

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING SEPTEMBER 16, 2019

The Howard County Board of Commissioners met in Regular Session on Monday, September 16, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice-President Tyler Moore, Member Brad Bray, and County Auditor Martha Lake. Attorney Alan Wilson was not in attendance.

The meeting was called to order by Sheriff Jerry Asher and conducted by President Paul Wyman. Commissioner Bray led in the Pledge of Allegiance, and Commissioner Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

EMPLOYEE SERVICE AWARDS:

The Commissioners congratulated the following county employees and Mr. Bray read their Employee Service Awards into the record:

5 Years of Service	Galar McGee Debra R. Keller Eric C. Grimm Morgan E. Koon Jo E. Jones Scott E. Osborn
10 Years of Service	Denise M. Dundas Lynette S. Wilson
15 Years of Service	Mary C. Tweed James G. Vest
25 Years of Service	Mark A. Rude

SEPTEMBER EMPLOYEE OF THE MONTH:

Mr. Bray read the nomination for the September employee of the month. Gloria St. Clair, First Deputy Auditor was nominated anonymously for the employee of the month. Gloria performs very complicated duties as required by the state statute. She is responsible for receipting in money, processing Title IV-D reports, keeping detailed records of all grants, assisting with appropriations, balancing all drainage funds and reports, she also processes monthly income tax distributions. She creates and downloads the SBOA Annual Report, and much more. She has played a large part in achieving perfect SBOA audits for Howard County in the last few years. She is honest, hard-working and professional. She is known in the department as the "smart one" and she is the "best of the best". It was with great honor that the Commissioners extended congratulations and a memento from Kokomo Opalescent Glass to her. Pictures were taken, and congratulations were given by all.

IN THE MATTER OF SPECIAL ANNOUNCEMENTS:

Jail Commander Robin Byers introduced Mr. Michael Prather; the new mental health therapist at the Jail. He is employed by QCC and fully supports the mission of the County.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of September 3, 2019, regular meeting having been previously submitted and reviewed, were approved as presented on a motion made by Mr. Moore. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

INFORMATION SYSTEMS:

Information Systems Director Jeremy Stevens, along with Howard County Clerk Debbie Stewart, presented the Cybersecurity Services Agreement by and between the Indiana Secretary of State, Carahsoft Technology Corp., FireEye, Inc., DBA Mandiant and Howard County. The agreement is to secure the infrastructure of the county election

systems. The funding for this service is provided through the State of Indiana by a 2018 HAVA Election Security Grant Fund. There are eight other counties in Indiana that are involved in this pilot program as well. County Attorney, Alan Wilson has reviewed the agreement. Mr. Moore made a motion to approve the Cyber Services Agreement by and between the Indiana Secretary of State, Carahsoft Technology Corp., FireEye Inc., DBA Mandiant and Howard County and authorize President Wyman to sign on behalf of the county. Mr. Bray seconded the motion, and the motion carried.

WORK RELEASE:

Director Jeremy Lovall requested the approval of the Board to hire Hearn Construction Inc. to renovate the corridor for the work release center. The proposal submitted was for \$9,684.89 of which the proposal excludes the demo of the floor, ceiling and any work outside of the corridor. The funds for the renovation will come from fund 2523. Mr. Moore made a motion to approve the scope of work proposal by Hearn Construction Inc. for the work release facility as presented in the amount of \$9,684.89 and authorize President Wyman to sign on behalf of the Board of Commissioners. Mr. Bray seconded the motion, and the motion carried.

STORMWATER:

Greg Lake addressed Ordinance No. 2019-BCCO-27 which is a change in ordinance dealing with the Storm Water District and the Surveyor's office. In 2001, the Drainage Board had an ordinance in place regulating detention and storm water requirements. In 2009, when the storm water districts were created, the ordinances were all rolled into one. Since then, a newly legislated rule has created an issue with some of the ordinances. The Surveyor's office will be required to oversee the detention of water on any new development within the county. Mr. Moore made a motion to approve Ordinance No. 2019-BCCO-27, an Ordinance of the Howard County Board of Commissioners Establishing Certain Construction Stormwater Standards in Howard County and Re-vesting Jurisdiction for Enforcement of Such Standards in the Howard County Drainage Board. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF OLD BUSINESS:

President Paul Wyman addressed the Howard County Uniform Standard Procurement Policy with the Board, which was assigned Ordinance No. 2019-BCCO-28. Mr. Moore made a motion to approve Ordinance No. 2019-BCCO-28, an Ordinance to Adopt the Howard County Procurement Policy. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The commissioners' Salary, Hourly, and Overtime Claims to be paid September 27, 2019, in the amount of \$822,528.26, were submitted and approved on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
2. **Operating Claims:** The Commissioners' Operating Claims to be paid September 16, 2019, in the amount of \$2,383,783.48 were submitted and approved as presented on a motion made by Mr. Bray. The motion was seconded by Mr. Moore, and the motion carried.
3. **Monthly Reports:** The following reports were received into record: Howard County Recorder's Office August 2019 Report; and, Weights and Measures Report for August 16 through September 16, 2019.

IN THE MATTER OF COMMISSIONER ISSUES:

President Wyman shared the news that the New London Sewer Project has been completed.

Mr. Moore stated that the county is expecting a new grant to address some properties issues throughout the county.

IN THE MATTER OF ATTORNEY ISSUES:

President Wyman, on behalf of County Attorney Alan Wilson, addressed the Ordinance regarding the Personnel handbook to clarify the non-smoking policy in the county vehicles. This policy will preclude anyone from smoking in the county vehicles. Mr. Bray made a motion to approve the policy change as submitted. Mr. Moore seconded the motion, and the motion carried.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 4:23 p.m. on a motion made by Mr. Moore, seconded by Mr. Bray, and carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting September 16, 2019