

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING JUNE 17, 2019

The Howard County Board of Commissioners met in Regular Session on Monday, June 17, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice-President Tyler Moore, Member Brad Bray, County Attorney Alan Wilson, and County Auditor Martha Lake.

The meeting was called to order by Sheriff Jerry Asher and conducted by President Paul Wyman. Commissioner Bray led in the Pledge of Allegiance, and Vice President Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

EMPLOYEE SERVICE AWARDS:

The Commissioners congratulated the following county employees and Mr. Bray read their Employee Service Awards into the record.

5 Years: Troy Strain
25 Years: William Baldwin

JUNE EMPLOYEE OF THE MONTH:

Mr. Moore read the nomination for June's Employee of the month. Jeremy Lovell, the Director of work release was nominated by several members of his department for his commitment as a supervisor, to the department, and the public alike. Jeremy has served the county selflessly for over 18 years. It was with great honor that the Commissioners extended congratulations and the memento from Kokomo Opalescent Glass to him. Pictures were taken, and congratulations were given by all.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of June 3, 2019, regular meeting having been previously submitted and reviewed, were approved as presented on a motion made by Mr. Moore. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

COMMUNITY CORRECTIONS/WORK RELEASE:

Community Corrections Director Mr. Dustin DeLong stated that approximately \$235,000.00 was carried over from 2018-2019 Work Release Fiscal Budget with the intention to purchase a full body scanner, beds and upgrade the security system for the Work Release operation. This carry-over from last year's budget was made with the anticipation to open a new female work release center.

Mr. DeLong addressed the Board with quotes for a new body scanner for Work Release. Mr. DeLong stated that he went to Tippecanoe County to see what scanners they currently use and visited the Jail as well. The quotes received were for a body scanner specifically designed for their small space and is mobile. The vendor with the lowest bid is Tek 84 and is the same company used by the Jail. The bids include a one-year warranty and are as follows:

<u>Idoneous Solutions</u>	<u>Global Justice Solutions, LLC</u>	<u>Tek 84</u>
\$195,500.00	\$195,000.00	\$149,000

Mr. DeLong requested approval to purchase of the full body scanner from Tek 84 in the sum of \$149,000.00 which includes a one-year warranty with the company, and an option to purchase for a second year. Mr. Moore made a motion to approve the purchase of the full body scanner from Tech 84 in the sum of \$149,000.00 with the option to approve the additional year warranty, should Mr. DeLong choose to do so, and authorize President Wyman to sign on behalf of the Board of Commissioners. Mr. Bray seconded the motion, and the motion carried.

Mr. DeLong stated that he has worked with IT and the Jail, and the security system he is proposing for work release is the same one the Jail is currently using. He submitted to the Board the quote for the upgrade to the Security System at the Work Release Facility. The quote is from Wireless Networking Solutions, Inc. in the sum of \$49,990.00. Mr.

Moore made a motion to approve the purchase of the Security System from Wireless Networking Solutions, Inc., in the sum of \$49,990.00 as presented. Mr. Bray seconded the motion, and the motion carried. Mr. Moore made a second motion requesting that Mr. DeLong be allowed to submit a contract with Wireless Networking Solutions, Inc. post review and approval by Attorney Alan Wilson and authorize President Wyman to sign on behalf of the Board. Mr. Bray seconded the motion, and the motion carried.

Mr. DeLong requested the purchase of beds, mattresses, totes, towel hooks and miscellaneous hardware for the female and male pods at the Community Correction/Work Release Center. All inclusive, the quotes submitted were from the same vendor utilized before for furniture in the Community Corrections/Work Release Center. The quotes submitted by Norix Furniture were in the sum of \$4,453.80 for 40 bolt on ladders and \$27,765.40 for 40 mattresses, 40 totes, 20 beds including ladders, 20 miscellaneous hardware, and 80 towel hooks, and miscellaneous. The total purchase price for all items included from Norix Furniture was \$32,219.20. Mr. Moore made a motion to approve the purchase of the furniture and accessory items for Work Release Center female pods from Norix Furniture as presented in the sum of \$27,765.40, and the bolt on ladders for the male pods in the sum of \$4,453.80. Mr. Bray seconded the motion, and the motion carried.

AUDITOR'S OFFICE:

Auditor Lake submitted the Covered Bridge Certification which is mandated by the State of Indiana and certifies that Howard County does not have any covered bridges in use. The Certification was presented to the Board for signature. Mr. Moore made a motion to approve the Covered Bridge Certification for the calendar year 2019 under Indiana Code 8-14-1-10, which certifies that Howard County does not have any covered bridges in use. Mr. Bray seconded the motion, and the motion carried.

