380 Department for 2021 was \$6,005,563.

LIT – SPECIAL PURPOSE KINSEY FUND 1114-9603:

There were significant decreases in this budget. The budget as presented was approved by Council for supplies and other services and charges and capital outlays.

LIT – SPECIAL PURPOSE KINSEY SECURE FUND 1114-9605:

There were significant decreases in this budget. The budget was approved by Council for supplies and other services and charges and capital outlays.

CLERK’S RECORDS PERPETUATION FUND 1119:

There was a total overall decrease requested in this budget in these areas. The supplies, other services and charges and capital outlays were approved by Council consensus.

SALES DISCLOSURE COUNTY SHARE FUND 1131:

There were no changes requested in these categories. The supplies and other services and charges were approved by council.

COMMUNITY CORRECTIONS FUND 1132:

There was a total overall decrease in the requested budget for Community Corrections. The budget was approved as submitted by the Council.

CUMULATIVE BRIDGE FUND 1135:

The Council approved the budget in supplies, other services and charges and capital outlays as submitted. There were no personal services in this budget.

CUMULATIVE CAPITAL DEVELOPMENT FUND 1138:

There was a request of \$100,000.00 in capital outlay to provide for phase III of the roofing project at the County Jail. Councilwoman Bolser made a motion to approve the budget as submitted. Councilwoman Fatum seconded the motion, and the motion carried.

CUMULATIVE CAPITAL DEVELOPMENT INFORMATION SYSTEMS FUND 1138-9601:

The Council approved the other services and charges and capital outlays as submitted by Council consensus.

DRUG FREE COMMUNITY FUND 1148:

There were no changes to this budget from 2020 to 2021. The budget was approved by the Council.

ELECTRIC MAP GENERATION FUND 1150:

There were no changes to this budget from 2019 to 2020. The budget was approved by the Council.

EMERGENCY PLANNING / RIGHT TO KNOW FUND 1152:

There were no increases requested in this budget. The budget was approved by the Council.

ENHANCED ACCESS – RECORDER FUND 1154:

No increases were requested in the budget. The budget was approved by the Council.

HEALTH FUND 1159:

The Council approved (1) new public health nurse in the health department budget. The Council approved the health department budget.

ID SECURITY PROTECTION FUND 1160:

There were no changes in this budget from 2019 to 2020. The budget was approved by the Council.

LOCAL HEALTH MAINTENANCE FUND 1168:

The Health Maintenance budget was approved with personal services per the grant fund on a motion made by Councilman Ortman and seconded by Councilman Roberts. The motion carried.

LOCAL ROAD & STREET FUND 1169:

There were no personal services in this budget nor capital outlays. The Council approved the budget.

LIT PUBLIC SAFETY – COUNTY SHARE FUND 1170:

The budget including personal services was approved as submitted on a motion made by Councilman Ortman. Councilman Trine seconded the motion, and the motion carried.

MISDEMEANANT FUND 1175:

There were no increases requested nor personal services in this budget. The budget was approved as submitted.

MOTOR VEHICLE HIGHWAY FUND 1176:

The budget was approved in its entirety by the Council, as there were no increases requested in personal services. The department is still subject to the overall salary increases as previously stated in the minutes.

PLAT BOOK FUND 1181:

The Council approved the supplies, other services and contracts and capital outlays as requested.

REASSESSMENT FUND 1188:

The Council approved the supplies, other services and charges, and capital outlays as submitted.

RECORDER'S RECORD PERPETUATION FUND 1189:

The budget consists of personal services only and is subject to the one-time bonus as previously stated in the minutes. The one-time bonus of 2% for full-time staff and \$300.00 one-time bonus for part-time staff was approved by the Council.

STORM WATER MANAGEMENT OPERATION FUND 1197:

The Council approved the supplies, other services and charges and capital outlays as submitted by the Council.

SURVEYOR'S CORNER PERPETUATION FUND 1202:

There were no changes in this budget from 2019 to 2020. The budget was approved by the Council.

LOCAL HEALTH TRUST DEPT. TRUST ACCOUNT FUND 1206:

The Council approved the budget as submitted in supplies, other services and charges and capital outlays as submitted.

