

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING AUGUST 20, 2018

The Howard County Board of Commissioners met in Regular Session on Monday, August 20, 2018, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice-President Tyler Moore, Member Brad Bray, County Auditor Martha Lake, and County Attorney Alan D. Wilson.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led the Pledge of Allegiance, and Vice-President Tyler Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

EMPLOYEE SERVICE AWARDS:

The Commissioners congratulated the following county employees, and Mr. Moore and Mr. Bray read their Employee Service Awards into the record.

10 Years: Pamela Gibson

15 Years: Marilyn Simpson

20 Years: Linda George, Mark Hurst, Brent Deckard

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the August 6, 2018, regular meeting minutes were approved as presented on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

E911 DEPARTMENT:

Howard County E911 Director Gary Bates asked for authorization to update the E911 Center. The radio system has been updated. However, the consoles are not working, and parts are no longer available. The carpeting needs updating and the center needs to be painted. If the renovation is approved, Mr. Bates requested the addition of two new consoles in order to have a console per line. Howard County Attorney Alan Wilson has reviewed the bid request. It will be a live project with two consoles being done at a time. Some companies have already visited the E911 Center to review the type of consoles needed. Mr. Bates requested to send the bid requests out today and to have the bid sheets returned by 4:00 p.m. on September 21, 2018. This will give time for the bids to be reviewed and to make recommendations to the commissioners by October 1, 2018. After the commissioner approve the project, a budget request will be sent to the Howard County Council to appropriate money from the 911Fund operating reserve. The expected cost is \$25,000.00 per console. Howard County Information Director Jeremy Stevens is working on computer and computer monitor pricing. Mr. Bates also would like to have \$50,000.00 in contingency monies. The projected costs should be less than \$450,000.00, but \$500,000.00 maximum is requested. Mr. Moore made a motion to approve the bidding process with the bids to be returned by September 21, 2018. Mr. Bray seconded the motion, and the motion carried.

MAINTENANCE DEPARTMENT:

Howard County Building and Grounds Assistant Superintendent Brad Shepherd reminded everyone of the issues with the elevator at the courthouse. The drive motor was bad, and it had been shipped off for repair. The estimated cost to repair the motor is \$4,800.00 plus labor to reinstall the motor. Mr. Shepherd requested up to \$6,000.00 to be paid out of the Cum Cap Building Repair Fund. The elevator is expected to be back in service by Tuesday. Mr. Shepherd also thanked everyone at the Courthouse for their patience. Mr. Moore made a motion to approve the courthouse elevator repair not to exceed \$6,000.00 and to pay as presented. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF OLD BUSINESS:

1. Mr. Jerry Paul, President of the Howard County Veterans Memorial Corporation, came forward to inquire regarding the Board of Commissioner's support for the Women's Legacy Memorial in Howard County. Mr. Wyman announced that the Board of Commissioners will donate \$5,000.00 in addition to use of the ground for the Women's Legacy Memorial. Mr. Wyman requested that the Auditor's office prepare the check to be presented at the Board of

Commissioners Meeting on Tuesday, September 4, 2018. Mr. Wyman also requested that Mr. Paul be present to receive the check. Howard County Auditor Martha Lake said the check will be ready.

2. Mr. Wyman gave an update on the New London Sewer Project. In early to mid-2000's Howard County received notice that the New London Sewer System was failing. The County could have possibly had to take over the New London Sewer District. The County did not want to take over the sewer district, so the County approached the Town Council of Russiaville for help. After some discussions with the Town Council of Russiaville, the Russiaville Town Council agreed to take over the New London Sewer District. At that time Howard County gave \$81,000.00 in loans (one loan for \$35,000 and second one for \$46,000) to Russiaville to get the project started. The Howard County Commissioners agreed to help Russiaville through the grant application process. During this process the Russiaville Town Council asked if the County would forgive \$35,000.00 of the loan debt for the New London Sewer District. Mr. Wyman recommended that the County forgive the \$35,000.00, so Russiaville could meet their financial obligations. Mr. Moore also agreed that it was a good investment for the County. Mr. Moore made a motion to approve the reduction in the New London Sewer Project loans by \$35,000.00 as requested. Mr. Bray seconded the motion, and the motion carried. Mr. Jeff Lipinski, President of the Russiaville Town Council, thanked the Commissioners. Mr. Lipinski will update the Russiaville Town Council on the Board of County Commissioner's decision and keep the commissioners updated on the New London Sewer District progress.

IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims to be paid August 31, 2018, in the amount of \$806,023.47 were submitted and approved on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
2. **Operating Claims:** The Commissioners' Operating Claims to be paid August 20, 2018, in the amount of \$1,718,583.66 were submitted and approved as presented on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
3. **Ratify Claims:** The following early paid claims: Northern Indiana Clerk's Association in the amount of \$80.00, Comfort Inn in the amount of \$181.98, and Howard County Treasurer in the amount of \$250.00 paid August 17, 2018, were ratified as presented on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried. Auditor Lake explained that the \$250.00 to the Treasurer was from the increase in the cash change fund for the Clerk's office due to the recent software change to Odyssey.
4. **Monthly Reports:** The following reports were received into record: Clerk's Monthly Report as of July 31, 2018; Clerk's Monthly Report as of August 10, 2018 (due to change in Clerk's financials); Information Systems Quarterly Report April 4 – June 30, 2018; Weights and Measures Report July 16 – August 16, 2018; EMA August Calendar; and EMA July Recap.

IN THE MATTER OF ATTORNEY ISSUES:

1. Howard County Attorney Alan Wilson noted that bids on the demolition of the property at 2101 North Phillips Street, Kokomo, Indiana were reviewed. The bid from Floyd Excavating & Demolition LLC was much lower. Mr. Moore made a motion to award the bid to Floyd Excavating & Demolition LLC in the amount of \$17,250.00 as presented. Mr. Bray seconded the motion, and the motion carried.
2. Attorney Wilson also submitted Resolution 2018-BCCR-15 A PROCLAMATION HONORING HOWARD COUNTY LEGEND OPHA MAY JOHNSON for the Commissioners' signatures. Opha May Johnson, who was a Howard County resident, was the first female Marine recruit. Previously there was a presentation recognizing the 100th anniversary of her enlistment. Mr. Moore made a motion to approve 2018-BCCR-15. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF PUBLIC COMMENTS:

1. Auditor Martha Lake presented an agreement with Information & Records Associates, Inc. to upgrade Docuware from a word based system to a web based system. Attorney Wilson has reviewed the documents. The Board of Commissioners has received a copy of the document. Mr. Moore made a motion to approve the Auditor & HR Department Docuware Upgrade as presented. Mr. Moore amended his motion to authorize the president to sign on behalf of the board. Mr. Bray seconded the motion, and the motion carried.

2. Mr. Jerry Paul went to the annual Ronald McDonald Charities Pop Tab on the Circle Event in Indianapolis. This is the fourteenth year to participate in the Ronald McDonald House Charities Pop Tab collection event. Out of eight million plus pop tabs collected, Howard County brought 3,318,200 pop tabs. The Howard County Veterans are beginning the next Fishing for Tabs campaign. These pop tabs include anything that has a tab, i.e. pop cans, vegetable cans, meat cans, and others. Mr. Paul asked the commissioners to display posters about the Fishing for Tabs campaign. Mr. Paul also asked if the County and City employees would be interested in helping out. Mr. Wyman said the County is interested in supporting the campaign. The time frame is from now until July 2019. Mr. Paul will get back to the commissioners on more detail about a possible competition between City employees and County Employees. The commissioners agreed to help the Fishing for Tabs campaign by consensus.
3. Mr. Wyman recognized Shirley Dubois for her passion for Tobacco Prevention, and commended her on receiving the Indiana State Health Department Tobacco Prevention and Cessation award.

*There being no further business to come before the Board of Commissioners
at this time, the meeting was adjourned at 4:27 p.m. on a motion
made by Mr. Bray, seconded by Mr. Moore, and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting August 20, 2018