



COUNTY of HOWARD

CLERK OF THE CIRCUIT COURT

DEBBIE STEWART, CLERK

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This letter is to inform you that we have been advised by the Post Office of an address change for you. Current statutes DO NOT allow us to forward a check to an address that is different from what you have given us. In order for us to mail your check, it is necessary that you verify your current address with us either by coming into the office in person with picture ID (license or state ID) or by filling out the bottom of this letter and returning it to us notarized.

Unfortunately, by law, we CANN NOT accept or give information out over the telephone regarding addresses. We are open from 8:00am to 4:00pm Monday thru Friday.

Thank you for your attention to this matter.

NAME PRINTED _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

CAUSE NUMBER _____ DATE OF BIRTH _____

DATE _____ SOCIAL SECURITY NUMBER _____

TELEPHONE _____ SIGNATURE _____

Subscribed and sworn to before me this _____ day of _____ 20_____

My Commission Expires _____

County of Residence _____ Notary Public _____

SEAL

