

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING MAY 2, 2016**

The Howard County Board of Commissioners met in Regular Session on Monday, May 2, 2016, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan D. Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led in the Pledge of Allegiance, and Vice President Tyler Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the April 18, 2016 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

The minutes of the April 18, 2016 Executive Session were submitted. Those in attendance included Commissioners Paul Wyman, Tyler Moore, and Brad Bray; Councilmen Dick Miller and Dwight Singer; Auditor Martha Lake; County Attorney Larry Murrell; and Community Corrections Director Ray Tetrault and Advisory Board President Brad Bagwell. The purpose of the meeting was to discuss strategy with respect to the possible purchase or lease of real estate. The minutes were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

The minutes of the April 22 and April 27, 2016 Executive Session were submitted. Those in attendance included Commissioners Paul Wyman, Tyler Moore, and Brad Bray; and Department Heads appointed by the Board of Commissioners. The purpose of both meetings was to discuss job performance evaluations of county employees. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to approve the minutes of the April 22 and April 27, 2016 Executive Sessions as submitted.

### **IN THE MATTER OF SPECIAL RECOGNITION:**

Sheriff Rogers and Captain Robin Byer escorted Staff Sergeant Michelle Arvin up to the podium. Sergeant Arvin is named Employee of the Month and is the Staff Sergeant of the afternoon shift at the Criminal Justice Center where she supervises one Sergeant, two Corporals and fourteen officers, working directly under Captain Byer. Sergeant Arvin was nominated by Tami Baldwin. Sheriff Rogers recognized the work of Sergeant Arvin, and she was congratulated by the Board of Commissioners and all in attendance, and recognized with a round of applause, certificate and special gift.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **HOWARD HAVEN:**

County Home Superintendent Jennifer Vary Brower submitted an Application for Admission for Mr. John Gatlin, and an Application for Admission for Mr. Donald Groover. Both gentlemen qualify for the ARCH program and both are residents of Howard County. Ms. Brower commented that upon approval of the applications the Home will be at full capacity. A motion was made by Mr. Moore to approve the Admission Applications for Mr. John Gatlin and Mr. Donald Groover, with the usual 90-day probationary period. The motion was seconded by Mr. Bray and carried.

#### **RECORDER:**

Howard County Recorder Brook Cleaver submitted a Laredo Access Agreement between TBird Design Services Corp. and Howard County Board of Commissioners on behalf of the Howard County Recorder. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Laredo Access Agreement between TBird Design Services Corporation and Howard County as submitted.

#### **MAINTENANCE DEPARTMENT:**

Buildings & Grounds Superintendent Bill Stonestreet submitted the following four project requests and stated that he would like them all to be paid from the Cumulative Capital Fund, Building Repair Line item 1138-000-04724.00.

- 1) Lift Station Sewer Repairs at Howard Haven, in an amount not to exceed \$7,500.00. This would include two (2) pumps and motor starting equipment, labor for both Quality Heating and Plumbing and J & J Electric, and having the lift station pumped out twice. A motion was made by Mr. Moore to approve

up to \$7,500.00 from 1138-000-04724.00 for the Lift Station Sewer Repairs at Howard Haven. The motion was seconded by Mr. Bray and carried.

2) Concrete pad on the south approach drive to the building for the recycle dumpster and trash dumpster at Howard Haven. This will limit the heavy truck traffic on the asphalt drive, and will dress up the property. The cost will be \$9,050.00 from Jones Concrete who had the lowest and most responsive quote. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve both concrete pads in the amount of the lowest quote of \$9,050.00 from Jones Concrete.

3) Replace the concrete pad on the west side of the Courthouse, including the west approach sidewalk which is deteriorating and exposing aggregate. The cost would be \$7,350.00. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the replacement of the concrete pad on the west side of the Courthouse, in the amount of \$7,350.00 from Jones Concrete.

4) Replace the whole west side concrete sidewalk, steps and landscape timbers. The current south portion is crumbling and has a very large crack down the middle. The north portion constantly fills with water and timbers on both sides are heaving upward. He would like to remove both sidewalks, fill in the voids to match the east grade, with compacted stone, and lay a ramp style sidewalk in lieu of steps. This will alter the current look on the west side for the better, and be more practical. The cost will be \$6,500.00. A motion was made by Mr. Moore to approve the \$6,500.00 Jones bid for the West side sidewalk as submitted. The motion was seconded by Mr. Bray and carried.

