

JOB POSTING

DATE: April 26, 2023

POSITION: Howard County Prosecutor's Office –
Caseworker, Title IV-D Child Support

SALARY: \$36,166.00 per year

HOURS: 8:00 A.M. – 4:00 P.M. MONDAY – FRIDAY

DUTIES: Maintain high volume of cases for Enforcement of Child Support, Provide support for Title IV-D Child Support Deputy Prosecutor's; any other responsibilities as assigned by the supervisors.

EXPERIENCE/QUALIFICATIONS: Experience in the legal field will be taken into consideration. Must be knowledgeable of computer skills including Word, Excel and general secretarial skills. Must be able to handle responsibilities and tasks efficiently. Must have the ability to work well with the public in person or by telephone.

EDUCATION: High School education with a preference of related experience.

To apply for the position, please complete a Howard County Employment Application located online at howardcounty.in.gov and send Resume to the Howard County Prosecutor's Office, ATTN Kristina Armstrong, 220 N. Main Street, 4th Floor, Kokomo, IN 46901, on or before May 12, 2023.

Equal Opportunity Employer