

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING MARCH 19, 2018

The Howard County Board of Commissioners met in Regular Session on Monday March 19, 2018, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice-President Tyler Moore, Member Brad Bray, County Auditor Martha Lake, and County Attorney Alan D. Wilson.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led in the Pledge of Allegiance, and Vice-President Tyler Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

EMPLOYEE SERVICE AWARDS:

The Commissioners congratulated the following county employees, and Mr. Moore and Mr. Bray read their Employee Service Awards into the record.

Five Years:	Brooke Rosselot, Michelle Livingston
10 Years:	Kent Weaver, Michael McGraw
15 Years:	Richard Wilson
25 Years:	Janet Lloyd, Steven Arnold, Bryan Fitzgerald, Sherrie Galloway

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the March 5, 2018, regular meeting were approved as presented on a motion made by Mr. Moore. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HIGHWAY:

1. Howard County Highway Engineer/Supervisor Ted Cain submitted the title sheet for Carter Street over Wildcat Creek Bridge Rehabilitation Plan. This title sheet needs the commissioners' signatures due to project bidding requirements. This project is not expected to go up for bid for a year. It is limited by funds available. Mr. Moore made a motion to receive the Bridge Rehabilitation Plan for the Carter Street over Wildcat Creek as presented. Mr. Bray seconded the motion, and the motion carried.
2. Mr. Cain also presented the Annual Operating Report for the Local Road and Street Fund. The report matches the Auditor's records. It is to be submitted to the State Board of Accounts. Mr. Moore made a motion to receive and approve the 2017 Annual Operating Report for the Local Road and Street Fund. Mr. Bray seconded the motion, and the motion carried.
3. Mr. Cain also submitted the Indiana Department of Transportation Report of Contract Final Inspection and Recommendation for Acceptance for Contract R-35373 Touby Pike Project. There were items that had to be dealt with last summer. They have all been completed. This signed report will be attached to the final construction report. Mr. Moore made a motion to receive and approve the Indiana Department of Transportation Report of Contract Final Inspection and Recommendation for Acceptance for Contract R-35373 Touby Pike Project. Mr. Bray seconded the motion, and the motion carried.

MAINTENANCE:

1. Howard County Maintenance Supervisor William Stonestreet presented the following list of projects, with the request that the funds be paid from the Cum Cap Building Upgrades line item (1138.47243.000.0000).
 - a. The Government Center Room 101 Remodel project not to exceed \$7,300.00 for materials only.
 - b. A second heat exchanger at the Howard County Criminal Justice Center (HCCJC) from Irish Mechanical for \$3,600.00.
 - c. A cell phone booster for the Courthouse basement \$4,027.64 with J & K Communications.Mr. Moore made a motion to approve the Government Center Room 101 Remodel project not to exceed \$7,300.00; the heat exchanger \$3,600.00 with Irish Mechanical; and cell phone booster \$4,027.64 with J & K Communications in the Courthouse basement, all to be paid out of the Cum Cap Building Upgrades line as presented. Mr. Bray seconded the motion, and the motion carried.
2. Mr. Stonestreet requested money for the water backflow preventer project required by Indiana American Water Company. Every county building must be setup with a back flow protector to prevent water from backing up into the water lines and causing contamination. These items must be inspected and be kept in good repair. Mr. Stonestreet requested that the repairs be paid from Cum Cap Building Repair account 1138.47241.000.0000, in the amount of

\$5,245.00, to repair four back flow preventers and replace one. Mr. Bray made a motion to approve the requests as presented. Mr. Moore seconded the motion, and the motion carried.

RECORDER:

Howard County Recorder Brook Cleaver requested approval for two Memorandums of Understanding (MOU). One is with E-recording Partners Network, and the other is with Simplified. County Attorney Alan Wilson has reviewed the agreements. Mr. Moore made a motion to approve the electronic Memorandums of Understanding as presented. Mr. Bray seconded the motion, and the motion carried.

COMMUNITY CORRECTIONS/WORK RELEASE:

Howard County Community Corrections Director Brian Day presented additional agreements with Stellar to use debit cards to refund Work Release commissary money. County Attorney Alan Wilson has reviewed the agreements. There is no additional cost to Howard County after money is placed on the card. If the cards are not used within a certain timeframe, then fees will begin to incur against the card. Mr. Moore clarified that Brian Day will be the executive/administrative/primary contact for this process. Mr. Moore made a motion to approve the prepaid debit inmate release program facility agreements: 1) Rapid Financial Solutions agreement, authorizing Mr. Day as the executive/administrative/primary contact and authorizing him to pick the secondary contact as listed; and 2) the Tech Friends, Inc., financial agreement, and to authorize President Paul Wyman to sign both on behalf of the Board. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims to be paid March 23, 2018, and March 29, 2018, in the amount of \$409,281.82 each, were submitted and approved on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
2. **Operating Claims:** The Commissioners' Operating Claims to be paid March 19, 2018, in the amount of \$2,272,598.85 were submitted and approved on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
3. **Ratify President's Signature:** The president's signature on an early paid claim for We Care TLC, LLC in the amount of \$22,883.39 was submitted and ratified on a motion made by Mr. Bray. Mr. Moore seconded the motion, and the motion carried.
4. **Monthly Reports:** The following departmental reports were submitted: Recorder's Monthly Report, Treasurer's Monthly Report, Clerk's Monthly Report, Weights and Measures Monthly Report (February 16-March 16), EMA February Calendar, and EMA March Calendar with recap. The reports were received by the Board of County Commissioners.

IN THE MATTER OF COMMISSIONER ISSUES:

Mr. Moore presented a request from the Kokomo Rescue Mission Executive Director Van Taylor to use the east side of the courthouse from noon until 1:00 - 1:30 pm for the National Day of Prayer. Mr. Moore made a motion to approve the use of the east side of the Courthouse for the National Day of Prayer. Mr. Bray seconded the motion, and the motion carried.

IN THE MATTER OF PUBLIC COMMENTS:

1. Vice President of Russiaville Town Board, Don Parvin clarified the next Russiaville outreach meeting date as Wednesday, April 4, 2018. Forty four people attended the first outreach meeting, held at the Jeff Stout Community Center in March.
2. Carpenters Local 615 Business Representative Chet Venture presented a sample for a collective bargaining ordinance to the County Commissioners. The Commissioners thanked him for the information.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 4:27 p.m. on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting March 19, 2018