#### **PROJECTS MANAGER:**

Projects Manager Pam Isaac submitted Community Corrections Advisory Board re-appointments: Brad Bagwell, Robert Hayes, and Napoleon Leal. Ms. Isaac also submitted the new appointment of Ms. Jane Ribble. The terms of the re-appointments and the new appointment are from April 30, 2016 to April 30, 2020. A motion was made by Mr. Bray to approve the re-appointment of Brad Bagwell, Robert Hayes, and Napoleon Leal, and the new appointment of Jane Ribble as submitted. The motion was seconded by Mr. Moore and carried.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims payable May 6 & 13, 2016, in the amount of \$370,345.72 each, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$454,473.12, were submitted and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Monthly Report:** Ms. Lake submitted the Recorder's Monthly Report for the month April, 2016, and it was accepted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
4. **Annual School Loan:** Ms. Lake submitted the Annual Report of Common School Fund, for the year ending April 30, 2016, for the Commissioners' approval and signatures. A motion was made by Mr. Moore to approve the Annual Report of the Common School Fund, for the year ending April 30, 2016, to the State Superintendent of Public Instruction. The motion was seconded by Mr. Bray and carried.

#### **IN THE MATTER OF COUNTY ATTORNEY ISSUES:**

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Unsafe Properties:** Mr. Murrell submitted two Order of Unsafe Properties. The first is for unsafe property located at 2367 South County Road 465 West, West Middleton. The second is for unsafe property located at 1250 East County Road 330 South, Kokomo. The property located at 1250 East County Road 330 South, Kokomo, may be a Historical Landmark so Mr. Murrell is sending a copies of the Order of Unsafe Properties to the Indiana Landmarks and the Howard County Historical Society for their information and opportunity to address the Board of Commissioners. The Commissioners need to set a Public Hearing for

4:30 p.m. on Monday, June 6, 2016. Mr. Murrell assured the Commissioners that Plan Commission Director Greg Sheline has contacted both property owners several times concerning their unsafe properties but to no avail. A motion was made by Mr. Moore to approve the Order of Unsafe Properties and to set the Public Hearing at 4:30 p.m. on June 6, 2016. The motion was seconded by Mr. Bray and carried

2. **Flood Mitigation Properties:** Concerning the Flood Mitigation properties on Ridge Road, that the Board of Commissioners took deed to in 2010, a current property owner adjacent to three of the properties has contacted Mr. Murrell. He would like to use the properties that are now green space for gardening purposes. Mr. Murrell now submits a Revocable Right to Use Real Estate Agreement, with restrictions, between Howard County Board of Commissioners and Chuck and Diana Bolan. A motion was made by Mr. Moore to approve the Revocable Right to Use Real Estate Agreement between Howard County Board of Commissioners and Chuck and Diana Bolan for properties located at 600, 604, and 608 Ridge Road as submitted. The motion was seconded by Mr. Bray and carried.

Mr. Murrell expressed appreciation to Plan Commission Director Greg Sheline for the work he does with building inspection and enforcement, as well as his regular duties as Plan Commission Director. Mr. Moore and Mr. Bray also commended Mr. Sheline for his work with Howard County and City of Kokomo housing issues, and how he runs his office.

**IN THE MATTER OF COMMISSIONER ISSUES:**

**COMMISSIONER BRAY:**

Mr. Bray and his son road in the Troop Motorcycle ride on Sunday. There was great attendance and Mr. Bray appreciates how Howard County supports its own.

**COMMISSIONER MOORE:**

Commissioner Moore was the Hearing Officer for a Township Appeal on Friday, April 29, 2016, at 11:30 a.m., for Mr. Roscoe W. Hall, Center Township. Mr. Moore thanked Auditor Martha Lake for being willing to stand in for him at the hearing. A motion was made by Mr. Moore to uphold the denial of the Township Trustee, due to the absence of Mr. Hall. The motion was seconded by Mr. Bray and carried.

Commissioner Moore also encouraged everyone to go out to the new Vote Centers and cast their votes in this May Primary Election.

*There being no further business to come before the Board of Commissioners at this time,  
the meeting was adjourned at 4:28 p.m. on a motion made by  
Mr. Moore, seconded by Mr. Bray and carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Commissioner Meeting May 2, 2016