

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING JULY 15, 2019**

The Howard County Board of Commissioners met in Regular Session on Monday, July 15, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice-President Tyler Moore, Member Brad Bray, County Attorney Alan Wilson, and County Auditor Martha Lake.

The meeting was called to order by Sheriff Jerry Asher and conducted by President Paul Wyman. Commissioner Bray led in the Pledge of Allegiance, and Vice President Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of July 1, 2019, regular meeting having been previously submitted and reviewed, were approved as presented on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

Tina Henderson, Grant Administrator for Mendenhall & Associates presented the close out of the Russiaville/New London Project Grant. Ms. Henderson gave a financial update which included semi-annual reports that are due in July, and will be used to prepare the Federal Reports. The project started with \$1,325,000.00 and is currently down to \$10,000.00 in unpaid contracts with a surplus of \$84,906.00. The Town of Russiaville is discussing putting in a lift station; however, this will go through the Town of Russiaville and SRF. The extra funds from the loan is from the contingency of the project and unspent funds from SRF.

The project has come to completion and the final pay disbursement request form was submitted in the amount of \$118,196.00. Of the remaining funds, \$5,000.00 is being retained in the SRF Account due to a manhole lid that did not fit properly and is being replaced. Ms. Henderson stated that the walk through is complete and everyone is pleased with the construction. Ms. Henderson requested approval of the payment of \$118,196.00. Mr. Moore made a motion to approve as presented. Mr. Bray seconded the motion, and the motion carried. Mrs. Henderson will take the disbursement request paperwork to Russiaville to sign this evening and return a copy to Auditor Lake.

Ms. Henderson presented Close-out Form #1, which is a \$500,000.00 draw-down form and requires a signature to close out the project. Mr. Moore made a motion to approve the performance report and close out documents and authorize President Wyman to sign the final application for payment on behalf of the Board. Mr. Bray seconded the motion, and the motion carried.

Ms. Henderson presented the Disclosure Report which states that a CDBG Grant was received in the amount of \$500,000.00 with a committed local match of \$330,000.00. This is a federal form that requires a signature by the Board. She also presented the Board with the Certificate of Accessibility, and a Civil Rights Section which resulted in two local hires in our county. Mr. Moore amended the motion to include authorizing President Wyman to sign on behalf of the Board, the Certification of Accessibility and the additional closure forms, as presented. Mr. Bray seconded the motion, and the motion carried.

Ms. Henderson also provided Auditor Lake a copy of the disbursement request to be signed by the Town of Russiaville to pay \$55,000.00 from the loan to pay Davidson Excavating, leaving \$5,000.00 in the SRF fund.

### **HEALTH DEPARTMENT:**

Karen Long who is retired, and working PRN, introduced Kelly Carpenter who is now performing her duties in the Health Department. Ms. Long stated that last year the health department ordered 260 doses of the flu vaccine and this year will be ordering the same based on last year's usage. Ms. Long is anticipating a price increase of \$1.00 per dose, with a total cost of \$4,550.00 for the 260 doses. Delivery of the product should be between August and November, depending on the manufacturer. Ms. Long is requesting the approval of the Board for the purchase of the flu vaccines. Mr. Moore made a motion to approve the 260 doses of the flu vaccine at the price of \$17.50 per dose as presented. Mr. Bray seconded the motion, and the motion carried.

**SHERIFF’S DEPARTMENT:**

Sheriff Asher submitted a quote from GatorGuard of Indiana for renovation of the 5 squad room floors in the sum of \$11,385.00. Sheriff Asher would like to take this expense from the Cum. Cap. Building Upgrades, account line 1138.47243.000., which has approximately a \$90,000.00 balance. Mr. Moore made a motion to approve the renovation of the squad room floor in the sum of \$11,385.00, as presented. Mr. Bray seconded the motion, and the motion carried.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Martha Lake submitted the following claims and reports for the Commissioners’ information and approval:

1. **Salary Claims:** The commissioners’ Salary, Hourly, and Overtime Claims to be paid July 19, 2019, in the amount of \$836,613.08 were submitted by the Auditor and approved on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
2. **Operating Claims:** The Commissioners’ Operating Claims to be paid July 15, 2019, in the amount of \$2,203,884.75 were submitted by the Auditor and approved as presented on a motion made by Mr. Bray. The motion was seconded by Mr. Moore, and the motion carried.
3. **Monthly Reports:** The following reports were presented by the Auditor received into record: Howard County Clerk’s report for May and June of 2019 and the Howard County Treasurer’s Office for May and June, 2019.

**IN THE MATTER OF ATTORNEY ISSUES:**

Attorney Alan Wilson presented a ratification of the appointment of Dr. Zent as the Local Health Officer. Mr. Moore made a motion to approve the appointment of Dr. Zent and authorize President Wyman to sign on behalf of the Board of Commissioners. Mr. Bray seconded the motion, and the motion carried.

**IN THE MATTER OF THE COMMISSIONER ISSUES:**

Mr. Moore thanked the Sheriff’s Department, EMA and Kokomo Police and Fire for their assistance at the Haynes Apperson Festival and the Howard County Fair. Mr. Moore congratulated the EMA regarding positive public comments about how quickly they handled an injury at the Fair.

**IN THE MATTER OF PUBLIC COMMENTS:**

Mr. Jerry Paul, President of the Howard County Veterans Memorial Corporation stated that he appreciated the support in collecting pop tabs by the County. A fundraiser will be held this Friday, Saturday and Sunday at Half Moon for the Indiana National Guard Family Relief Fund. The goal is to raise \$5,000.00 this month to go to the families. Hog Heaven will also be contributing money raised from the “Jerry Paul baked potato” drive each Friday for the month of July. Mr. Paul would like to spread the word through the community in order to raise money to assist these families.

*There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 4:23 p.m. on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Commissioner Meeting July 15, 2019