COUNTY CLERK:

Howard County Clerk Debbie Stewart requested the authorization to enter into a contract with CSI in order to access the CSI software to view and print child support payment histories. Currently, the office does not have access to child support payments prior to the new ISETS software currently being utilized. The contract is for the license in the sum of \$4,000.00 per year and is renewable annually. Clerk Stewart stated that she does have the funds in her perpetuation fund for this purchase and that Attorney Wilson has reviewed the contract as well. Mr. Moore made a motion to approve the contract as presented by CSI in the sum of \$4,000.00. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The commissioners' Salary, Hourly, and Overtime Claims to be paid June 21, 2019, in the amount of \$817,199.68 were submitted and approved on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
2. **Operating Claims:** The Commissioners' Operating Claims to be paid June 17, 2019, in the amount of \$2,676,925.95 were submitted and approved as presented on a motion made by Mr. Bray. The motion was seconded by Mr. Moore, and the motion carried.
3. **Monthly Reports:** The following reports were received into record: Howard County Clerk's report for March and April 2019 and Weights and Measures for May 16 through June 16, 2019.
4. **Ratification:** A claim for United States Treasury in the sum of \$2,216.03 for the employee insurance fee, was ratified as presented on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
5. **Grants:** Auditor Lake submitted a claim for the Boards signature for the New London/Russiaville Wastewater Project Grant #WW-17-104 in the amount of \$128,479.60. Auditor Lake stated that this project is coming to a close and will be completed in July of this year. Mr. Moore made a motion to approve the claim for the Russiaville/New London Project in the sum of \$128,479.60 and authorize President Wyman to sign on behalf of the Board of Commissioners. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF ATTORNEY ISSUES:

County Attorney Alan Wilson discussed the contract with SBS Group Information and Records Associates that was tabled during the last meeting. This contract was originally entered into back in April of 2019 in the sum of \$60,015.80, for the purpose of scanning claims for the Auditor's Office. Mr. Wilson stated that SBS Group was half way through the project and realized they had underquoted the work to be done and therefore submitted an amended contract to the Auditor with an increase of approximately \$15,000.00. During the last commissioners meeting, this was tabled in order to afford the opportunity for discussion with SBS Group. Mr. Wilson stated that upon discussions with SBS Group, that they resubmitted an amended contract which reduced the increase by approximately \$8,000.00; therefore, resulting in an amended contract in the sum of \$67,331.75. Mr. Wilson suggested that in the interest of concessions, and the long-term relationship with SBS Group, that the amended contract be approved. President Wyman concurred that concessions was the goal of the meeting and in respect for the long-term relationship with SBS Group that a motion to approve the amended contract, be entertained. Mr. Moore made a motion to approve the amended contract as presented. Mr. Bray seconded the motion, and the motion carried. Mr. Moore made a second motion authorizing President Wyman to sign the amended contract on behalf of the Board. Mr. Bray seconded the motion, and the motion carried.

Mr. Wilson presented Ordinance No. 2019-BCCO-14, amending the prior Ordinance establishing the Auditor's Plat Book Fee, which now requires the Auditor to collect \$10.00 for each deed or legal description of each parcel contained in the deed pursuant to I.C. 36-2-9-18. Auditor Lake commented that this fee is a mandated increase and will help to relieve the general fund allowing for expenditures in the Auditor's Office to come from the collection of fees. Mr. Moore made a motion to approve Ordinance No. 2019-BCCO-14, that being an Ordinance of the Howard County Board of Commissioners amending ordinance 2006-BCC-14, establishing the Auditor's Plat Book Fee for endorsement of Deeds and Affidavits of Transfer. Mr. Bray seconded the motion, and the motion carried.

Mr. Wilson stated that the State of Indiana has entered into a Memorandum of Understanding with Family Search International out of Utah to digitize all marriage, death and probate records and upload the information into a genealogy database. Howard County has been asked to participate and in return, there is no cost for the county to utilize this database. Mr. Moore made a motion to approve the Memorandum of Understanding between Howard County and Family Search International and to authorize President Wyman to sign the consent to participate on behalf of the Board. Mr. Bray seconded the motion, and the motion carried.

Mr. Wilson submitted a Memorandum of Understanding between Howard County Community Corrections and Total Court Services for use of GPS bracelets and alcohol monitoring. He stated that he has reviewed contracts and finds them in proper order. Mr. Moore made a motion to approve the Memorandum of Understanding by and between the Howard County Community Corrections and Total Court Services as presented and authorize President Wyman to sign on behalf of the Board. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF THE COMMISSIONER ISSUES:

President Wyman expressed that the internal space plans on the morgue with DLZ are moving forward and once the final bid document is received, he will bring back the plans before the Board.

PUBLIC COMMENTS:

Kevin Miller, a homeowner at 10563 E. Greentown, stated that he had been before the Board last fall with a concern of a connecting property owner and cat boarder. Mr. Miller stated that the county has condemned the home; however, the homeowner is currently living in a camper in the driveway and there is no running water on the property. Mr. Miller stated his concerns in regard to health with the house full of trash, dead cats and feces that have not been cleaned up.

President Wyman inquired about the recent court proceedings and whether or not there has been a court order.

An adjoining neighbor, Terry Moore stated that the case has been open since 2012 and the last hearing was in August of 2018. To date, she has not seen any cleanup on the property which is a health concern.

Attorney Wilson stated that the lawsuit was filed due to the number of cats on the property. At a hearing, the homeowner stated she was cleaning up the property and getting rid of the cats. An inspection was done and the cats were gone. Mr. Wilson stated that recently he has been informed that the cats are back. Attorney Wilson stated that the case is still pending and he would need to file a petition with the court in order to proceed on this case. President Wyman asked that he proceed with the proper filing through the court.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 4:38 p.m. on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting June 17, 2019