CASA FUND 1212:

The Council approved \$86,035.00 in account line 1212.11700.000.0000, part-time as submitted and \$28,800.00 in account line 1212.32620.000.0000, professional fees. The supplies, and other services and charges were approved by the Council as well.

AUDITOR'S INELIGIBLE HOMESTEAD DEDUCTION FUND 1216:

The Council approved the budget as submitted in supplies, other services and charges and capital outlays.

COUNTY ELECTRED OFFICIAL TRAINING FUND 1217:

There were no changes to this budget. The budget was approved by Council consensus.

STATEWIDE 9-1-1 FUND 1222:

The Council approved the budget as submitted in other services and charges and capital outlays.

ADULT PROBATION ADMINISTRATION FUND 2000:

This budget was approved as submitted with no changes from 2020 to 2021. The budget was approved by the Council.

COMMUNITY TRANSITION PROGRAM FUND 2032:

The budget was approved by the Council.

JUVENILE PROBATION ADMINISTRATION FUND 2050:

The budget was approved by the Council.

SUPPLEMENTAL ADULT PROBATION FUND 2100:

Councilwoman Bolser made a motion to approve the budget in supplies, other services and charges and personal services where there are statutory state mandated increases in salaries. Councilman Roberts seconded the motion, and the motion carried. The remaining personal services are subject to the overall increase for county employees as stated previously in the minutes.

SUPPLEMENTAL JUVENILE PROBATION FUND 2150:

Councilwoman Fatum made a motion to approve the budget in supplies, other services and charges and personal services where there are statutory state mandated increases in salaries. Councilwoman Bolser seconded the motion, and the motion carried. The remaining personal services are subject to the overall increase for county employees as stated previously in the minutes.

COUNTY USER FEE – ALCOHOL & DRUG FUND 2501:

The budget was approved by the Council.

COUNTY USE FEE – PRETRIAL DIVERSION FUND 2511:

The Council approved the budget in supplies, other services and charges, and capital outlays. The remaining personal services are subject to the overall increase for county employees as stated previously in the minutes.

COUNTY USER FEE – JURY PAY FUND 2512:

The budget was approved by the Council.

COUNTY USER FEE – SUPERIOR COURT I RE-ENTRY COURT FUND 2514:

The budget was approved by the Council.

COUNTY USER FEE – SUPERIOR COURT II MENTAL HEALTH FUND 2524:

The budget was approved by the Council.

COUNTY USER FEE – SUPERIOR COURT II VETERANS COURT FUND 2525:

The budget was approved by the Council.

COUNTY USER FEE – PROJECT INCOME FUND 2532:

Councilman Ortman made a motion to approve the budget in supplies, other services and charges and personal services where there are statutory state mandated increases in salaries. Councilman Roberts seconded the motion, and the motion carried. The remaining personal services are subject to the overall increase for county employees as stated previously in the minutes.

COUNTY SHERIFF WORK PROGRAM FUND 4903:

The budget was approved by the Council.

COUNTY PROSECUTOR / BAD CHECK & COPY FUND 4905:

The budget was approved by the Council.

COUNTY COURTHOUSE SECURITY FUND 4908:

This fund is no longer in use. Councilwoman Bolser made a request to vacate fund 4908. Councilman Ortman made a motion to vacate fund 4908. Councilman Alexander seconded the motion, and the motion carried.

KITTY RUN BOND FUND 4918:

The budget was approved by the Council.

COUNTY LAW ENFORCEMENT FUND 4930:

The budget was approved by the Council.

KINSEY SCHOOL BREAKFAST FUND 8100:

The budget was approved by the Council.

STOP VIOLENCE AGAINST WOMEN FUND 8109:

The budget was approved by the Council.

DRUG TASK FORCE – HC MATCH FUND 8112:

This budget is made up as personal services requests and therefore falls under the overall salary increases for all staff as previously stated in the minutes.

EBOLA BONUS FUND 8133:

The Council approved the budget as submitted.

TITLE IV-D INCENTIVE FUND 8895:

The Council approved the budget as submitted.

PROSECUTORS IV- INCENTIVE POST 99 FUND 8897:

The Council approved the budget as submitted.

2020 ADULT PROBATION CASE MANAGER GRANT FUND 9118:

The Council approved the budget as submitted.

INSACCHO BILLBOARDS – IMMUNIZE FUND 9128:

The Council approve the budget as submitted.

The September 9, 2020 part of the Budget Session was recessed by the President at 3:45 p.m.

2021 BUDGET ADOPTION MEETING – 4:00 p.m., Tuesday, September 22, 2020

The 2021 final budget session was re-opened by Council President James Papacek.

Councilwoman Bolser was unable to be physically present for the budget adoption meeting however, she was available by telecom. As advised by County Attorney Alan Wilson, an individual vote is required after each motion made.

The following agenda items were addressed by the council members:

IN THE MATTER OF 2021 BUDGETS ADOPTED:

RECYCLING BUDGET – ORDINANCE NO. 2020-HCCO-42:

Councilman Trine made a motion to approve the Recycling budget as submitted. Councilman Roberts seconded the motion. Each member voted “aye” when called upon. The motion to approve the 2021 Recycling Budget, Ordinance No. 2020-HCCO-42 unanimously carried.

HOWARD “COUNTY – ORINANCE NO. 2020 – HCCO-41 ADDOPTING THE 2021 HOWARD COUNTY BUDGETS:

Auditor Martha Lake presented ordinance number 2020 – HCCO – 41 for approval. At the closing of the budget meeting held on Sept. 9, there were still a few issues that needed to be resolved. In order to complete the budgeting process for 2021 the council agreed that a small committee consisting of Council President James Papacek, Vice President Jamie Bolser, Member John Roberts, Commissioner President Paul Wyman and Auditor Martha Lake would meet with the Sheriff and the Clerk regarding a few budgeting questions. The meeting to address the concerns took place on Sept. 18. As a result of that meeting, Councilwoman Vice President Jamie Bolser recommended and made the following motion:

Council Woman Bolser made a “motion to amend the Sheriff’s portion of the 1114.0380 Sheriff Department, LIT Jail/Juvenile Fund Budget to include applying a structured \$1,000 difference between the rankings. This would increase the First Sergeant line by a total of \$3,312.00; the Staff Sergeant line by a total of \$339.00; and the Sergeant line by a total of \$366.00, for a grand total increase of \$4,017.00. Further, I recommend as per the Sheriff’s recommendation decreasing the Corporal line by \$4,608.00 and changing the number of positions from six to three, as only three positions have been filled historically.

Additionally, I recommend amending the Clerk and Election Board portions of the General Fund Budget. The Clerk participated in the Attrition program and should be allotted an additional \$10,353.30 in salaries, which is a 15% savings, attributed to reduction in her workforce. Additionally, I recommend as per the Clerk’s recommendation to reduce the Election Board Equipment line from \$151,385 to \$87,285 for the purchase of 20 HAVA Express Voting Machines instead of 32 as originally requested. This will be an accrued net savings to the General Fund Budget of \$53,746.70”. The motion was seconded by Councilman Ortman and each council member voted “aye” in favor of the motion as the role was called. The motion carried.

A motion made to approve Ordinance number 2020-HCCO-41 approving all county budgets as presented which included the amendments listed above for 2021. Councilwoman Bolser seconded the motion. Each council member voted “aye” in favor of approval as the role was called, and the 2021 Howard County Budgets were unanimously approved.

HARRISON TOWNSHIP BUDGET- ORDINANCE NO. 2020-HCCO-40:

Councilwoman Fatum made a motion to approve the Harrison Township budget as submitted. Councilman Ortman seconded the motion. Each member voted “Aye” when called upon. The motion unanimously carried.

CONVENTION AND VISITORS BUDGET APPROVAL:

Councilman Roberts made a motion to approve the Convention and Visitors budget as submitted. Councilwoman Fatum seconded the motion. Each member voted “aye” when called upon and the motion carried.

There being no further business to come before the council on the matter of 2021 Budget Approval, the 2021 Budget Session was officially closed by consensus at 4:15 p.m., Sept. 22, 2020.

HOWARD COUNTY COUNCIL

JAMES T. PAPACEK, PRESIDENT

JAMIE L. BOLSER, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

LESLIE G. FATUM, COUNCILMAN

STANLEY E. ORTMAN, COUNCILMAN

JOHN J. ROBERTS, COUNCILMAN

TOM TRINE, COUNCILMAN

MARTHA J. LAKE, AUDITOR

Howard County Council Budget Meetings September 22, 2020